

**MINUTES**  
**OF**  
**MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD WORKSHOP**  
Hilton Norfolk Airport  
Commonwealth Ballroom  
Norfolk, Virginia  
July 16, 2013  
11:00 a.m.

The meeting of the Commonwealth Transportation Board Workshop session was held in the Ballroom of the Hilton Norfolk Airport located in Norfolk, Virginia, on July 16, 2013. The Chairman, Sean T. Connaughton, presided and called the meeting to order at 11:05 a.m.

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Present: Messrs. Ellis, Garczynski, Layne, Louderback, Miller, Peake, Whitworth, Ms. Fisher, and; Vice Chairman Whirley and Ms. Drake, ex officio, Director of the Department of Rail and Public Transportation.

Absent: Messrs. Matney, Martin, Cole, and Sterling

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Chairman Connaughton began the meeting with the Pledge of Allegiance.

1. Bridge and Tunnel Safety Inspection Program  
*Claude Napier, P.E., Virginia Department of Transportation*  
*Jeff Holland, Chesapeake Bay Bridge Tunnel*  
*Referenced by attachment of presentations.*
  
2. Emergency Preparedness  
*Perry Cogburn, Virginia Department of Transportation*  
*Colonel Danny Plott, Virginia Department of State Police*  
*Stewart Baker, Virginia Department of Emergency Management*  
*Jeff Holland, Chesapeake Bay Bridge Tunnel*  
*Referenced by attachment of presentations.*

The meeting was suspended at 1:00 by Secretary Connaughton with instructions that it would be reconvened at 8:30 a.m. on July 17, 2013.

Vice Chairman Whirley reconvened the suspended July 16 workshop meeting with the Pledge of Allegiance at 8:30 a.m. on July 17, 2013 in the same location as the July 16 meeting.

3. Major Project Update  
*Jim Utterback, Virginia Department of Transportation*  
*Thelma Drake, Virginia Department of Rail and Public Transportation*  
*Referenced by attachment of presentation.*

**ADJOURNMENT:**

The meeting adjourned at 8:58 a.m. on July 17, 2013. The next meeting will be held on Wednesday, September 18, 2013 beginning at 10:00 a.m. in the VDOT Central Auditorium in Richmond, Virginia, 1221 East Broad Street, Richmond, VA

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**MINUTES  
OF  
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Hilton Norfolk Airport  
1500 N. Military Highway  
Commonwealth Ballroom  
Norfolk, Virginia  
July 17, 2013  
8:30 a.m.

The meeting of the Commonwealth Transportation Board Workshop session was held in the Ballroom of the Hilton Norfolk Airport located in Norfolk, Virginia, on July 17, 2013. The Vice Chairman, Gregory Whirley, presided and called the meeting to order at 8:58 a.m.

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Present: Messrs. Ellis, Garczynski, Layne, Louderback, Miller, Peake, Sterling, Whitworth, Ms. Fisher, and; Ms. Drake, ex officio, Director of the Department of Rail and Public Transportation.

Absent: Messrs. Connaughton, Cole, Matney, and Martin.

**Public Comments:**

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**Approval of Minutes June 19, 2013**

Made by Mr. Miller, Seconded by Mr. Louderback  
Motion carried, minutes approved.

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**LOCAL ASSISTANCE DIVISION:**

**Agenda Item 1.** Action on FY 2014 Revenue Sharing Reallocation, Specifically, City of Manassas Park Located in the Northern Virginia District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Garczynski, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**Agenda Item 2.** Action on Approval of Policy for Selection of Transportation Alternatives Projects and Process for Transportation Enhancement/Transportation Alternatives Program De-allocation, Project Transfer, and Inactive Projects.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**Agenda Item 3.** Action on Economic Development Access to 2100 Steppingstone Square Project ECON-131-131-789, M501, City of Chesapeake, Located in the Hampton Roads District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Ellis.  
Motion carried, resolution approved.

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**ENVIRONMENTAL DIVISION:**

**Agenda Item 4.** Action on Location Approval for the US 460 Bypass Interchange and Southgate Drive Relocation, in the Town of Blacksburg, Located in the Salem District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Ellis, Seconded by Mr. Louderback.  
Motion carried, resolution approved.

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**RIGHT OF WAY DIVISION:**

**Agenda Item 5.** Action on Locality Land Conveyances, Section of Route 50/522 (Millwood Avenue), City of Winchester Located in the Staunton District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Whitworth, Seconded by Mr. Louderback.  
Motion carried, resolution approved.

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**Agenda Item 6.** Action on Limited Access Control Changes, Specifically Interstate 81 and Route 232 (Exit 105) Interchange, Bridge Replacement Project, County of Montgomery and County of Pulaski Located in the Salem District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**Agenda Item 7.** Limited Access Control Changes, Specifically Interstate 66 and Route 15 (James Madison Highway) Interchange, Town of Haymarket, Prince William County Located in the Northern Virginia District.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Garczynski, Seconded by Mr. Sterling.  
Motion carried, resolution approved.

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**MAINTENANCE DIVISION:**

**Agenda Item 8.** Action on Discontinuance of Maintenance on the Southern Portion of Ellis Run Lane (Route 644), Botetourt County, Located in the Salem District, From its Intersection with Fringer Trail (Route 645), for a distance of approximately 0.375 miles.

Referenced by attachment of resolution and decision brief.  
Made by Mr. Ellis, Seconded by Ms. Fisher.  
Motion carried, resolution approved.

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**SCHEDULING AND CONTRACT:**

**Agenda Item 9.** Action on Bids.

Page 1 of the attached report dated June 26, 2013, recommending award of order number C69.

Moved by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, bid awarded.

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Page 2 of the attached report dated June 26, 2013, recommending award of order number 913.

Moved by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, bid awarded.

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Page 3 of the attached report dated June 26, 2013, recommending award of order number C28.

Moved by Mr. Layne, Seconded by Mr. Sterling.  
Motion carried, bid awarded.

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**Agenda Item 10.** Delegation of Authority to the Commissioner of Highways for Approval of Bids, Award and Execution of Contract for the Interstate 66 Widening, Prince William County Located in the Northern Virginia District.

Referenced by attachment of resolution.  
Made by Mr. Garczynski, Seconded by Ms. Fisher.  
Motion carried, resolution approved.

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**NEW BUSINESS:**

**New Business Item 1.** Action on Revised Improvement Concept Approval, Interstate 66 Corridor Located in the Northern Virginia District.

Referenced by attachment of resolution.  
Made by Mr. Garczynski, Seconded by Ms. Fisher.  
Motion carried, resolution approved.

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**ADJOURNMENT:**

The meeting adjourned at 9:30 a.m. on July 17, 2013. The next meeting will be held on Wednesday, September 18, 2013 beginning at 10:00 a.m. in the VDOT Central Auditorium in Richmond, Virginia, 1221 East Broad Street, Richmond, VA

Approved.

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Chairman

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Secretary

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