

REAL ESTATE BOARD
MINUTES OF MEETING

July 13, 2017

The Real Estate Board met at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Joseph Funkhouser, II, Chair
Santee Ferebee, Vice-Chair
Libby Gatewood
Lynn G. Grimsley
Lee Odems
Sharon Johnson
Steve Hoover
Margaret Davis
Ibrahim Moiz (arrived at 9:45 a.m.)

DPOR staff present for all or part of the meeting included:

Jay DeBoer, Director
Christine Martine, Executive Director
Liz Hayes, Fair Housing Administrator
Deanda Shelton, Assistant Fair Housing Administrator
Jeffrey Williams, Board Administrator
Jim Chapman, Board Administrator
Emily Trent, Administrative Assistant
Trudy Miller, Fair Housing Investigator
Angela Keefe-Thomas, Fair Housing Investigator
Karen Taylor, Fair Housing Investigator
Jessica Eldridge, Presiding Officer

Elizabeth Peay and Tom Payne from the Office of the Attorney General were present.

Mr. Funkhouser called the meeting to Order at 9:05 A.M.

Call to Order

A motion was made by Mr. Hoover and seconded by Ms. Davis to approve the agenda. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

Agenda

A motion was made by Ms. Grimsley and seconded by Ms. Ferebee to adopt the following minutes: May 4, 2017, Real Estate Board Meeting. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

There was no public comment.

Deanda Shelton, Assistant Fair Housing Administrator, updated the Board on the current Fair Housing case load.

In the matter of **Candace Hunter and Kevin Hunter v. Joseph Patrick Jones, DBA Patrick Jones, Long and Foster Real Estate Incorporated and Navya Gaddey Dathathri, File Number 2016-01632**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis. John G. Dicks, attorney for the respondent, was present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to find no reasonable cause the respondents discriminated by refusing to rent based on race. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **George Holder v. Shuman Rahman, PenFed Realty, LLC, DBA Berkshire Hathaway Home Services, and Mohammed Mahbubul Haque, File Number 2017-02647**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis and Supplemental Final Investigative Report. Shuman Rahman, respondent, and John Taylor, attorney for the respondent, were present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to find no reasonable cause the respondents discriminated by refusing to rent based on race, color or familial status. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **Joyce Jefferson v. Monroe Properties LLC, 800 Semmes LLC, Meredith Glass and Dylan LNU (Morgan), File Number 2017-00952**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis. Joyce Jefferson, complainant, and Brenda Coles, representative for Ms. Jefferson, were present and

Minutes

Public Comment

Fair Housing Administrator's Report

Candace Hunter and Kevin Hunter v. Joseph Patrick Jones, DBA Patrick Jones, Long and Foster Real Estate Incorporated and Navya Gaddey Dathathri, File Number 2016-01632

George Holder v. Shuman Rahman, PenFed Realty, LLC, DBA Berkshire Hathaway Home Services, and Mohammed Mahbubul Haque, File Number 2017- 02647

Joyce Jefferson v. Monroe Properties LLC, 800 Semmes LLC, Meredith Glass and Dylan LNU (Morgan), File

addressed the Board. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to find no reasonable cause the respondents discriminated in terms and conditions of rental based on race. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **Shirea Hines v. Virginia Beach-Friendship Village, LLC and Community Housing Partners Corporation, File Number 2017-01838**, the Board reviewed the record which consisted of the Final Investigative Report and Case Analysis. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to find no reasonable cause the respondents discriminated by refusing to make a reasonable accommodation based on disability or retaliated against the complainant. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-02262, John Coury MacDonald**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. A motion was made by Ms. Grimsley and seconded by Mr. Hoover to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference (IFF) to deny Mr. MacDonald's application for a salesperson's license based upon the record. After review of the facts, the information obtained at the Informal Fact-Finding Conference, and in consideration of the criteria contained in §54.1-204.B of the *Code of Virginia*, the Board determined MacDonald is unfit or unsuited to engage in the practice of the profession due to the nature and seriousness of the crime and the relationship of the crimes to his fitness for licensure and voted to deny the license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-02602, Benjamin Swicegood**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. Benjamin Swicegood, applicant, was present and addressed the Board.

Number 2017-00952

**Shirea Hines v.
Virginia Beach-
Friendship Village,
LLC and
Community Housing
Partners
Corporation, File
Number 2017-01838**

**File Number 2017-
02262, John Coury
MacDonald**

**File Number 2017-
02602, Benjamin
Swicegood**

A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the *Code of Virginia* approve Mr. Swicegood's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-02015, Ehren Van Wart**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. Ehren Van Wart, applicant, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the *Code of Virginia* approve Mr. Van Wart's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

File Number 2017-02015, Ehren Van Wart

In the matter of **File Number 2017-02210, Nickola Freeman**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. Nickola Freeman, applicant, was present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the *Code of Virginia* approve Mr. Freeman's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

File Number 2017-02210, Nickola Freeman

In the matter of **File Number 2017-02214, Natasha Aref**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding

File Number 2017-02214, Natasha Aref

Conference of the presiding officer. Natasha Aref, applicant, and Michael Crosby, witness, were present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Ms. Davis to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the *Code of Virginia* approve Ms. Aref's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-02656, Sherri Christopher**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. A motion was made by Ms. Davis and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in §54.1-204.B of the *Code of Virginia* to approve Ms. Christopher's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

File Number 2017-02656, Sherri Christopher

In the matter of **File Number 2017-01707, Jason Goldblatt**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Goldblatt's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Johnson.

File Number 2017-01707, Jason Goldblatt

As the presiding Board member, Mr. Odems did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02442, Debbie Maxam**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal

File Number 2017-02442, Debbie Maxam

Fact-Finding Conference of the presiding Board member. Debbie Maxam, applicant, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Ms. Maxam's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Johnson.

As the presiding Board member, Mr. Odems did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02204, Kevin B. McGowan**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Lawrence Marshall, II, attorney for the applicant, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. McGowan's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley and Hoover.

File Number 2017-02204, Kevin B. McGowan

As the presiding Board member and Board member who reviewed the file, Mr. Odems and Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2016-02085, Jeffrey Jack Jardine**, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to find a violation of §54.1-2137.B (Count 1) of the *Code of Virginia*, a violation of 18 VAC 135-20-190.B (Count 2) of the Board's 2015 Regulations and a violation of 18 VAC 135-20-240 (Count 3) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley and Hoover.

File Number 2016-02085, Jeffrey Jack Jardine

A motion was made by Ms. Ferebee and seconded by Mr.

Hoover to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$250.00 for the violation contained in Count 1, \$500.00 for the violation contained in Count 2, and \$1,250.00 for the violation contained in Count 3, for a total of \$2,000.00. Further, for the violation of Count 2, Jardine shall be placed on probation and required to complete two (2) classroom hours of Board-approved continuing education pertaining to Legal Updates. Such course(s) shall be completed in the classroom. Further, Jardine shall provide evidence acceptable to the Board that he successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley and Hoover.

As the presiding Board member and Board member who reviewed the file, Mr. Odems and Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02555, Kathryn Kersey Horn**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Grimsley and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Ms. Horn's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

File Number 2017-02555, Kathryn Kersey Horn

As the presiding Board member, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02556, Marcellus Waddill**, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Grimsley and seconded by Ms.

File Number 2017-02556, Marcellus Waddill

Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Waddill's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

As the presiding Board member, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-00275, Joshua Allen Whitaker, t/a Josh Whitaker**, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Joshua Allen Whitaker, respondent, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to find a violation of §54.1-2132.A.4 (Count 1) of the *Code of Virginia*, and a violation of 18 VAC 135-20-260.12.f (Count 2) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

File Number 2017-00275, Joshua Allen Whitaker, t/a Josh Whitaker

A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$2,500.00 for the violation contained in Count 1, and \$2,500.00 for the violation contained in Count 2, for a total of \$5,000.00. Further, for the violation of Count 1, Whitaker shall be placed on probation and required to complete two (2) classroom hours of Board-approved continuing education pertaining to Escrow Management. Such course(s) shall be completed in the classroom. Further, Whitaker shall provide evidence acceptable to the Board that he successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. In addition, for the violation of Count 2, Whitaker shall be placed on probation and required to complete three (3) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts. Such course(s) shall be completed in the classroom. Further, Whitaker shall provide evidence

acceptable to the Board that he successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

As the presiding Board member, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-00045, Frederick Jamel Culbreath, t/a Fred Culbreath**, the Board reviewed the Consent Order as seen and agreed to by Mr. Culbreath. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Culbreath admits to a violation of §54.1-2135.A.2 (Count 1) of the *Code of Virginia*, and agrees to a monetary penalty of \$600.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$750.00. In addition, for violation of Count 1, Culbreath agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Property Management and provide proof of attendance and successful completion within nine (9) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

File Number 2017-00045, Frederick Jamel Culbreath, t/a Fred Culbreath

As the Board member who reviewed the file, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01221, Jeffrey Thomas Luster**, the Board reviewed the Consent Order as seen and agreed to by Mr. Luster. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Luster admits to a violation of 18 VAC 135-20-260.6 (Count 1) of the Board's 2015 Regulations, and agrees to \$150.00 in Board costs, for a total of \$150.00. In addition, for violation of Count 1, Luster

File Number 2017-01221, Jeffrey Thomas Luster

agrees to probation of his license to run concurrent with the probation imposed by the Court, with quarterly reporting to the Board, in a form acceptable to the Board that he is in compliance with said probation while his license is inactive. Further, should Luster activate his license, he agrees to inform his principal broker of the conviction; agrees to comply with the regulations of the Real Estate Board and his probation; and agrees to provide to the Board, on a quarterly basis and in a form acceptable to the Board, a written statement with Luster and his principal broker that he is in compliance with the regulations of the Real Estate Board and his probation. Quarterly reporting will continue until the probation imposed by the Court has ended. If Luster violates any terms of the Consent Order, his license may be revoked, pending review by the Board. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

As the Board member who reviewed the file, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-00898, Jeffrey Allen Ratliff, t/a Jeff Ratliff**, the Board reviewed the Consent Order as seen and agreed to by Mr. Ratliff. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the proposed Consent Order offer wherein Mr. Ratliff admits to a violation of 18 VAC 135-20-260.6 (Count 1) of the Board's 2015 Regulations, and agrees to \$150.00 in Board costs, for a total of \$150.00. In addition, for violation of Count 1, Ratliff agrees to revocation of his license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover and Odems.

File Number 2017-00898, Jeffrey Allen Ratliff, t/a Jeff Ratliff

As the Board member who reviewed the file, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of **File Number 2016-00438, Emranur Zaman Kabir, t/a Emran Kabir**, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to find a violation of 18 VAC 135-20-260.5 (Count 1) of the Board's 2003 Regulations. The motion passed unanimously. Members voting "Yes" were

File Number 2016-00438, Emranur Zaman Kabir, t/a Emran Kabir

Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference for the violation of Count 1, to impose license revocation. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-00399, Lily Gisella Guzman Sakata, t/a Lily G. Sakata**, the Board reviewed the record which consisted of the Notice of Prima Facie Case, the Revised Report of Findings, including exhibits, and the Recommendation. A motion was made by Ms. Grimsley and seconded by Mr. Odems to find a violation of 18 VAC 135-20-170.A.1 (Count 1) of the Board's 2008 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

File Number 2017-00399, Lily Gisella Guzman Sakata, t/a Lily G. Sakata

A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation for the violation contained in Count 1, to impose license revocation. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-01644, Hugh Ritchie Cross, t/a Hugh R. Cross**, the Board reviewed the Consent Order as seen and agreed to by Mr. Cross. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Cross admits to a violation of 18 VAC 135-20-260.11. (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$2,500.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$2,650.00. In addition, for violation of Count 1, Cross agrees to complete at least eight (8) classroom hours of Board-approved continuing education pertaining to Broker Management and Supervision and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing

File Number 2017-01644, Hugh Ritchie Cross, t/a Hugh R. Cross

education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Hoover, Johnson and Odems.

As the Board member who reviewed the file, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-00886, Kandise Viar Powell**, the Board reviewed the Consent Order as seen and agreed to by Ms. Powell. Kandise Viar Powell, respondent, was present and addressed the Board. A motion was made by Ms. Johnson and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Ms. Powell admits to a violation of 18 VAC 135-20-260.11.m (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 135-20-260.1 (Count 2) of the Board's 2015 Regulations, and a violation of §54.1-2133.A.4 (Count 3) of the *Code of Virginia*, and agrees to a monetary penalty of \$1,500.00 for the violation of Count 1, \$1,500.00 for the violation of Count 2, \$600.00 for the violation of Count 3, as well as \$150.00 in Board costs, for a total of \$3,750.00. For violation of Count 1, Powell agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Ethics and Standards of Conduct and provide proof of attendance and successful completion within nine (9) months of the effective date of the order. The course(s) must be completed in the classroom. In addition, for violation of Count 2, Powell agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Legal Updates and provide proof of attendance and successful completion within nine (9) months of the effective date of the order. The course(s) must be completed in the classroom. Further, for violation of Count 3, Powell agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Property Management and provide proof of attendance and successful completion within nine (9) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser,

File Number 2017-00886, Kandise Viar Powell

Gatewood, Hoover, Johnson and Odems.

As the Board member who reviewed the file, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01012, Allan Binford Cook, t/a Ford Cook**, the Board reviewed the Consent Order as seen and agreed to by Mr. Cook. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Cook admits to a violation of 18 VAC 135-20-260.12.h (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$750.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$900.00. In addition, for violation of Count 1, Cook agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within ninety (90) days of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Hoover, Johnson and Odems.

File Number 2017-01012, Allan Binford Cook, t/a Ford Cook

As the Board member who reviewed the file, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01413, Chinneaqua Rayicia Matthews, t/a Ray Matthews**, the Board reviewed the Consent Order as seen and agreed to by Ms. Matthews. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Ms. Matthews admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 2015 Regulations agrees to a monetary penalty of \$500.00 for the violation of Count 1, \$700.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$1,350.00. In addition, for violation of Count 1, Matthews agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful

File Number 2017-01413, Chinneaqua Rayicia Matthews, t/a Ray Matthews

completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

In the matter of **File Number 2017-00989, Raymond Javier Rivera**, the Board reviewed the Consent Order as seen and agreed to by Mr. Rivera. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Mr. Rivera admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$500.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$650.00. In addition, for violation of Count 1, Rivera agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson and Odems.

File Number 2017-00989, Raymond Javier Rivera

Ibrahim Moiz arrived at 9:45 A.M.

Arrival of Board Member

In the matter of **File Number 2017-00988, Jan C. Bailey, t/a Jan Bailey**, the Board reviewed the Consent Order as seen and agreed to by Ms. Bailey. A motion was made by Ms. Grimsley and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Ms. Bailey admits to a violation of 18 VAC 135-20-210 (Count 1) of the Board's 2008 Regulations, and a violation of 18 VAC 135-20-310.1 (Count 2) of the Board's 1999 Regulations and agrees to a monetary penalty of \$450.00 for the violation of Count 1, \$350.00 for the violation of Count 2, as well as \$150.00 in Board costs, for

File Number 2017-00988, Jan C. Bailey, t/a Jan Bailey

a total of \$950.00. In addition, for violation of Count 2, Bailey agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Property Management and provide proof of attendance and successful completion within nine (9) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of **File Number 2017-00905, Cynthia Dale Hawkins, t/a Cindy Hawkins**, the Board reviewed the Consent Order as seen and agreed to by Ms. Hawkins. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the proposed Consent Order offer wherein Ms. Hawkins admits to a violation of §54.1-2133.A.4 (Count 1) of the *Code of Virginia*, and agrees to a monetary penalty of \$450.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$600.00. In addition, for violation of Count 1, Hawkins agrees to complete at least four (4) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

File Number 2017-00905, Cynthia Dale Hawkins, t/a Cindy Hawkins

In the matter of **File Number 2017-00838, Mary Carol Davanay, t/a Carol Davanay**, the Board reviewed the Consent Order as seen and agreed to by Ms. Davanay. A motion was made by Ms. Grimsley and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Ms. Davanay admits to a violation of §54.1-2132.A.4 (Count 1) of the *Code of Virginia*, and agrees to a monetary penalty of \$450.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$600.00. In addition, for violation of

File Number 2017-00838, Mary Carol Davanay, t/a Carol Davanay

Count 1, Davanay agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of **File Number 2017-00805, Marvin Ryan Lowrie, t/a Ryan Lowrie**, the Board reviewed the Consent Order as seen and agreed to by Mr. Lowrie. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Lowrie admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$500.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$650.00. In addition, for violation of Count 1, Lowrie agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

File Number 2017-00805, Marvin Ryan Lowrie, t/a Ryan Lowrie

In the matter of **File Number 2017-00759, Barbara J. Terranova**, the Board reviewed the Consent Order as seen and agreed to by Ms. Terranova. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the proposed Consent Order offer wherein Ms. Terranova admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$500.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$650.00. In addition, for violation of Count 1, Terranova agrees to complete at least three (3)

File Number 2017-00759, Barbara J. Terranova

classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of **File Number 2017-00740, Estera Valy Warrick-Cin**, the Board reviewed the Consent Order as seen and agreed to by Ms. Warrick-Cin. A motion was made by Ms. Grimsley and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Ms. Warrick-Cin admits to a violation of §54.1-2132.A.4 (Count 1) of the *Code of Virginia*, and agrees to a monetary penalty of \$450.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$600.00. In addition, for violation of Count 1, Warrick-Cin agrees to complete at least four (4) classroom hours of Board-approved continuing education pertaining to Broker Management and Supervision and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

File Number 2017-00740, Estera Valy Warrick-Cin

In the matter of **File Number 2017-00518, Diondra Denise Gray, t/a Diondra Gray**, the Board reviewed the Consent Order as seen and agreed to by Ms. Gray. A motion was made by Ms. Johnson and seconded by Ms. Grimsley to accept the proposed Consent Order offer wherein Ms. Gray admits to a violation of 18 VAC 135-20-260.12.h (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$950.00 for the violation of Count 1, 700.00 for the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$1,800.00. In addition, for violation

File Number 2017-00518, Diondra Denise Gray, t/a Diondra Gray

of Counts 1 and 2, Gray agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of **File Number 2015-02960, Christopher Matthews Hayes**, the Board reviewed the Consent Order as seen and agreed to by Mr. Hayes. A motion was made by Mr. Hoover and seconded by Ms. Grimsley to accept the proposed Consent Order offer wherein Mr. Hayes admits to a violation of 18 VAC 135-20-260.10 (Count 1) of the Board's 2003 Regulations, a violation of 18 VAC 135-20-260.11.i (Count 2) of the Board's 2015 Regulations, a violation of 18 VAC 135-20-190.B (Count 3) of the Board's 2008 Regulations, and a violation of 18 VAC 135-20-260.12 (Count 4) of the Board's 2015 Regulations and agrees to a monetary penalty of \$1,500.00 for the violation contained in Count 1, \$1,500.00 for the violation contained in Count 2, \$250.00 for the violation contained in Count 3, \$1,650.00 for the violation contained in Count 4, as well as \$150.00 in Board costs, for a total of \$5,050.00. Further, for violation of Counts 1, 2, 3 and 4, Hayes agrees to a two (2) year probation of his license as of the effective date of the Order. During the two (2) year probation, Hayes agrees to comply with the regulations of the Real Estate Board; agrees to provide to the Board, on a quarterly basis and in a form acceptable to the Board, a written statement from Hayes and his principal broker that Hayes is in compliance with the regulations of the Real Estate Board; and agrees not to apply for a broker's license during the two (2) year probation. If Hayes violates any terms of the probation, his license may be revoked, pending review by the Board. In addition, for violation of Count 2, Hayes agrees to complete at least eight (8) classroom hours of Board-approved continuing education pertaining to Real Estate Agency and for violation of Count 4, Hayes agrees to complete at least eight (8) hours of Ethics and Standards of Conduct and provide proof of attendance and successful completion within six (6) months of

File Number 2015-02960, Christopher Matthews Hayes

the effective date of the Order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

As the Board member who reviewed the file, Ms. Ferebee did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02116, Holly Duke Miller**, the Board reviewed the Consent Order as seen and agreed to by Ms. Miller. A motion was made by Mr. Hoover and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Ms. Miller admits to a violation of §54.1-2132.A.4 (Count 1) of the *Code of Virginia*, and agrees to a monetary penalty of \$450.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$600.00. In addition, for violation of Count 1, Miller agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

File Number 2017-02116, Holly Duke Miller

In the matter of **File Number 2017-01796, Michael Francis Kane**, the Board reviewed the Consent Order as seen and agreed to by Mr. Kane. A motion was made by Ms. Grimsley and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Mr. Kane admits to a violation of 18 VAC 135-20-310.2 (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$700.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$850.00. In addition, for violation of Count 1, Kane agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within

File Number 2017-01796, Michael Francis Kane

six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Ms. Grimsley to approve a continuing education waiver request for Peggy Coffey. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

Education

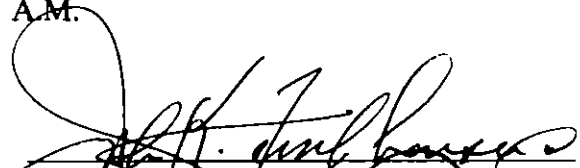
The Board reviewed the report from the July 12, 2017, Real Estate Board Education Committee meeting. A motion was made by Mr. Hoover and seconded by Ms. Grimsley to approve the Education Committee meeting minutes. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Gatewood, Grimsley, Hoover, Johnson, Moiz and Odems.

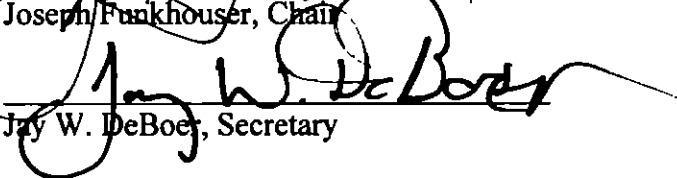
After discussion, the Board requested staff send letters to all brokers regarding commission payments, continuing education carryover and amended disclosure forms to keep the license population aware and informed.

New Business

There being no further business, the Board adjourned at 10:09 A.M.

Adjourn


Joseph Funkhouser, Chair


Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lynn G. Grimsley
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interest in any transactions taken at this meeting.

Lynn Grimsley
Signature

7/13/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sandra Ferebee
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

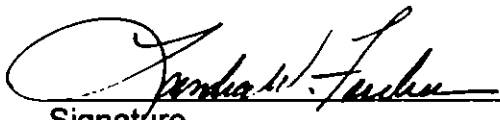
5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7-13-17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Steve Hoover
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/13/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ibrahim A. Moiz
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

N/A
(Agenda Item)

Nature of Personal Interest Affected by Transaction: N/A

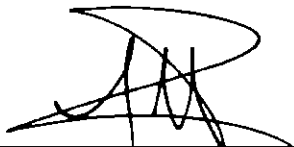
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/13/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Margaret D. Davis
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

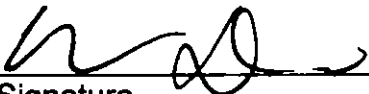
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/13/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sharon Johnson
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Sharon Johnson
Signature

7/13/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lee Odems
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

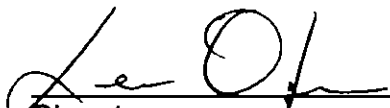
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/13/2017
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Joe Funkhouser
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

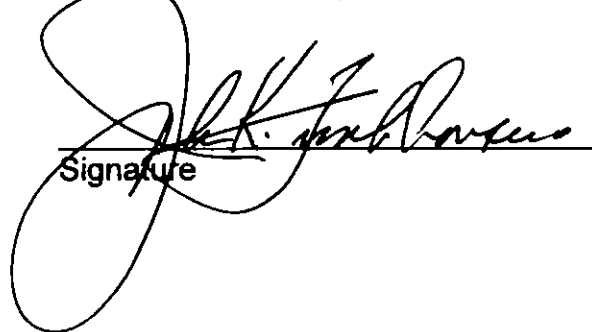
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7-13-17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Libby Gatewood
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Board
(Name of Board)
4. Meeting/IFF Date: July 13, 2017
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Libby Gatewood
Signature

7/13/17
Date