

**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 2, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander (CID)
Robert A. Boynton (Arch)
Christine Snetter (Arch)
Cameron Stiles (CID)
Ann Stokes (LA)

Board members, A. Cabell Crowther (LA) and Mel Price (Arch), were not present for the meeting with regrets.

Staff present for all or part of the meeting were:

Kathleen (Kate) R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Alexander, Section Chair, called the meeting to order at 12:56 p.m.

Call to Order

Mr. Boynton moved to approve the agenda. Ms. Stokes seconded the motion which was unanimously approved by members: Alexander, Boynton, Snetter, Stiles, and Stokes.

Approval of Agenda

There was no public comment.

Public Comment

A discussion took place on changing from section chairs, who only chair once a year, to one chair who will conduct the combined section meetings all year, and rotating the chair through the sections each year. The Sections agreed by consensus to elect a section chair who will chair for an entire fiscal year, and each year the section chair will rotate through the three professions.

Election of Chair

Ms. Nosbisch opened the floor for nominations for section chair. Ms. Stiles moved to nominate Mr. Boynton as section chair. Ms. Stokes seconded the motion. Mr. Boynton accepted the nomination. Ms. Nosbisch asked if there were any additional nominations for section chair. There being none, Ms. Nosbisch closed the floor for nominations. Ms. Stiles moved to approve the nomination of Mr. Boynton as section chair. The Section unanimously

approved by: Alexander, Boynton, Snetter, Stiles, and Stokes. By acclamation, Mr. Boynton was named section chair.

Ms. Stiles expressed concerned regarding the low number of certified interior designers which was presented during the license count update at the Board meeting earlier today. She stated there are a large number of interior designers whom are not certified in Virginia. The Section requested historical data on certified interior designers be placed on the September 10, 2019 Board meeting agenda.

Certified Interior Designer Section Update

Ms. Stiles stated she submitted her name for consideration to serve as a CIDQ board member. Ms. Nosbisch stated Thom Banks, Chief Executive Officer of CIDQ, attended the NCARB Annual meeting in Washington DC.

CIDQ Update

Ms. Nosbisch stated Mr. Crowther's second term expires on June 30, 2019. To date, a replacement has not been appointed.

Landscape Architect Section Update

Ms. Nosbisch stated CLARB is conducting a national search for a new Chief Executive Officer. Registration for the August exam opened May 6, 2019 and closes July 26, 2019. Exam administration is August 5-17, 2019. Results from the August exam will be available to the Board four to six weeks from August 17th. Region 1 Meeting and Regional Director Election will be on August 19th at 10 a.m., and on September 17th at 3 p.m. there will be a new member orientation webinar.

CLARB Update

There is nothing new to report at this time.

Architect Section Update

The Section noted Fast Facts, the NCARB Update, and the NCARB BOD publications are sent directly to each board member as well as Ms. Nosbisch, so she will no longer forward communications from NCARB to board members.

NCARB Update

There was no other business.

Other Business


Conflict of Interest forms were completed by all members present.

Conflict of Interest Forms

There being no further business, the meeting was adjourned at 1:36 p.m.

Adjourn


Caroline Alexander, Chair


Mary Broz-Vaughan, Acting Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting July 2, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

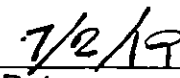
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting July 2, 2019

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECTS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

7. 2. 2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine Snetter
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting July 2, 2019

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

C. Snetter
Signature

7/2/2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Caroline Alexander
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting July 2, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Caroline Alexander
Signature

7/2/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann Stokes
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting July 2, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

7.2.2019

Date