

State Special Education Advisory Committee (SSEAC) Meeting March 6-8, 2024

Hilton Garden Hotel Richmond Airport
441 International Center Drive
Sandston, Virginia 23150
(804) 222-3338

NOTE: This is a change in location from previous meetings.

This agenda and other information related to the SSEAC are available at <https://www.doe.virginia.gov/data-policy-funding/virginia-board-of-education/board-committee-meetings/state-special-education-advisory-committee-sseac>.

Persons needing special accommodations, including sign language interpreting, should contact Mrs. Lisa Crafton by February 23, 2024, via email, at Lisa.Crafton@doe.virginia.gov or by phone, at (804) 750-8078; text users dial 711 (Relay). You may also contact Dr. Chiquita Seaborne, via email, at Chiquita.Seaborne@doe.virginia.gov or by phone, at (804) 418-4672 (office).

In-person public comments will be taken Thursday, March 7, 2024, at the time indicated in the agenda below. You may review the [Guidelines for Public Comment](#) for additional information. Written public comments should be emailed to SSEAC@doe.virginia.gov or Chiquita.Seaborne@doe.virginia.gov and must be received by 7 a.m. Thursday, March 7, 2024.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

Agenda

Wednesday, March 6, 2024, *Executive Committee Members Only*

5 - 6 p.m.

Dinner for Executive Committee and Invited Guests

6 p.m. - Until

Executive Committee Meeting

***Mychael Willon*, SSEAC Committee Chair**

- Welcome
- Approval of agenda
- Determine “proposed” meeting dates through the end of the cycle (January 1, 2025 - June 30, 2025)
- Develop “draft” Annual Report to the Board of Education (BOE)
- Slate of Nominees for SSEAC Officers (Vice-chair and Secretary)
- Open discussion
- Adjourn

Thursday, March 7, 2024, Full Committee Meeting

- 8 - 9 a.m. **Working Breakfast for SSEAC Members and Invited Guests**
- 9 - 10:20 a.m. **Call to Order, Welcome, and Introductions**
Mychael Willon, SSEAC Committee Chair
- Welcome
 - Approval of Meeting Agenda
 - Approval of Minutes from previous SSEAC Meeting
 - Review/discussion/finalization of “draft” Annual Report to the Board of Education
 - Election of SSEAC Officers (Vice-chair and Secretary)
- 10:20-10:30 a.m. **Break**
- 10:30 - 11:20 a.m. **Center for Family Involvement-Family Navigators**
Nickie Brandenburger, Director of the Family to Family Network, and Renee Soniat, Regional Network Coordinator for the Central Virginia Region
- 11:20 - 11:35 a.m. **The Annual Plans Applications and Update on VDOE’s Application for IDEA Part B Funds**
Tracie Coleman, Director, Office of Special Education Finance and Budget (FAB), VDOE
- 11:35 - 11:45 a.m. **Report on Follow-up to Public Comment from Previous Meetings**
Dr. Chiquita Seaborne, Family Engagement Specialist/Special Projects Coordinator, SEFFE, VDOE
- 11:45 a.m.- Noon **Presentation of Certificates**
Hank Millward, Director, Special Education Family Support and Special Facilities, VDOE, and Dr. Chiquita Seaborne, Family Engagement Specialist/Special Projects Coordinator, VDOE
- Noon - 1 p.m. **Working Lunch**
- Discuss subcommittee goals/objectives
- 1 - 1:30 p.m. **Call to Order and Public Comment Period**
Mychael Willon, SSEAC Committee Chair
- Refer to SSEAC Public Comment Guidelines
- 1:30 - 2:10 p.m. **Constituency Reports**
Mychael Willon, SSEAC Chair
- All representatives give an overview of their organizations and roles
 - All representatives report on their constituency concerns
- 2:10 - 2:25 p.m. **Break**
- 2:25 - 4:45 p.m. **Subcommittee Meetings**
- Policy and Regulation**
Kellie Lockerby, Subcommittee Chair
- Family Engagement and Community Outreach**

Amy Hunter, Subcommittee Chair

Student Achievement and Student Outcomes
DaleAnna Curry, Subcommittee Chair

Executive Committee Nominations
Adam Dreyfus, Subcommittee Chair

- Review the previous meeting's public comment reports/constituency reports and identify issues that the subcommittee might need to address
- Open discussion

NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting or sent to the SSEAC email, at SSEAC@doe.virginia.gov.

4:45 - 5 p.m. **Reconvene as Full Committee**
Mychael Willon, SSEAC Committee Chair

- Open discussion

5 p.m. **Adjourn**

Friday, March 8, 2024

8 - 9 a.m. **Working Breakfast for SSEAC Members and Invited Guests**
Call to Order and Review/Approval of the Agenda
Mychael Willon, SSEAC Chair

9 - 10:25 a.m. **Subcommittee Meetings**

- Continue with subcommittee work

10:25 - 10:45 a.m. **Reconvene as Full Committee**
Mychael Willon, SSEAC Chair

- Subcommittee out briefings
- Open discussion

10:45 - 11 a.m. **Break**

11 - 11:30 a.m. **VDOE Updates**
Dr. Lisa Coons, Superintendent of Public Instruction, VDOE

11:30 a.m. - Noon **Future Meeting Agenda Discussion**
Mychael Willon, SSEAC Chair

- Determine future topics

Noon **Adjourn**

Upcoming Meeting Dates

July 17, 2024, **Executive Committee Meeting** / July 18-19, 2024, **Full Committee Meeting**

September 26-27, 2024, **Full Committee Meeting** / December 5-6, 2024, **Full Committee Meeting**

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