

*State Special Education Advisory Committee (SSEAC) Meeting
July 12 - 14, 2023*

**DoubleTree by Hilton Richmond Airport
445 International Center Drive
Sandston, Virginia 23150**

This agenda and other information related to the SSEAC are available at http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml.

Persons needing special accommodations, including sign language interpreting, should contact Ms. Lisa Crafton by July 1, 2022, via email at lisa.crafton@doe.virginia.gov or by phone at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward via email at hank.millward@doe.virginia.gov or by phone at (804) 371-0525 (office) or (804) 301-1171 (cellular).

Click on [Guidelines for Public Comment](#) for additional information. Written public comment can be emailed to SSEAC@doe.virginia.gov or to hank.millward@doe.virginia.gov.

In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.

AGENDA

Wednesday, July 12, 2023 - Executive Committee Members Only

5:00 – 6:00 p.m. **Dinner for Executive Committee and Invited Guests**

6:00 – 9:00 p.m. **Executive Committee Meeting**
Mychael Willon, SSEAC Chair

- Welcome
- Approval of agenda
- Establish SSEAC 2022-2023 goals
- Orientation for new members
- Establish subcommittee assignments for new members
- Review By-laws
- General discussion
- Adjourn

Thursday, July 13, 2023 – Full Committee

8:00 – 9:00 a.m. **Breakfast for SSEAC Members and Invited Guests**

9:00 – 9:30 a.m. **Call to Order, Welcome and Introductions**
Mychael Willon, SSEAC Chair

- Welcome
- Introduction of Standing Members
- New Member Introductions
- Approval of Meeting Agenda
- Approval of Minutes from previous SSEAC Meeting
- Executive Committee recommendations on By-laws
- Other business as deemed necessary

9:30 – 10:00 a.m. **Annual Report on Dispute Resolution – Facilitated IEP**
Patricia Haymes, Director, Office of Dispute Resolution and Administrative Services (ODRAS), Department of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)

10:00 – 10:30 a.m. **Ombudsman Report on Constituency Issues**
Peter Grabowski, Special Education Ombudsman, Office of Specialized Education Facilities and Family Engagement (SEFFE), SESS, VDOE

10:30 – 11:55 a.m. **FOIA Presentation**
Alan Gernhardt, Esq., Executive Director, Virginia Freedom of Information Advisory Council

11:55 a.m. – Noon **Report on Follow-up to Public Comment from Previous Meetings**
Hank Millward, Director, SEFFE, SESS, VDOE

Noon – 1:00 p.m. **Working Lunch**

- Discuss subcommittee goals/objectives

1:00 – 1:30 p.m. **Call to Order and Public Comment Period**
Mychael Willon, SSEAC Chair

- Refer to SSEAC Public Comment Guidelines

1:30 – 2:30 p.m. **Department of Special Education and Student Services (SESS) Updates**
Presenter TBD

2:30 – 2:45 p.m. **Break**

2:45 – 3:00 p.m. **Constituency Reports**
Mychael Willon, SSEAC Chair

3:00 – 4:45 p.m. **Subcommittee Meetings**

Policy and Regulation
Kellie Lockerby, Subcommittee Chair

Family Engagement and Community Outreach
Amy Hunter, Subcommittee Chair

Student Achievement and Student Outcomes

DaleAnna Curry, Subcommittee Chair

Executive Committee Nominations

Adam Dreyfus, Subcommittee Chair

- Review previous meeting public comment report/constituency reports and identify issues that subcommittee might need to address
- Establish SSEAC sub-committee goals for the 2023-2024 session
- Open discussion.

NOTE: Visitors are welcome to move from one subcommittee group to another and observe. However, they are asked to refrain from any participation in subcommittee meeting discussions and activities. Any comments that visitors may find relevant to the subcommittee goals and objectives can be addressed through the public comment period at the next SSEAC meeting or sent to the SSEAC email at SSEAC@doe.virginia.gov.

4:45 – 5:00 p.m. **Reconvene as Full Committee**

Mychael Willon, SSEAC Chair

- Open discussion

5:00 p.m.

Adjourn

Friday, July 14, 2023 – Full Committee

8:00 – 9:00 a.m. **Breakfast for SSEAC Members and Invited Guests**

9:00 – 9:05 a.m. **Call to Order and Review/Approval of the Agenda**

Mychael Willon, SSEAC Chair

9:05 – 10:30 a.m. **Subcommittee Meetings**

Continue with subcommittee work

10:30 – 10:45 am **Break**

10:45 – 11:45 a.m. **Reconvene as Full Committee**

Mychael Willon, SSEAC Chair

Subcommittee Out briefings

Open Discussion

11:45 – Noon **Future Meeting Agenda Discussion**

Mychael Willon, SSEAC Chair

Noon

Adjourn

Next Meeting Dates

September 28-29, 2023

December 7-8, 2023

March 7-8, 2023 – Executive Committee March 6, 2023