

## Disclosure of Non-Investigative Information

The following information regarding licensees<sup>1</sup> will be made available upon request and may be published.

- A. Name
- B. Public address or address of record if no public (alternative) address has been provided
- C. License number
- D. Date of initial licensure
- E. Dates of licensure expiration, withdrawal, restriction, suspension, surrender, or revocation
- F. Date of license renewal, reinstatement, or reactivation
- G. Any conditions, limitations, or restrictions on the licensee's practice
- H. Notice of any disciplinary proceeding
- I. All orders or similar documents, including decisional or closure letters that dispose of an informal conference, which result from a disciplinary proceeding not vacated
- J. Owner of a licensed facility and designated person-in-charge or responsible party

Information contained in applications for licensure may not be disclosed, except to the applicant, unless specified above or unless a specific decision has been made by the custodian of the record, with documentation in the record of the applicant or minutes of the board that such disclosure is authorized.

In accordance with Virginia Code § 2.2-3705.1, email addresses furnished to a board for the purpose of receiving board email is exempt from disclosure, provided that the email recipient has requested that the board not disclose such information.

All board agenda materials will be clearly segregated into public and confidential information.

The following information may be shared with specified entities as follows without further documentation:

1. Social security number or Department of Motor Vehicles number to the following:
  - a. The Department of Medical Assistance Services, its agents, or its contractors;
  - b. The Neurological Birth Related Injury Fund;
  - c. The Secretary of the Commonwealth;
  - d. The Department of Social Services;
  - e. The Department of Motor Vehicles; and
  - f. The Medical College of Virginia Hospital Authority.

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<sup>1</sup> Where this guidance document uses the term "license," that term includes "certificate" and "registration."

2. Other state licensing authorities or their related entities for the purpose of identification of disciplined practitioners, provided such numbers are not further released for other purposes.
3. Information for any coordinated licensure or data system maintained by a national healthcare or licensure compact to which Virginia is a party pursuant to legislative action by the General Assembly.
4. Email addresses, telephone numbers, and fax numbers to the Department of Health for the purpose of expediting the dissemination of public health information, information about health emergencies, or serving during a public health emergency pursuant to Virginia Code § 54.1-2506.1.
5. Email addresses, telephone numbers, and fax numbers of licensed veterinarians to the State Veterinarian for the purpose of disseminating information about an animal health emergency pursuant to Virginia Code § 54.1-2506.1.

Nothing in this guidance document inhibits disclosure of information to duly authorized personnel within the Office of the Attorney General.

Nothing in this guidance document compels or prohibits release of information where specific state or federal law requires or permits otherwise.

#### References

[Va. Code § 2.2-3705.1](#)

[Va. Code § 54.1-2506.1](#)