

**VDOT / DEQ / PE-LS
MEETING AGENDA
FEBRUARY 10, 2020**

1:00 p.m. – 1st Floor Training Room

**Department of Professional & Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233
(804) 367-8514**

1. Call to Order
2. Emergency Evacuation Procedures
3. Welcome and Introductions
4. Approval of Agenda
5. Public Comment Period*
6. Signing & Sealing of BMP As-Built Plans Language and DEQ Discussion
7. Minutes from PE-LS meeting and APELSCIDLA meeting
8. Other Business
9. Conflict of Interest / Travel Vouchers
10. Adjourn

*Agenda materials available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.

*Five-minute public comment, per person, with the exception of any open disciplinary or application files. Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

Call to Order

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Materials contained in this agenda are proposed topics for discussion
and are not to be construed as regulation or official Board position.
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Emergency Evacuation Procedures

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Welcome & Introductions

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Public Comment

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Record (As-Built) Plans

The final plan milestone is Record (As-Built) Plans. These plans will show all adjustments and revisions to the Construction Plans made during construction and serve as a permanent record of the actual location of all constructed elements. As-Built Plans shall be prepared by a Professional Engineer licensed in Virginia and submitted with the final application for payment. The Professional Engineer responsible for As-Built Plans shall certify to the best of their knowledge that the plans represent the actual locations of all constructed elements. As an example, the Professional Engineer should affix the following statement to the set of plans:

To the best of my knowledge, these plans show all adjustments and revisions to the Construction Plans made during construction and serve as a permanent record of the actual location of all constructed elements.

Signature

Date

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PE-LS Meeting Minutes – August 8, 2019

Ms. Keen stated she and the Department of Environmental Quality (DEQ) has been discussing the signing and sealing of Best Management Practices (BMP) as-built plans in regards to the certification language that was discussed in 2018 when the PE-LS Sections met with VDOT. Ms. Keen stated DEQ is updating their Administrative Code and this is an opportunity for discussion between the Board and DEQ to resolve the language that will meet the Board's requirements. The Section requested the item be placed on the agenda of the September 10, 2019 Board meeting for further discussion. DEQ and Ms. Keen have been invited to attend the meeting.

**Signing & Sealing
of BMP As-Built
Plans Language**

APELSCIDLA Board Meeting Minutes – September 10, 2019

Mr. Hammond with Department of Environmental Quality (DEQ) and Ms. Keen with Virginia Department of Transportation (VDOT) were present to address the Board. It was noted that a few years ago, VDOT and the APELSCIDLA Board collaborated on the As-Built language. Mr. Hammond stated that many of Virginia's Boards have various versions of the As-Built language. He stated that DEQ is undergoing regulatory review at this time and wishes to merge the statements into one acceptable version. Mr. Kelly moved to form a committee and invite Department of Conservation and Recreation (DCR), DEQ, VDOT, and Virginia Department of Health to meet and collaborate on the language. Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

**Signing &
Sealing of
BMP As-Built
Language and
DEQ
Discussion**

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Other Business

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Conflict of Interest / Travel Vouchers

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Adjourn

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