



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Glenn A. Youngkin
Governor

G. Bryan Slater
Secretary of Labor

Brian P. Wolford
Interim Director

VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Wednesday, July 17, 2024, at 12:01 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present: Nancy Piland, Committee Member
Joseph 'Kemper' Funkhouser, III, Board Member
Kermit 'Kit' Hale, Committee Chair
Anna Thronson, Board Member

Department Staff Members present: Anika Coleman, Executive Director
Stephen Kirschner, LRPD Deputy Director
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator
Mia Quimpo, Licensing Specialist
Janice Toole, Licensing Specialist

Mr. Hale called the meeting to order at 12:02pm.

A motion was made by Ms. Piland to approve the agenda. Mr. Funkhouser seconded the motion, which was unanimously approved by members, Funkhouser, Hale, Thronson, and Piland.

Public Comment

None.

Real Estate Education Applications

The following applications were recommended for approvals:

- A. **Seven** proprietary school applications were reviewed. The Committee recommended six of these applications for approval by the Board. One application was deficient.

- B. **Fifty-one** post-license and continuing education course applications were reviewed, of which: 31 original applications for post-license and continuing education courses offered by approved schools were considered. The Committee recommended of these applications for approval by the Board. of the 20 applications were deficient.

Mr. Hale recused himself from voting on the Moseley Flint Schools of Real Estate Inc.

- C. **One** original post-license and continuing education course applications, pending schools were considered. One application was deficient.
- D. **Two** pre-license instructor applications were considered. The Committee recommended 1 of these applications for approval by the Board. One application was deficient.
- E. **Ten** pre-license education course applications offered by an approved school were reviewed. The Committee recommended 8 of these applications for approval by the Board. 2 of the 10 applications were deficient in providing materials of course.
- F. **Fourteen** post-license and continuing education instructor approval applications were reviewed. The Committee recommended 13 of these applications for approval by the Board. 1 of the 14 applications was deficient

Ms. Piland recused herself from voting on Elizabeth B. Moore's application.

New Business

None.

Discussion Items

The Committee discussed improving the education review process for Board staff, the Committee, and applicants. This improvement will include reviewing application forms and feedback will be due from schools and Committee member on August 16, 2024.

The meeting adjourned at 4:21 p.m.