DRAFT UNAPPROVED

VIRGINIA BOARD OF MEDICINE
SPECIAL CONFERENCE COMMITTEE
MINUTES

April 14, 2016	Department of Health Professions Perimeter Center 9960 Mayland Drive, Suite #300	Henrico, Virginia

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 9:18 a.m.

MEMBERS PRESENT:
Kenneth Walker, M.D., Chair
Svinder Toor, M.D.

STAFF PRESENT:
Jennifer L. Deschenes, Deputy Executive Director, Discipline
Jennie F. Wood, Discipline Case Manager
Tonya Hucks, Adjudication Specialist

MATTER: **Steven Glessner, M.D.** **License No.: 0101-040430**
Case No.: 159395

DISCUSSION: Dr. Glessner appeared before the Committee in person in accordance with a Notice of the Board dated February 4, 2016. Dr. Glessner was represented by Jerry Canaan, Esquire and Suzanne Lim, Esquire.

The Committee fully discussed the allegations in the Notice with Dr. Glessner.

CLOSED SESSION: Upon a motion by Dr. Toor, and duly seconded by Dr. Walker, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Glessner. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION: Upon a motion by Dr. Toor, and duly seconded by Dr. Walker, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Glessner a reprimand.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 11:09 a.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Glessner, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Glessner, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.

Kenneth Walker, M.D., Chair President	William L. Harp, M.D. Executive Director
Date	Date

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SPECIAL CONFERENCE COMMITTEE
MINUTES

April 14, 2016	Department of Health Professions Perimeter Center 9960 Mayland Drive, Suite #300	Henrico, Virginia

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 2:05 p.m.

MEMBERS PRESENT:
Kenneth Walker, M.D., Chair
Svinder Toor, M.D.
Portia Tomlinson, PA-C

STAFF PRESENT:
Jennifer L. Deschenes, Deputy Executive Director, Discipline
Jennie F. Wood, Discipline Case Manager
Dale Lutke, Adjudication Specialist

OTHERS PRESENT: Jeff Miller, M.D. (*by phone on behalf of Dr. Duff*)

MATTER: **Katherine Duff, P.A.** **License No.: 0110-003282**
Case No.: 158979

DISCUSSION: Ms. Duff appeared before the Committee in person in accordance with a Notice of the Board dated November 13, 2015. Ms. Duff was represented by Michael L. Goodman, Esquire and Eileen Talamante, Esquire.

The Committee fully discussed the allegations in the Notice with Ms. Duff.

CLOSED SESSION: Upon a motion by Dr. Toor, and duly seconded by Ms. Tomlinson, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Ms. Duff. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code,

the Committee re-convened in open session and announced its decision.

DECISION: Upon a motion by Ms. Tomlinson, and duly seconded by Dr. Toor, the Committee made certain findings of fact and conclusions of law and voted to issue Ms. Duff a reprimand and subject her license to certain terms and conditions.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 4:40 p.m.

As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Ms. Duff, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Duff, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.

Dr. Kenneth Walker, M.D., Chair President	William L. Harp, M.D. Executive Director
Date	Date