

**BOARD FOR BRANCH PILOTS MEETING
MINUTES**

The Virginia Board for Branch Pilots met on Tuesday, November 2, 2010, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain Robert H. Callis, III
Bruce R. Cherry
Captain J. William Cofer
Captain Milton B. Edmunds
Thomas P. Host, III
Captain John A. Morgan, Jr.
Meade G. Stone, Jr.

Board members Charles R. Amory, Jr. and William M. Martin III, were not present at the meeting.

Staff present for the meeting were:

Gordon N. Dixon, Director
Mark N. Courtney, Deputy Director of Licensing and Regulation
Kathleen (Kate) R. Nosbisch, Executive Director
Justin Garofalo, Board Administrator
Amy Goobic, Administrative Assistant

There was no representative present from the Office of the Attorney General.

Finding a quorum of the Board present, Mr. Cherry, President, called the meeting to order at 10:32 a.m.

Call to Order

Captain Callis moved to approve the agenda. Captain Morgan seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

**Approval of
Agenda**

Mr. Stone moved to have the minutes from the July 30, 2010, meeting approved as amended. Captain Callis seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

**Approval of
Minutes**

Captain Callis provided the Board with a report of the examinations conducted by the Examination Administrators on July 29, 2010. The following report was made:

**Exam
Administration
Report**

William G. Saunders, Jr.

William G. Saunders, Jr. answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven, Sewell's Point and Newport News, overtaking situations, bank suction and cushion, under keel clearance, efficient use of bow and stern thrusters, timed

arrivals and safe vessel speed.

Mr. Saunders stood a good examination and was found to be qualified. Captain Callis moved that Mr. Saunders be raised from an Alpha classification (16,000 gross tons and 25 feet maximum draft) to a Bravo classification (24,000 gross tons and 28 feet maximum draft) to be retroactively dated November 1, 2010. Mr. Host seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

Joseph M. Schacherer III

Joseph M. Schacherer III answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven, Sewell's Point and Newport News, overtaking situations, bank suction and cushion, under keel clearance, efficient use of bow and stern thrusters, timed arrivals and safe vessel speed.

Mr. Schacherer stood a good examination and was found to be qualified. Captain Callis moved that Mr. Schacherer be raised from an Alpha classification (16,000 gross tons and 25 feet maximum draft) to a Bravo classification (24,000 gross tons and 28 feet maximum draft) to be retroactively dated November 1, 2010. Mr. Stone seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

Ms. Nosbisch informed the Board that the proposed regulations are at the Governor's office for approval. Once the regulations are approved, they will go to the Registrar's office to be published. There will be a 60 day comment period, and then it is up to the Board to adopt the proposed regulations.

Regulatory Review

Ms. Nosbisch informed the Board that the emergency regulation regarding temporary licensure, voted on at the July 30, 2010, meeting needed to be reconsidered. Captain Morgan moved to reconsider the emergency regulation. Mr. Host seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

Captain Morgan moved to withdraw the emergency regulation package. Captain Cofer seconded the motion which was unanimously approved by Messrs. and Captains: Callis, Cherry, Cofer, Edmunds, Host, Morgan and Stone.

Captain Cofer addressed the Board on behalf of the Virginia Pilot Association and requested that the Board consider increasing the gross tonnage and draft on limited licenses. Due to the increasing size of ships transiting Virginia waters, the current limitations of the classifications of

Other Business

licenses, may serve to unduly restrict limited Branch Pilots, who are otherwise competent, to pilot such ships.

Mr. Cherry recommended that a committee, comprised of Mr. Stone and Captain Callis, review the information and bring a recommendation to the December 14, 2010 board meeting. Mr. Cherry added that if the committee did not reach a recommendation by the December board meeting, the matter could be deferred to the February 2011 board meeting as any approved changes would not be implemented until Summer 2011. Ms. Nosbisch informed the Board that staff would be present to assist during the committee meeting and that the meeting would have to be noticed.

Captain Cofer reported that there would be a presentation at the next board meeting on the Branch Pilot's utilization of Differential Global Positioning System (DGPS).


Captain Cofer also offered Board members the opportunity to participate in a harbor tour immediately following the board meeting.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 10:52 a.m..

Adjourn


Bruce R. Cherry, President


Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Bruce R. Cherry
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Bruce R. Cherry
Signature

11-2-10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John A. Morgan, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VA. PILOT Assoc.

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

John A. Morgan Jr.
Signature

Nov 2, 2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert H. Callis, III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

Virginia Pilot Assn

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Va Pilot Assn

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert H. Callis, III
Signature

Nov. 2, 2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Milton B. Edmunds
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

11/2/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J. William Cofer
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

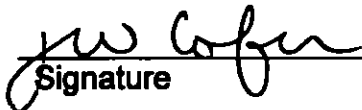
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

11-2-10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Meade G. Stone, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Meade G. Stone
Signature

11-2-2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Thomas P. Host, III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting November 2, 2010

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

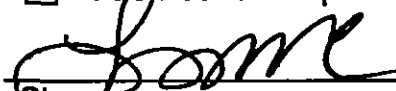
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

NOV 2 2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. **Name:** Charles R. Amory, Jr.
2. **Title:** Board Member
3. **Agency:** Board for Branch Pilots
4. **Meeting/IFF Date:** Board Meeting November 2, 2010

5. **I have a personal interest in the following transaction:**

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Charles R. Amory, Jr.
Signature

11-2-10
Date