

**Commonwealth of Virginia  
State Board of Social Services  
Gloucester Department of Social Services  
6641 Short Lane  
Gloucester, Virginia 23061  
December 12-13, 2007**

**Wednesday, December 12**

**Poverty Committee Meeting**

Trudy Brisendine, Chair

**9:00 a.m.**

**Full Board Meeting**

**Call to Order**

**10:00 a.m.**

Nettie Simon-Owens, Chair

**Welcome and Introductions**

Stephen Blythe, Director  
Eastern Region

Beth Barry, Director  
Gloucester Dept. of Social Services

William Whitley  
County Administrator

Rick Allen, Chair  
Board of Supervisors Gloucester  
County

Corky Hogge, Chair  
Gloucester Social Services Board

**Review of Agenda**

Richard Martin, Manager  
Office of Legislative and Regulatory Affairs

**Ad hoc Committee Meetings**

Public Comment Process,(Peppy  
Linden, Chair; Danny Brown; & Bela  
Sood)

Updates and New Initiatives  
Guidelines, (Marilyn Rigby, Chair;  
Shirley Culpepper; & Trudy Brisendine)

New Member Orientation and  
Acclimation Process, (Brenda Hornsby,  
Chair; Maggi Luca; & Nettie Simon-  
Owens)

**Information Items**

**11:15 a.m.**

Regulation Status Report

Richard Martin

Status Report on Resource, Foster and Adoptive Family Home Approved Standards

Lynette Isbell, Director  
Division of Family Services

**Comment Period**

**1:30 p.m.**

Public Comment

Local Boards and Directors of Social Services Comments

Virginia League of Social Service Executives' Comments

Sarah Snead, President  
Virginia League of Social Service Executives

Virginia Community Action Programs Comments

Jim Schuyler, Director

Commissioner's Comments

Anthony Conyers, Jr., Commissioner

**Information Items**

Child Protective Services Out-of-Family Committee

Nan McKenney

Child Fatality Trends Report

Lynette Isbell

Public Affairs, Podcast Initiative Update

Marianne McGhee, Director  
Office of Public Relations

**Action Items**

1. Approval of Minutes

2. Eligibility Worker Appreciation Resolution

Arlene C. Hamilton  
BPRO

3. 22VAC40-60, Standards and Regulations for Licensed Adult Day Care Centers, periodic review and retain

Richard Martin

4. 22VAC40-470, Exemptions Applicable to Public Assistance Programs, periodic review and exempt final adoption
5. 22VAC40-685, Virginia Energy Assistance Program – Home Energy Assistance Program, periodic review and exempt final adoption
6. 22VAC40-35, Virginia Independence Program, proposed regulation
7. Local Department of Social Services Square Footage Allowance
8. 22 VAC40-690, Virginia Child Care Provider Scholarship Program Proposed Regulation

Tom Steinhauser, Director  
Division of Benefit Programs

J. R. Simpson  
Chief Financial Officer

Richard Martin

**Thursday, December 13, 2007**

**9:00 a.m.**

**Information Items**

Gloucester Department of Social Services

Beth Barry

Assisted Living Facility Closure Statistics Follow-up

Lynne Williams, Acting Director  
Licensing Programs

Status Report on Standards for Licensed Family Day Homes

Lynne Williams

Review Financial Disclosure Form

Allen Wilson  
Assistant Attorney General

Legislative Update

Richard Martin

**Committee Reports**

Strategic Planning	Ms. Brisendine
Child Welfare Advisory	Ms. Hornsby
Assisted Living Facility Advisory	Mr. Culpepper
Child Day Care Council	Ms. Rigby
CPS Out-of-Family	Ms. Linden
Poverty	Ms. Brisendine

**AD hoc Committee Reports**

Public Comment Process	Ms. Linden
Updates and New Initiatives Guidelines	Ms. Rigby
New Member Orientation and Acclimation Process	Ms. Hornsby

**Unfinished Business**

**New Business**

**Future Meeting Schedule**

February 20-21	VDSS Home Office
April 16-17	Piedmont -TBA
June 18-19	Winchester LDSS
August 20-21	Montgomery LDSS
October 15-16	Eastern Region
December 10-11	Prince Edward LDSS

**Board Member Comments**

**Adjournment**