

**BOARD FOR BRANCH PILOTS
MEETING AGENDA**

**Friday, December 15, 2017 – 10:30 AM
Virginia Port Authority Waterside Conference Room
Norfolk, Virginia**

1. Call to Order
2. Welcome and Introductions
3. Safety Evacuation Instructions
4. Approval of Agenda
5. Approval of Minutes:
 - September 15, 2017 Board Meeting
6. Public Comment Period*
7. Review of File
 - File Number 2018-00287, Captain John Brockington Beasley, Jr.
IFF (Stone & Callis) – Disciplinary
8. Exam Administrators Report
9. Consideration of Renewal of Licenses – December 11 & 12, 2017
 - Letter from Captain Luther J. Stallings, III
10. Continuing Education Update
11. Review of Virginia Pilot Association's Apprenticeship Training Program
 - Learning Resource Modifications 2017
12. Minimum Requirements of Potomac River
13. Review of Regulations Pursuant to §54.1-100 of the *Code of Virginia*
14. Review of Notification Letter
 - Captain M.B. Edmunds – M|V YM ESSENCE
15. Retirement and Resolution of Captain John A. Morgan, Jr.
16. Retirement of Captain Gilbert R. Swink, III
17. Article from *Virginia Business* October 2017
18. Financial Statements

19. Other Business
 - Virginia Maritime Association – International Trade Symposium - May 9 – 11, 2018
20. Conflict of Interest / Travel Forms
21. Statement of Economic Interest
22. Roster of Board Members who served on IFF/CO

Agenda Date	File#	Presiding Officers
8/22/2000	2000-03147	Cherry & Edmunds
12/15/2003	2004-01885	Cherry & McCrory
12/15/2003	2004-01886	Cherry & Stone
5/2/2005	2005-03123	Stone & Callis
7/29/2005	2005-03124	Edmunds & Martin
23. COIA Training
24. Adjourn

NEXT MEETING SCHEDULED FOR MARCH 19, 2018 AT 10:30 A.M.

*Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

DPOR – WHO WE ARE:

DPOR issues professional credentials—licenses, certificates or registrations—in the least intrusive, least burdensome and most efficient way. Our goal is to ensure the *minimum competency* necessary to practice without harming the public, not to enhance professional stature or limit competition by keeping newcomers out. Policy boards determine the minimum standards necessary to enter a profession, and qualify applicants based on a combination of **education, experience and examination.**