



## COMMONWEALTH of VIRGINIA

### *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

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#### MINUTES

#### **EMERGENCY MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD ACTION MEETING**

April 21 2020

9:00 a.m.

Governor Ralph Northam declared a state of emergency in Virginia on Thursday, March 12, 2020, in response to COVID-19. In light of this action and as an additional precaution, the April 21, 2020, Commonwealth Transportation Board Action Meeting was conducted following emergency electronic meeting procedures of Section 2.2-3708.2[(A)(3)]<sup>1</sup> of the Code of Virginia.

All board members participated remotely. Public Access was unable to be provided at the remote locations, however members of the public were able to witness the meeting (by listening) online via live-streaming at the following internet link: [http://www.ctb.virginia.gov/public\\_meetings/live\\_stream/default.asp](http://www.ctb.virginia.gov/public_meetings/live_stream/default.asp).

In accord with 2.2-3708.2(A)(3) of the Code of Virginia, the online internet public notice for the meeting noted that this meeting would be conducted using an electronic process due to the COVID-19 state of emergency and as a precaution to reduce the risk and spread of the novel coronavirus.. The online meeting public notice also furnished the Agenda and Board materials as well as information regarding the availability of online live-streaming of the meeting at the noted link.

Online viewers were furnished a telephone number to call to notify staff of any interruption of the live streaming of the meeting in accordance with Section 2.2-3708.2 (A)(3) and (D)(2) of the Code of Virginia; and no interruption of the live streaming was noted during the meeting.

The Chair, Shannon Valentine, presided and called the meeting to order at 9:05 a.m. The roll was taken and the following Board members confirmed their presence.

Present: Secretary Shannon Valentine (ex officio and Chairperson), Messrs. Dodson, Johnsen, Kasprovicz, Malbon, Miller, Rucker, Smoot, Stinson, Whitworth, Williams, Yates; Ms. DeTuncq and Ms. Hynes, Mr. Brich, ex officio, Commissioner of Highways and Ms. Mitchell, ex officio, Director of the Department of Rail and Public Transportation.

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<sup>1</sup> The original notice/agenda posted for this meeting inadvertently cited Section 2.2-3708.2(D) as the basis for this meeting, however this emergency meeting was conducted pursuant to and in compliance with the requirements set forth in Section 2.2-3708.2(A)(3) for emergency electronic meetings.

Absent: Mr. Brown

The Chair invited Julie Whitlock, from the Office of the Attorney General and counsel to the Board, to address the Board. Ms. Whitlock explained the basis, format, permissible actions and necessary steps/process to be used for this emergency electronic meeting.

Mr. Dixon Whitworth made the following motion:

*I move that we adopt this agenda as requiring actions that must be taken immediately and where failure to do so could result in irrevocable public harm.* This motion was seconded by Ms. Alison DeTuncq.

A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

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**VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:**

**Agenda 1.** Action on Addition of Public Transportation Projects to the Six-Year Improvement Program for Fiscal Years 2020-2025 for the Allocation of CARES Act Funding (presented by Director Mitchell)

Made By: Mr. Malbon, Seconded By: Ms. DeTuncq  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

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**VIRGINIA DEPARTMENT OF TRANSPORTATION:**

**Agenda 2.** Action on the Chatham Bridge Rehabilitation Project in the Fredericksburg District, identified as Order B77 and UPC 105535 (presented by Commissioner Brich).

Made By: Mr. Rucker, Seconded By: Mr. Johnsen  
A roll call vote was taken with all members  
voting in favor of approval of the contract.  
Motion carried, unanimously.

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**Agenda 3.** Action on the 460 Realignment Project in the Salem District, identified as Order B59 and UPC 108907. (Presented by Commissioner Brich)

Made By: Mr. Yates, Seconded By: Mr. Stinson  
A roll call vote was taken with all members  
voting in favor of approval of the contract.  
Motion carried, unanimously.

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**ADJOURNMENT:**

The meeting adjourned at 9:42 a.m. on April 21, 2020.

Respectfully Submitted:

Carol Mathis,  
Assistant Secretary to the Board

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