

**Commonwealth of Virginia  
State Board of Social Services  
Prince Edward County Courthouse  
111 South Street  
Farmville, Virginia  
December 10 and 11, 2008**

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**Wednesday, December 10**

**9:00 a.m.**

**Call to Order**

Trudy Brisendine, Chairperson

**Committee Meetings**

**9:05 a.m.**

Committee on Adults' Issues  
Classification and Compensation  
Plan for Local Departments of  
Social Services

Danny Brown, Chair  
Margaret Schultze, Staff

Committee on Children's Issues  
Foster Care Code of Ethics and  
Final adoption of 22 VAC 40-705,  
Child Protective Services

Brenda Hornsby, Chair  
Paul McWhinney, Staff

22 VAC 40-201-10, Permanency  
Services, Prevention Foster Care,  
Adoption, and Independent Living  
Update

Committee on Poverty Awareness

Peppy Linden and  
Maggie Luca, Co-chair  
Marianne McGhee, Staff

**Full Board Meeting**

**10:00 a.m.**

**Welcome and Introductions**

Bucky Fore, Chairman  
Prince Edward County  
Board of Supervisors

**Review of Agenda**

Richard Martin, Manager  
Office of Legislative and Regulatory Affairs

**Information Items**

Status of Regulations

Richard Martin

Overview of the Division of Training Management

Patrick Patrong, Director  
Division of Training Management

Conflict of Interest Form and  
Conflict of Interest Annual Refresher  
Update

Al Wilson, Senior Assistant Attorney  
General

**Comment Period**

**1:30 p.m.**

Comment from the Public

Comment from Local Boards and  
Directors of Social Services

Comment from Boards and Directors of  
Community Action Agencies

Comment from the Virginia League of  
Social Service Executives

Sarah Snead, President

Comment from the Virginia Community  
Action Partnership

Jim Schuyler, Director

Comment from the Commissioner of  
Social Services  
Fatherhood Initiative  
Budget  
Child and Family Service Review

Anthony Conyers, Jr.

**Committee Reports**

Committee on Adults' Issues

Danny Brown, Chair

Committee on Children's Issues

Brenda Hornsby, Chair

Committee on Poverty Awareness

Peppy Linden, Co-chair

**Action Items**

1. Approval of Minutes from October 7,  
2008
2. Approval of Minutes from October 15  
and 16, 2008

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| 3. Foster Care Code of Ethics  | Betty Jo Zarris, Assistant Director<br>Division of Family Services         |
| 4. 22 VAC 40-705, Child Protective Services, final adoption  | Richard Martin   |
| 5. Increase Heating Equipment Maximum Benefit Levels in the Crisis Assistance Component of the Energy Assistance Program | Tom Steinhauser, Director<br>Division of Benefit Programs                  |
| 6. 22 VAC 40-295, Temporary Assistance for Needy Families, Periodic Review   | Richard Martin   |
| 7. Classification and Compensation Plan for Local Departments of Social Services   | Betty Wells, Director<br>Halifax County Department<br>of Social Services   |
| 8. Revisions to Human Resources Manual for Local Departments of Social Services  | Renee Fleming Mills<br>Director, Division of Human<br>Resources Management |
| 9. 22 VAC 40-670, Degree Requirement for Social Work/Social Work Supervisor Classification Series, Fast Track Amendments | Richard Martin   |
| 10. 22 VAC 40-675, Personnel Policies for Local Departments of Social Services, Fast Track Amendments                    | Richard Martin   |

**Recess**

**Thursday, December 11, 2008**

**9:00 a.m.**

**Board Member Comments**

**Information Items**

Prince Edward County Department of  
Social Services Presentation

Roma Morris, Director  
Prince Edward County  
Department of Social Services

Registration of Medication Aides

Brenda Krohn and  
Jay Douglas  
Board of Nursing

2009 Legislation Update

Richard Martin

Legislative Studies Update

Richard Martin

**Unfinished Business**

**New Business**

**Future Meeting Schedule**

February 18 and 19, 2009, Home  
Office, Richmond

April 15 and 16, 2009, Home Office,  
Richmond

**Chairman's Comments**

**Adjournment**