

**BOARD FOR BRANCH PILOTS MEETING
MINUTES**

The Virginia Board for Branch Pilots met on Thursday, January 29, 2015, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain Robert H. Callis III
Captain J.W. Whiting Chisman III
Captain J. William Cofer
Thomas P. Host, III
Captain John A. Morgan, Jr.
Christine N. Piersall

Board members Charles R. Amory, Jr., Patrick B. McDermott, and Meade G. Stone, Jr. were not present for the meeting.

Staff present for the meeting was:

Jay DeBoer, Director
Kathleen R. Nosbisch, Executive Director

James Flaherty, Assistant Attorney General was present from the Office of the Attorney General.

Captain Cofer, Vice-President, called the meeting to order at 10:30 a.m. Captain Cofer informed the Board that Mr. Stone, President, was unable to attend the meeting and he will chair the meeting in his absence. Captain Cofer further informed the Board that, due to a family emergency, Mr. Amory would be unable to attend the meeting and Mr. McDermott may also be unable to attend.

Call to Order

Captain Cofer confirmed there was a quorum of the Board present.

Captain Callis moved to approve the agenda. Mr. Host seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Chisman, Cofer, Host, Morgan and Piersall.

**Approval of
Agenda**

Ms. Piersall moved to approve the minutes from the December 16, 2014, board meeting as amended. Captain Chisman seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Chisman, Cofer, Host, Morgan and Piersall.

**Approval of
Minutes**

There were no public comments.

**Public Comment
Period**

Captain Callis provided the Board with a report of the examinations conducted by the Examination Administrators on January 29, 2015. The following report was made:

**Exam
Administrators
Report**

Christopher H. Behm

Christopher H. Behm answered oral questions related to the raise in grade. The subjects included: safe anchoring positions in Lynnhaven, Sewell's Point and Cape Charles, anchoring deep loaded vessels, inner harbor transits, proper positioning of towboats in special situations, usage of the deep water route, traffic management, block coefficient displacement, timed arrivals and safe vessel speed.

Captain Behm stood a good examination and was found to be qualified. Captain Callis moved that Captain Behm be raised from a Foxtrot classification (46,000 gross tons and 40 feet maximum draft) to a Golf classification (55,000 gross tons and 42 feet maximum draft). Mr. Host seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Chisman, Cofer, Host, Morgan and Piersall.

Gregory R. Willson

Gregory R. Willson answered oral questions related to the raise in grade. The subjects included: safe anchoring positions in Lynnhaven, Sewell's Point and Cape Charles, anchoring deep loaded vessels, inner harbor transits, proper positioning of towboats in special situations, usage of the deep water route, traffic management, block coefficient displacement, timed arrivals and safe vessel speed.

Captain Willson stood a good examination and was found to be qualified. Captain Callis moved that Captain Willson be raised from a Foxtrot classification (46,000 gross tons and 40 feet maximum draft) to a Golf classification (55,000 gross tons and 42 feet maximum draft). Ms. Piersall seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Chisman, Cofer, Host, Morgan and Piersall.

Captain Callis informed the Board that the raise in grade would be effective February 1, 2015.

Board members reviewed tentative 2015 meeting dates. Ms. Nobsch explained that when scheduling board meeting dates, the scheduler select dates that are not in conflict with other board meetings. However, the Board for Branch Pilot meetings are set in accordance with the exam schedule. Ms. Nobsch stated that there is a conflict with the meeting scheduled for December 16. Ms. Nobsch requested the Board consider an alternative date as there are no exams scheduled on December 16. Ms. Nobsch will contact Board members with suggested dates.

2015 Meeting
Dates

Other Business

Ms. Nosbisch read correspondence from former Board member, Captain Milton Edmunds.

M. B. Edmunds

Received
JAN 15 2015
AAB

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January 12, 2014

Minda G. Stone, Jr.
President, Board for Branch Pilots

Dear Mr. Stone:

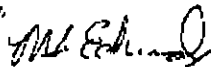
I would like to thank the Board for acknowledging my service with the Resolution that I was given at your last meeting. I apologize for being unable to attend.

It has been a great honor and a valuable experience to have served on this Board. Over the years, I have witnessed the efforts by the Board members in making decisions and taking the necessary actions to protect the waters of the Commonwealth, while addressing the concerns of the licensees in an ever changing maritime environment.

I thank you all, especially the laypersons of the Board who dedicate a great deal of time and consideration to ensure that each issue is carefully scrutinized and handled with safety always the primary goal.

I would also like to thank Kate and her team from DPOR for keeping us on a steady course. Thank you all.

Sincerely,



M. B. Edmunds

CC: Kathleen R. Nosbisch, DPOR

Ms. Nosbisch informed the Board that the Virginia Maritime International Trade Symposium is being held Thursday, May 14. Ms. Nosbisch asked for those interested in attending to let her know; she will review the Board budget to determine if there is funding for Board members to attend. Mr. Host suggested giving priority to those who were not able to attend last year. Captain Cofer indicated that VPA may be able to provide funding for pilot Board members.

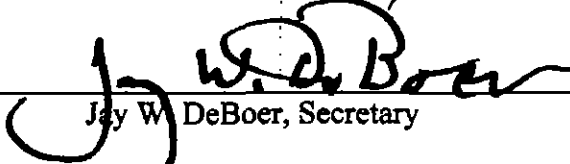
Captain Cofer stated that he would like to invite Paul Kirchner, Executive Director, American Pilot Association, to attend a future Board meeting.

Conflict of Interest forms and travel vouchers were completed by all members present. Conflict of Interest Forms

There being no further business, the meeting was adjourned at 10:52 a.m. Adjourn



Meade G. Stone, Jr., President



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine N. Piersall
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Christine Piersall
Signature

1/29/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J. William Cofer
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

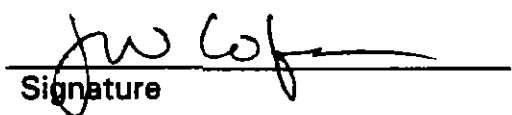
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.


Signature

1-29-15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Thomas P. Host III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.



Signature

1-29-15

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert H. Callis, III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Virginia Pilot Association

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert H. Callis, III
Signature

1/29/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John A. Morgan, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

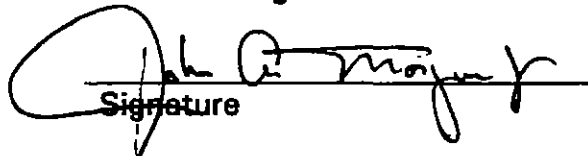
Va. Pilot Assoc.

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

1/29/2015
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J.W. Whiting Chisman III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting January 29, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

J.W. Whiting Chisman III
Signature

1-29-15
Date