


COMMONWEALTH OF VIRGINIA
Department of Environmental Quality
Division of Water Quality Programs
Ellen Gilinsky, Ph.D., Director

Subject: Guidance Memorandum Number 04-2023
2004 Joint Permit Application Form for Virginia Water Protection Permits

To: Regional Directors

From: Ellen Gilinsky, Ph.D., Director 

Date: December 10, 2004

Copies: Deputy Regional Directors, Regional Water Permit Managers and VWP Managers, VWP Staff, Cindy Berndt

Summary:

The Joint Permit Application (JPA) is used by DEQ, the Virginia Marine Resources Commission (VMRC), the US Army Corps of Engineers (Corps), and local wetlands boards as the mechanism for applying for work in all types of surface waters in the Commonwealth. The 2003 version of the JPA was replaced by the Standard JPA and the Tidewater JPA, effective October 2004, as developed by an interagency committee consisting of Corps, DEQ, and VMRC staff. The Standard JPA is the more commonly used application, whereas the Tidewater JPA is used for mostly shoreline projects in the Tidewater region of Virginia. Both forms are used to permit projects under Virginia Water Protection Permit Program.

Revisions to the JPA were made to remove obsolete information, add information needed for recently implemented permit program changes at the Federal and State levels, and remove duplicative informational requirements, as well as overall correction of typographical errors and poor organization/presentation. The revisions made were also based in part on JPAs in other Corps districts.

A further initiative was undertaken in 2004 to introduce the electronic submission of both JPAs. The Corps-sponsored initiative brought representatives from each agency together with a vendor who developed the electronic submission program. The electronic submission option is expected to be available to the public in early January 2005.

The most current October 2004 JPAs are available electronically on the Corp's web page at <http://www.nao.usace.army.mil/Regulatory/JPA.html>, or via a link on the DEQ web page at <http://www.deq.state.va.us/wetlands/permitfees.html>.

Electronic Copy:

An electronic copy of this guidance in PDF-format is available on DEQNet at [http://deqnet/docs/default.asp?path=/.main/water/Guidance Memoranda](http://deqnet/docs/default.asp?path=/.main/water/Guidance_Memoranda), and for the general public on DEQ's website at <http://www.deq.virginia.gov/water>.

Contact information:

Please contact Catherine Harold, Virginia Water Protection Permit Program Manager, at 804-698-4047 or cmharold@deq.virginia.gov if you have any questions about the Joint Permit Applications.

Disclaimer:

This document is provided as guidance and, as such, sets forth standard operating procedures for the agency. However, it does not mandate any particular method nor does it prohibit any particular method for the analysis of data, establishment of a wasteload allocation, or establishment of a permit limit. If alternative proposals are made, such proposals should be reviewed and accepted or denied based on their technical adequacy and compliance with appropriate laws and regulations.