

BOARD FOR BRANCH PILOTS MEETING

MINUTES

The Virginia Board for Branch Pilots met on Friday, July 28, 2006, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain Robert H. Callis, III
Bruce R. Cherry
Captain J. William Cofer
Captain Milton B. Edmunds
Robert T. Hasler, Jr.
William M. Martin, III
Captain W. Hugh McCrory, Jr.
Meade G. Stone, Jr.

Staff present for the meeting were:

Jay W. DeBoer, Director
Mark N. Courtney, Executive Director

Cynthia Norwood, Assistant Attorney General, was present at the meeting.

Board member Judge Edgar A. Massenburg was absent from the meeting.

Finding a quorum of the Board present, Mr. Hasler, President, called the meeting to order at 9:32 a.m.

Call to Order

Mr. Cherry moved to approve the agenda as written. Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

**Approval of
Agenda**

Mr. Cherry moved to approve the minutes from the May 1, 2006, Board meeting as amended. Mr. Martin seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

**Approval of
Minutes**

Captain Callis provided the Board with a report of the examinations conducted by the Examination Administrators on July 27, 2006. The following report was made:

**Examination
Administrators
Report**

Joseph R. McKnew

Mr. McKnew has successfully completed his first two years of the Virginia Pilot Association's apprenticeship program. Mr. McKnew has taken and passed a comprehensive written examination for his initial license. Mr. McKnew answered oral questions related to the initial license. These subjects included courses and distances from Cape Henry to Town Point and to the James River Bridge, local traffic, safe anchoring positions in Sewell's Point, Lynnhaven and Newport News, anchoring techniques, docking and undocking situations, bridge restrictions and clearances, master/pilot exchange of information, proper use of radar and DGPS unit and safe vessel speed. Mr. McKnew stood a good examination and was found qualified. Captain Callis moved that Mr. McKnew be granted a limited branch pilot license with an Alpha classification (125 ship units with a draft up to 25 feet or 200 ship units with a draft up to 23 feet). Mr. Cherry seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Mr. Hasler presented Mr. McKnew with his license and congratulated Mr. McKnew on his accomplishment. Mr. McKnew also introduced his guest and family to the Board.

J. Whiting Chisman

Captain Chisman answered oral questions related to the extension of route on the York River. The subjects included courses and distances from Cape Henry to Cheatham Annex, local traffic, high water transit times, bridge restrictions, safe anchoring positions, under keel clearance and safe vessel speed. Captain Chisman stood a good examination and was found to be qualified. Captain Callis moved that Captain Chisman be granted an extension of route from Cape Henry to Pages Rock upon the York River. Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

William G. Diggs

Captain Diggs answered oral questions related to the extension of route on the James River. The subjects included courses and distances from the James River Bridge to Richmond, local traffic, bridge restrictions, high water transit times, docking and undocking, safe anchoring positions, daylight restrictions, and safe vessel speed. Captain Diggs stood a good examination and was found to be qualified. Captain Callis moved that

Captain Diggs be granted an extension of route from the James River Bridge to Richmond upon the James River. Mr. Cherry seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Herbert R. Green

Captain Green answered oral questions related to the extension of route on the York River. The subjects included courses and distances from Cape Henry to Cheatham Annex, local traffic, high water transit times, bridge restrictions, safe anchoring positions, under keel clearance and safe vessel speed. Captain Green stood a good examination and was found to be qualified. Captain Callis moved that Captain Green be granted an extension of route from Cape Henry to Pages Rock upon the York River. Mr. Cherry seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Torrence A. Rogers

Captain Rogers answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven and Sewell's Point, bank suction and cushion, overtaking situations, maneuvering characteristics of loaded vessels and safe vessel speed. Captain Rogers stood a good examination and was found to be qualified. Captain Callis moved that Captain Rogers be raised from the Echo classification (475 ship units and 33 feet maximum draft) to the Foxtrot classification (550 ship units and 35 feet maximum draft or 375 ship units and 38 feet maximum draft). Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Clarence M. Young

Captain Young answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven and Sewell's Point, bank suction and cushion, overtaking situations, maneuvering characteristics of loaded vessels and safe vessel speed. Captain Young stood a good examination and was found to be qualified. Captain Callis moved that Captain Young be raised from the Echo classification (475 ship units and 33 feet maximum draft) to the Foxtrot classification (550 ship units and 35 feet maximum draft or 375 ship units and 38 feet maximum draft). Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler,

Martin, McCrory, and Stone.

Jacob R. Johnson

Captain Johnson answered questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven and Sewell's Point, docking and undocking situations, small boat traffic, and safe vessel speed. Captain Johnson stood a good examination and was found to be qualified. Captain Callis moved that Captain Johnson be raised from the Charlie classification (325 ship units with a draft up to 29 feet) to the Delta classification (400 ship units with a draft up to 31 feet). Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Michael S. Eubanks

Captain Eubanks has successfully completed the Virginia Pilot Association's apprenticeship program. Captain Eubanks answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven and Sewell's Point, tidal transit times, chain of command and nomenclature of naval vessels, overtaking situations, maneuvering characteristics of loaded vessels and safe vessel speed. Captain Eubanks stood a good examination and was found to be qualified. Captain McCrory moved that Captain Eubanks be raised from the Hotel classification (725 ship units and a maximum draft of 41 feet or 550 ship units and a maximum draft of 45 feet) to an unlimited branch pilot license. Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

The Board members reviewed the legislative proposal prepared by staff for consideration for the 2007 legislative session. Captain McCrory moved that the Board submit the following proposed legislation for consideration:

Discussion of
Possible Legislation

§ 54.1-909. License as limited branch pilot.

Any apprentice may apply to the Board for a license as a limited branch pilot. The Board may grant him a license after proper examination if in the opinion of the Board the applicant is qualified. The Board may endorse on the license a such limitations of draft or ship units as deemed it deems proper, and a limited branch pilot shall perform his duties of piloting and conducting vessels within the limitations imposed by his license.

Mr. Martin seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Captain Callis moved to adopt the following meeting and examination dates for 2007:

Set 2007 Meeting Dates

Thursday, February 1 - Examination Administrators
Friday, February 2 - Board Meeting
Tuesday, May 1 - Examination Administrators
Wednesday, May 2 - Board Meeting
Thursday, July 26 - Examination Administrators
Friday, July 27 - Board Meeting
Thursday, November 1 - Examination Administrators
Thursday, November 1 - Board Meeting
Monday and Tuesday, December 3 and 4 - Renewals
Monday, December 10 - Board Meeting

Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Hasler, Martin, McCrory, and Stone.

Mr. Courtney informed the Board that Mr. Cherry has had 28 years of perfect Board meeting attendance. The Board congratulated and thanked Mr. Cherry for his continued commitment to the Board.

Other Business

Mr. Courtney introduced the new Director of DPOR, Jay W. DeBoer, to the Board. The Board welcomed Mr. DeBoer.

Conflict of Interest forms were completed by all members present.


Conflict of Interest Forms

There being no further business, the meeting was adjourned at 10:15 a.m.

Adjourn



Robert T. Hasler, Jr., President



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert H. Callis, III
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Robert H. Callis
Signature

July 28, 2006
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Bruce R. Cherry
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: NONE
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Bruce R. Cherry
Signature

7/28/06
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: W. Hugh McCrory, Jr.
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VIRGINIA PILOT ASSOCIATION

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W. Hugh McCrory, Jr.
Signature

July 28, 2006
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: William M. Martin, III
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: NONE
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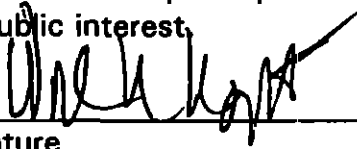
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



July 28, 2006

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Milton B. Edmunds
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

7/28/06
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert T. Hasler, Jr.
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature

7/28/06

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Meade G. Stone, Jr.
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: NONE
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Meade G. Stone
Signature

7. 28 - 06
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J. William Cofer
2. Title: Member
3. Agency: Board for Branch Pilots
4. Transaction: Board Meeting on July 28, 2006
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

J. William Cofer
Signature

7-28-06
Date