

**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 21, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander (CID)
Robert A. Boynton (Arch)
A. Cabell Crowther (LA)
Mel Price (Arch)
Christine Snetter (Arch)
Cameron Stiles (CID)

Board member, Ann Stokes (LA) was not present for the meeting.

Staff present for all or part of the meeting were:

Kathleen R. (Kate) Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Alexander, Chair, called the meeting to order at 2:20 p.m.

Call to Order

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Ms. Nosbisch welcomed and introduced Olivia Jennings, representative of American Institute of Architects (AIA) Virginia.

**Welcome and
Introductions**

Ms. Stiles moved to approve the agenda. Mr. Crowther seconded the motion which was unanimously approved by members: Alexander, Boynton, Crowther, Price, Snetter, and Stiles.

Approval of Agenda

There was no public comment.

Public Comment

Ms. Nosbisch opened the floor for nominations for Architect Section Chair. Mr. Boynton moved to nominate Ms. Price as the Architect Section Chair. As there were no other nominations from the floor, Ms. Nosbisch closed the nominations. Mr. Crowther seconded the motion which was unanimously approved by: Alexander, Boynton, Crowther, Price, Snetter, and Stiles.

**Election of Section
Chairs**

Ms. Nosbisch opened the floor for nominations for Landscape Architect Section Chair. Mr. Crowther moved to nominate Ms. Stokes for the position of Landscape Architect Section Chair. As there were no other nominations from the floor, Ms. Nosbisch closed the nominations. Ms. Stiles seconded the motion which was unanimously approved by: Alexander, Boynton, Crowther, Price, Snetter, and Stiles.

Ms. Nosbisch opened the floor for nominations for Certified Interior Designer Section Chair. Ms. Stiles moved to nominate Ms. Alexander for the position of Certified Interior Designer Section Chair. As there were no other nominations from the floor, Ms. Nosbisch closed the nominations. Ms. Snetter seconded the motion which was unanimously approved by: Alexander, Boynton, Crowther, Price, Snetter, and Stiles.

Ms. Alexander stated there is nothing new to report at this time.

**Certified Interior
Designer Section
Update**

Ms. Nosbisch stated Ms. Alexander will be representing the Board at the CIDQ Annual Conference November 9-10, 2018. She will provide an update at the December 5, 2018 Section meeting.

CIDQ Update

Ms. Nosbisch stated she attended and presented at the Virginia ASLA Annual Conference August 24-25, 2018. Mike Fox, President of the Virginia Chapter of the American Society of Landscape Architects (ASLA), will be sending a representative to the December APELSCIDLA Board meeting.

**Landscape Architect
Section Update**

Ms. Nosbisch reported she attended the ASLA-CLARB Licensure Summit June 22-24, 2018, where she co-presented with Mike Fox of Virginia ASLA.

CLARB Update

She stated Mr. Crowther will be representing the Board at the CLARB Annual Meeting September 27-29, 2018. He will provide an update at the December 5, 2018 Section meeting.

Mr. Crowther left the meeting at 2:31 p.m.

**Board Member
Departure**

Ms. Nosbisch reported Mr. Boynton and she will be presenting at the Architectural Exchange East November 7-9, 2018.

**Architect Section
Update**

Ms. Nosbisch reported Mr. Boynton, Ms. Snetter, and she attended the NCARB Annual Meeting June 28-30, 2018. She also attended the Model Law Task Force Meeting #1 August 3-4, 2018. She is on the Committee that is organizing the NCARB Region 2 Educators Symposium at Drexel October 4th and 5th. The 2020 symposium will be held at University of Virginia. Mr. Boynton and Ms. Nosbisch will be attending the MBC/MBE Leadership Summit October 12-13, 2018.

NCARB Update

Ms. Nosbisch noted the ARE fee increase goes into effect October 1, 2018.

Ms. Price volunteered to present the Day in the Life of an Architect at the March Board meeting. Ms. Stokes will present the Day in the Life of a Landscape Architect at the June Board meeting.

Other Business

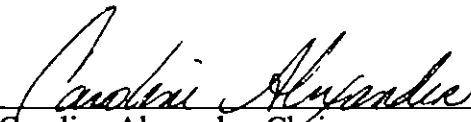
The Sections agreed by consensus to continue having their Section meeting immediately following the full Board meeting, as this is the most cost-effective, efficient use of Board resources.

Conflict of Interest forms were completed by all members present.

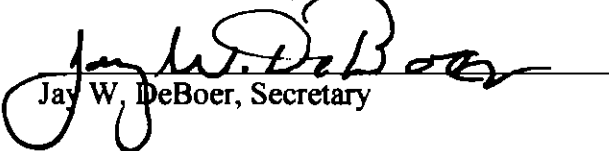
**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 2:45 p.m.

Adjourn



Caroline Alexander, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Caroline Alexander
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Caroline Alexander
Signature

9/21/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECT

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

9.21.2018
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

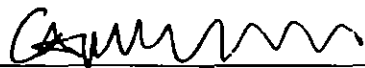
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

9.21.18

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Mel Price
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

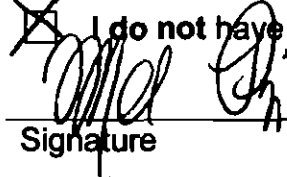
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

09/21/18

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine Snetter
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Christine Snetter
Signature

9/21/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting September 21, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

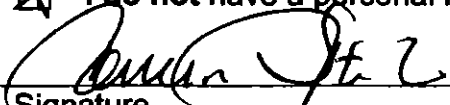
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

9/21/18
Date