

Office of Regulatory Management
Economic Review Form

Agency name	Virginia State Police
Virginia Administrative Code (VAC) Chapter citation(s)	Guidance Document ID 7008
VAC Chapter title(s)	Community Policing Data Instructions and Technical Specification v5.3 with FORM
Action title	2024 Amendment of Guidance Document “Community Policing Data Instructions and Technical Specification v5.3 with FORM”
Date this document prepared	9/19/2024
Regulatory Stage (including Issuance of Guidance Documents)	Comment Forum

Cost Benefit Analysis

Complete Tables 1a and 1b for all regulatory actions. You do not need to complete Table 1c if the regulatory action is required by state statute or federal statute or regulation and leaves no discretion in its implementation.

Table 1a should provide analysis for the regulatory approach you are taking. Table 1b should provide analysis for the approach of leaving the current regulations intact (i.e., no further change is implemented). Table 1c should provide analysis for at least one alternative approach. You should not limit yourself to one alternative, however, and can add additional charts as needed.

Report both direct and indirect costs and benefits that can be monetized in Boxes 1 and 2. Report direct and indirect costs and benefits that cannot be monetized in Box 4. See the ORM Regulatory Economic Analysis Manual for additional guidance.

Table 1a: Costs and Benefits of the Proposed Changes (Primary Option)

<p>(1) Direct & Indirect Costs & Benefits (Monetized)</p>	<p>Direct Costs: There would be no direct monetized costs related to the amendment of this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Indirect Costs: There would be no indirect monetized costs related to the amendment of this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Direct Benefits: There would be no direct monetized benefits related to the amendment of this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Indirect Benefits: There would be no indirect monetized benefits related to the amendment of this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p>	
<p>(2) Present Monetized Values</p>	<p>Direct & Indirect Costs</p>	<p>Direct & Indirect Benefits</p>
	<p>(a) 0</p>	<p>(b) 0</p>
<p>(3) Net Monetized Benefit</p>	<p>None</p>	
<p>(4) Other Costs & Benefits (Non-Monetized)</p>	<p>The amendment proposed for this document removes the full text of statutory definitions and references the applicable Code section(s). It removes history and flowcharts that do not add value to the submission process. A non-monetized benefit of the amendment is that it streamlines the document making it easier to follow and more compact.</p>	
<p>(5) Information Sources</p>		

Table 1b: Costs and Benefits under the Status Quo (No change to the regulation)

<p>(1) Direct & Indirect Costs & Benefits (Monetized)</p>	<p>Direct Costs: There are no direct monetized costs of maintaining the document as is. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Indirect Costs: There are no monetized indirect costs of the proposed change. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Direct Benefits: There are no monetized direct benefits to retaining this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p> <p>Indirect Benefits: There are no indirect monetized benefits to retaining this document. This document merely provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4.</p>	
<p>(2) Present Monetized Values</p>	<p>Direct & Indirect Costs</p>	<p>Direct & Indirect Benefits</p>
	<p>(a) 0</p>	<p>(b) 0</p>
<p>(3) Net Monetized Benefit</p>	<p>none</p>	
<p>(4) Other Costs & Benefits (Non-Monetized)</p>	<p>A non-monetized benefit of maintaining the document as is would be that state and local law enforcement agencies would not need to review the document. This benefit is outweighed by having a more streamlined and easier to read submission guidance.</p>	
<p>(5) Information Sources</p>		

Table 1c: Costs and Benefits under Alternative Approach(es)

<p>(1) Direct & Indirect Costs & Benefits (Monetized)</p>	<p>Direct Costs: An alternative would be to eliminate the guidance document altogether. This would leave state and local law enforcement with limited guidance on how to complete the mandatory fields. There fore this alternative was rejected and there are no direct costs or benefits associated with it.</p> <p>Indirect Costs: No alternative approach was considered.</p> <p>Direct Benefits: No alternative approach was considered.</p>	
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	Indirect Benefits: No alternative approach was considered.	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a) 0	(b) 0
(3) Net Monetized Benefit	N/A	
(4) Other Costs & Benefits (Non-Monetized)	None	
(5) Information Sources		

Impact on Local Partners

Use this chart to describe impacts on local partners. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 2: Impact on Local Partners

(1) Direct & Indirect Costs & Benefits (Monetized)	<p>Direct Costs: The document is specific to state and local law enforcement agencies and provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4. The data being mandated an amendment to the guidance on how to submit the data has no direct monetized costs of the proposed change for local partners.</p> <p>Indirect Costs: The document is specific to state and local law enforcement agencies and provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4. The data being mandated an amendment to the guidance on how to submit the data has no indirect monetized costs of the proposed change for local partners.</p> <p>Direct Benefits: The document is specific to state and local law enforcement agencies and provides clarification to Virginia Law Enforcement Agencies on how to submit the data mandated by 15.2-1609.10,15.2-1722.1 and sections 52-30.1 through 52-30.4. The data being mandated an amendment to the guidance on how to submit the data has no direct monetized benefit of the proposed change for local partners.</p>
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(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a) 0	(b) 0
(3) Other Costs & Benefits (Non-Monetized)	None	
(4) Assistance	N/A	
(5) Information Sources		

Impacts on Families

Use this chart to describe impacts on families. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 3: Impact on Families

(1) Direct & Indirect Costs & Benefits (Monetized)	<p>Direct Costs: The information contained in the document applies only to state and local law enforcement and has no impact on families.</p> <p>Indirect Costs: The information contained in the document applies only to state and local law enforcement and has no impact on families.</p> <p>Direct Benefits: The information contained in the document applies only to state and local law enforcement and has no impact on families.</p> <p>Indirect Benefits: The information contained in the document applies only to state and local law enforcement and has no impact on families.</p>	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits

	(a) 0	(b) 0
(3) Other Costs & Benefits (Non-Monetized)	None	
(4) Information Sources		

Impacts on Small Businesses

Use this chart to describe impacts on small businesses. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

Table 4: Impact on Small Businesses

(1) Direct & Indirect Costs & Benefits (Monetized)	<p>Direct Costs: The information contained in the document applies only to state and local law enforcement and has no impact on small businesses.</p> <p>Indirect Costs: The information contained in the document applies only to state and local law enforcement and has no impact on small businesses.</p> <p>Direct Benefits: The information contained in the document applies only to state and local law enforcement and has no impact on small businesses.</p> <p>Indirect Benefits: The information contained in the document applies only to state and local law enforcement and has no impact on small businesses.</p>	
(2) Present Monetized Values	Direct & Indirect Costs	Direct & Indirect Benefits
	(a) 0	(b) 0
(3) Other Costs & Benefits (Non-Monetized)	None	
(4) Alternatives	None considered	
(5) Information Sources		

Changes to Number of Regulatory Requirements

Table 5: Regulatory Reduction

For each individual action, please fill out the appropriate chart to reflect any change in regulatory requirements, costs, regulatory stringency, or the overall length of any guidance documents.

Change in Regulatory Requirements

VAC Section(s) Involved*	Authority of Change	Initial Count	Additions	Subtractions	Total Net Change in Requirements
N/A	(M/A):				
	(D/A):				
	(M/R):				
	(D/R):				
				Grand Total of Changes in Requirements:	(M/A):
					(D/A):
					(M/R):
					(D/R):

Key:

Please use the following coding if change is mandatory or discretionary and whether it affects externally regulated parties or only the agency itself:

(M/A): Mandatory requirements mandated by federal and/or state statute affecting the agency itself

(D/A): Discretionary requirements affecting agency itself

(M/R): Mandatory requirements mandated by federal and/or state statute affecting external parties, including other agencies

(D/R): Discretionary requirements affecting external parties, including other agencies

Cost Reductions or Increases (if applicable)

VAC Section(s) Involved*	Description of Regulatory Requirement	Initial Cost	New Cost	Overall Cost Savings/Increases
None				

Other Decreases or Increases in Regulatory Stringency (if applicable)

VAC Section(s) Involved*	Description of Regulatory Change	Overview of How It Reduces or Increases Regulatory Burden
N/A		

Length of Guidance Documents (only applicable if guidance document is being revised)

Title of Guidance Document	Original Word Count	New Word Count	Net Change in Word Count
Community Policing Data Instructions and Technical Specification v5.3 with FORM	5645 Words 26 Pages	4106 Words 18 Pages	-1539 Words - 8 Pages

*If the agency is modifying a guidance document that has regulatory requirements, it should report any change in requirements in the appropriate chart(s).