

**Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
May 8, 2013 (10:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Sandee Ferebee, Board member, presided. No other Board members were present.

Doug Schroder and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Maddox Reporting Service, Inc., and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney


Participants


1. Samantha Dobkins
File Number 2013-00340 (Disc.)
(NO DECISION MADE)

Dobkins – R
Migdalia Ortiz – W

The meeting adjourned at 11:50 p.m.

REAL ESTATE BOARD


Joseph Funkhouser, Chairman


Gordon Dixon, Secretary

COPY TESTE:

Custodian of Record

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sandee Ferebee
2. Title: Presiding Board Member
3. Agency: Board for. Real Estate
4. Transaction: Informal Fact-Finding Conferences on May 8, 2013
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature

5-8-13

Date