

Office of Regulatory Management

Economic Review Form

Agency name	DBHDS
Virginia Administrative Code (VAC) Chapter citation(s)	12 VAC 35-230
VAC Chapter title(s)	Operation of the Individual and Family Support Program
Action title	Updating Guidance
Date this document prepared	06/12/2024
Regulatory Stage (including Issuance of Guidance Documents)	This guidance relates to the recent amendments of this permanent action. It is an update for clarification to DD 07 The Individual and Family Support Funding Guidelines for the FY2025.

Cost Benefit Analysis

Table 1a: Costs and Benefits of the Proposed Changes (Primary Option)

(1) Direct & Indirect Costs & Benefits (Monetized)	<p>The guidance document provides additional clarity regarding how the Individual and Family Support Funding Program (IFSP) will be administered through the amended regulation (12VAC35-230). The benefit of issuing the revised guidance document is greater clarity, and there are no costs.</p> <p>Specifically, the updates allow for Priority 1 applicants who do not receive funding to be placed in the funding pool with Priority 2 and Priority 3 applicants in order for the remaining unfunded Priority 1 applicants to have a chance at receiving an award. This update is a benefit for individuals on the Priority 1 waitlist who do not receive funding, as it provides a mechanism for these individuals to be considered for resources with applicants who are classified as Priority 2 or Priority 3. This benefit cannot be quantified, as whether or not an individual receives funds is subject to random selection.</p>	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		

(4) Other Costs & Benefits (Non-Monetized)	
(5) Information Sources	

Table 1b: Costs and Benefits under the Status Quo (No change to the regulation)

(1) Direct & Indirect Costs & Benefits (Monetized)	The guidance document provides additional clarity regarding how the IFSP will be administered through the amended regulation (12VAC35-230). The benefit of issuing the guidance document is greater clarity, and there are no costs.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		
(4) Other Costs & Benefits (Non-Monetized)		
(5) Information Sources		

Table 1c: Costs and Benefits under Alternative Approach(es)

(1) Direct & Indirect Costs & Benefits (Monetized)	This document and associated regulatory action was mandated by Item 313 N of the 2022 Acts of Assembly, therefore there are no alternatives. The guidance document provides additional clarity regarding how the Individual and Family Support Funding Program IFSP will be administered through the amended regulation (12VAC35-230). The benefit of issuing the guidance document is greater clarity, and there are no costs.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Net Monetized Benefit		
(4) Other Costs & Benefits (Non-Monetized)		
(5) Information Sources		

Impact on Local Partners

Table 2: Impact on Local Partners

(1) Direct & Indirect Costs & Benefits (Monetized)	The guidance document, DD 07 The Individual and Family Support Funding Guidelines (FY2025), provides explanation to individuals and families of the annual funding priorities and program criteria developed by the department and in consultation with the department's IFSP State Council. There are no direct or indirect costs on local partners.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		
(4) Assistance		
(5) Information Sources		

Impacts on Families

Table 3: Impact on Families

(1) Direct & Indirect Costs & Benefits (Monetized)	<p>The guidance document, DD 07 The Individual and Family Support Funding Guidelines (FY2025), provides explanation to individuals and families of the annual funding priorities and program criteria developed by the department and in consultation with the department's IFSP State Council. The guidelines are also based on information gathered through public input, as required by the regulation and the US DOJ's Settlement Agreement with Virginia. There are no direct or indirect costs as a result of the guidance.</p> <p>The update to this guidance document allows Priority 1 applicants who do not receive funding to be placed in the funding pool with Priority 2 and Priority 3 applicants in order for the remaining unfunded Priority 1 applicants to have a chance at receiving an award. This update is a benefit for individuals on the Priority 1 waitlist who do not receive funding, as it provides a mechanism for these individuals to be considered for resources with applicants who are classified as Priority 2 or Priority 3. This benefit cannot be quantified, as whether or not an individual receives funds is subject to random selection.</p>
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(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		

(4) Information Sources	
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Impacts on Small Businesses

Table 4: Impact on Small Businesses

(1) Direct & Indirect Costs & Benefits (Monetized)	The guidance document, DD 07 The Individual and Family Support Funding Guidelines (FY2025), provides explanation to individuals and families of the annual funding priorities and program criteria developed by the department and in consultation with the department's IFSP State Council. The guidelines are also based on information gathered through public input, as required by the regulation and the US DOJ's Settlement Agreement with Virginia. There are no direct or indirect costs to small businesses as a result of this guidance.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a)	(b)
(3) Other Costs & Benefits (Non-Monetized)		
(4) Alternatives		
(5) Information Sources		

Changes to Number of Regulatory Requirements

Table 5: Regulatory Reduction

Length of Guidance Documents (only applicable if guidance document is being revised)

Title of Guidance Document	Original Length	New Length	Net Change in Length
DD 07 The Individual and Family Support Funding Guidelines (FY2023)	1,592	1,924 (not counting cover page/TOC or headers)	332