

**REGULATORY REVIEW COMMITTEE
OF THE APELSCIDLA BOARD**

AGENDA

12:00 PM

February 9, 2022

Board Room 4

1. Call to Order
2. Emergency Evacuation Procedures
3. Approval of Agenda
4. Public Comment Period*
5. Update from Board Meeting
6. Letter from Gaines Group Architects regarding physical presence at place of business
7. Business Licenses
8. Next Steps
9. Other Business
10. Conflict of Interest / Travel Vouchers
11. Adjourn

*Five minute public comment, per person, with the exception of any open disciplinary files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

➤ **Call to Order**

➤ **Emergency Evacuation**

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Materials contained in this agenda are proposed topics for discussion
And are not to be construed as regulation or official board position
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- **Public Comment**
- **Update from Board Meeting**

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Charles Hendricks, AIA, CSI, CDT, CGP, CAPS, LEED AP BD & C
141 West Bruce St. Suite 201
Charlottesville, VA 22801
September 7, 2021

Bonnie Davis
APELSCIDLA Board
9960 Mayland Dr. Suite 200
Richmond, VA 23233

Re: Remote Unlicensed Employees

Dear Ms. Davis:

I am writing to encourage the board to change the rule requiring an unlicensed employee in an architectural firm to have to have a physical presence at a place of business under the direct supervision of a licensed architect. Over the last year the pandemic forced our small architectural firm to embrace new technology for communication including ZOOM. This has led to daily, multiple ZOOM meetings between team members in our two offices and even within the same offices. We have found tremendous advantages to this frequent check-in with employees in both offices and working remote during the height of the pandemic. We found that some employees are more productive working outside the office as this reduces distractions without reducing collaboration and oversight. Using the technologies that we embraced over the last year has in fact led to more review and collaboration than we had before working in our individual office spaces. While I understand that the purpose of the law is to further ensure that every project we design is reviewed and we are mentoring our employees, seasoned employees in this time of (almost) post-COVID have found a need for more flexibility in hours worked as they balance the needs of family and life. Allowing for remote work helps us distance from one another and reduces travel times allowing our small business to have more billable hours. This rule was created at a time when technology did not allow for constant collaboration and should be reconsidered for the technology now available.

Sincerely,

Charles Hendricks, AIA, CSI, CDT, CGP, CAPS, LEED AP BD & C
Principal Architect

- **Business Licenses**
- **Next Steps**
- **Other Business**
- **Conflict of Interest Forms /**
- Travel Vouchers**
- **Adjourn**

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