

**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY  
SPEECH-LANGUAGE PATHOLOGY ASSISTANT (SLPA) AD HOC COMMITTEE  
MEETING MINUTES  
AUGUST 17, 2016**

**TIME AND PLACE:** The Speech-Language Pathology Ad Hoc Committee (Committee) meeting was called to order at 12:32 p.m. on Wednesday, August 17, 2016, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Hearing Room 3, Henrico, Virginia.

**PRESIDING OFFICER:** Laura Verdun, MA, CCC-SLP, Board Member

**MEMBERS PRESENT:** Angela Moss, MA, CCC-SLP, Board Member  
Marie Ireland, SLP, Department of Education (DOE)  
Scott Rankins, SLP, Speech-Language-Hearing Association of Virginia (SHAV)  
Darlene Robke, SLP, SHAV

**MEMBERS NOT PRESENT:** Karen Lindberg, SLP, DOE

**QUORUM:** With five members of the Committee present, a quorum was established.

**STAFF PRESENT:** Leslie L. Knachel, Executive Director  
Elaine Yeatts, Senior Policy Analyst  
Amanda E. M. Blount, Deputy Executive Director  
Elizabeth Carter, Ph.D., Executive Director, Board of Health Professions  
Carol Stamey, Operations Manager

**OTHERS PRESENT:** LaVae Hoffman, SLP, University of Virginia

**RECESS FOR PUBLIC HEARING:** The Committee recessed the meeting at 12:35 p.m. to begin the Public Hearing to receive public comment on the “need for and impact of licensure or certification of assistant speech-language pathologists.”

**RECONVEN COMMITTEE MEETING:** The Committee reconvened its meeting at 12:45 p.m.

**ORDERING OF AGENDA:** Ms. Ireland moved to approve the agenda with amendment to move Dr. Carter’s development of survey questions prior to the approval of the minutes. The motion was seconded and carried.

**PUBLIC COMMENT:** No public comment was presented.

**DISCUSSION ITEMS:** **Development of questions for workforce survey related to use of assistant speech-language pathologists in the workplace – Dr. Carter**  
After discussion with the Committee regarding its need to gather statistical data on the use of SLPAs, Dr. Carter recommended that the Committee utilize the software, Survey Monkey. The Committee recommended that all SLPs be sent the survey.

**APPROVAL OF MINUTES:** Ms. Moss moved to approve the June 15, 2016, meeting minutes as presented. The motion was seconded and carried.

**DISCUSSION ITEMS CONTINUED:** **Review draft report – Ms. Yeatts**  
Ms. Yeatts presented a brief overview of the recommended changes and comment provided in response to the draft SLPA report.

**Consideration of adoption of report and recommendations for the Board – Ms. Yeatts**

Ms. Ireland moved to approve the SLPA draft report as amended. The motion was seconded and carried.

Ms. Yeatts advised that a draft of the SLPA report with the suggested amendments would be disseminated to the Committee for its review to ensure all amendments were included. In addition, the report would be sent to interested parties as provided in the Public Participation Guidelines and a link to the report that is available on the Board’s website will be posted on the Town Hall to provide an opportunity for the public to comment prior to presenting it to the full board.

Ms. Yeatts requested that the Committee develop the survey questions. The Committee determined that the survey questions should address the following: geographic distribution, practice setting, use of assistants in the SLP practice setting, number of assistants, supervisory responsibility and general duties assigned to the assistant.

Ms. Yeatts advised the Committee that it may need to meet again in December 2016 to review the results of the data collected from the survey. Staff was directed to send out possible meeting dates.

**NEW BUSINESS:**

No new business was discussed.

**ADJOURNMENT:**

The meeting adjourned at 2:48 p.m.

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Laura P. Verdun, MA, CCC-SLP  
Chair

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Leslie L. Knachel, M.P.H  
Executive Director

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Date

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Date