

Minutes of Meeting

VIRGINIA REAL ESTATE APPRAISER BOARD

INFORMAL FACT-FINDING CONFERENCES
JULY 9, 2003 (10:00 AM)

The Virginia Real Estate Appraiser Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

John C. Harry, III, Board Member, Presided. No other Board members were present.

Douglas W. Schroder and Dawn Bell appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD and the Summaries are attached unless no decision was made

Lic=Licensing Application

A=Applicant

W=Witness

Participants

- | | | |
|----|---|---------------------------------|
| 1. | William Robertson Allen
File Number 2003-03204 (Lic)
(No decision made) | Allen – A
Michael McCall – W |
| 2. | Donald A. Spagnola
File Number 2003-03550 (Lic)
(No decision made) | Spagnola – A |

The meeting adjourned at 12:05 p.m..

Virginia Real Estate Appraiser Board



David N. Castle, Chairman

Louise Fontaine Ware

Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John C. Harry, III
2. Title: Member
3. Agency: Real Estate Appraiser Board
4. Transaction: Informal Fact-Finding Conferences on July 9, 2003
5. Nature of Personal Interest Affected by Transaction: None

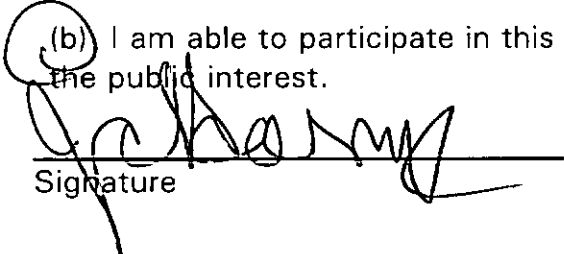
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



7/9/03