

**BOARD OF LICENSED PROFESSIONAL COUNSELORS  
MARRIAGE AND FAMILY THERAPISTS,  
AND SUBSTANCE ABUSE PROFESSIONALS**

**TITLE OF REGULATIONS: 18 VAC 115-40-10 et seq.  
REGULATIONS GOVERNING THE CERTIFICATION  
OF  
REHABILITATION PROVIDERS**

**STATUTORY AUTHORITY: §54.1-2400 and 54.1-3514 OF THE**

**CODE OF VIRGINIA**

[Proposed Regulations](#)

[Adopted May 14, 1999](#)

### **18 VAC 115-40-20. Fees required by the board**

A. The board has established the following fees applicable to the certification of rehabilitation providers:

<del>Application processing</del>	<del>\$100</del>
<del>Initial certification by examination: Processing and initial certification</del>	<del>\$90</del>
<del>Initial certification by endorsement: Processing and initial certification</del>	<del>\$90</del>
Certification renewal	\$50 <u>55</u>
Duplicate certificate	\$15 <u>5</u>
Late renewal	\$50 <u>20</u>
<del>Reinstatement of a lapsed certificate</del>	<del>\$ 100</del>
Replacement of or additional wall certificate	\$15
Returned check	\$15 <u>25</u>
<del>Reinstatement following revocation or suspension</del>	<del>\$500</del>

B. Fees shall be paid ~~by check or money order payable to the Treasurer of Virginia and forwarded to the board to the board or its contractor or both in appropriate amounts as specified in the application instructions.~~ All fees are non-refundable.

C. Examination fees shall be ~~made payable to the examination service and mailed directly to the examination service~~ determined and made payable as determined by the board.

### **18 VAC 115-40-34. Reinstatement.**

A. A person whose certificate has expired may renew it within ~~four years~~ one year after its expiration date by paying the renewal fee and the ~~penalty~~ late renewal fee prescribed in 18 VAC 115-40-20.

B. A person who fails to renew a certificate for ~~four years~~ one year or more shall ~~reapply according to the requirements of the regulations in effect at that time~~ apply for reinstatement, pay the reinstatement fee and submit evidence regarding the continued ability to perform the functions within the scope of practice of the certification.

### **18 VAC 115-40-60. Reinstatement following disciplinary action.**

A. Any person whose certificate has been revoked, suspended or denied renewal by the board under the provisions of 18 VAC 115-30-50 of this chapter must submit a new application for reinstatement of certification.

B. The board in its discretion may, after a hearing, grant the reinstatement sought in subsection A of this section.

C. The applicant for such reinstatement, if approved, shall be certified upon payment of the appropriate fee applicable at the time of reinstatement