

**Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
October 2, 2009 (10:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Scott Gaeser, Board member, presided. No other Board members were present.

Doug Schroder and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Barbara Anne Mancini
File Number #2009-01960 (Disc)
(NO DECISION MADE)

Victoria Zenner
(by phone)
William P. Lunger - W

2. Patricia A. Hill
File Number #2009-00206 (Disc)
(NO DECISION MADE)

Hill - R
David Botkin- C
Richard Saunders - W
Tanya Sabel - W
Rick Dudley – W

The meeting adjourned at 1:05 p.m.

REAL ESTATE BOARD



Carol F. Clarke, Chair



Jay W. DeBoer, Secretary

COPY TESTE:

Custodian of Record

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Scott Gaeser
2. Title: Presiding Board Member
3. Agency: The Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on October 2, 2009
5. Nature of Personal Interest Affected by Transaction: _____
NA

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

10/2/09
Date