

**LAND SURVEYOR COMMITTEE
MEETING MINUTES**

The Land Surveyor Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA) met on October 20, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Doyle B. Allen
Charles F. Dunlap
Michael Zmuda

Board staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director
Amy Goobic, Administrative Assistant

There was no representative from the Attorney General's office present.

Mr. Dunlap, Chair, called the meeting to order at 2:18 a.m.

Call to Order

Mr. Allen moved to approve the agenda. Mr. Zmuda seconded the motion which was unanimously approved by members: Allen, Dunlap, and Zmuda.

**Approval of
Agenda**

Mr. Harold Scrimgeour was present to address the Committee. Mr. Scrimgeour thanked the Committee members for reviewing his information and providing feedback. He further commented on plans he has submitted for review that have been rejected by the locality.

Public Comment Period

Committee members reviewed a set of Mr. Scrimgeour's plans and discussed the issue he presented regarding the stormwater management aspect of the project, and what a land surveyor is permitted to design. Ms. Nosbisch reminded the Committee members that Mr. Scrimgeour was seeking clarification as to what a land surveyor is permitted to design versus a land surveyor B. Discussion was held on the possibility of a guidance document to clarify and distinguish what each surveyor license is permitted to design. Ms. Nosbisch stated that the Board's regulations would soon be undergoing periodic review, and clarification could be discussed during the review. Mr. Allen commented on the fact that DPOR cannot tell a locality what they must accept.

**Discussion and Review
of Plans for
Clarification**

Ms. Nosbisch suggested each Committee member provide feedback to her independently and she will review and draft response including applicable statutes for review at the November 18, Professional Engineer and Land Surveyor Section meeting.

Conflict of Interest forms were completed by all members present.

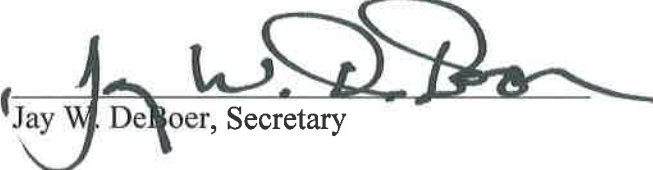
Conflict of Interest
Forms

There being no further business, the meeting was adjourned at 3:17
p.m.

Adjourn



Charles F. Dunlap, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Charles F. Dunlap
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Committee Meeting, October 20, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/20/15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael W. Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Committee Meeting, October 20, 2015

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

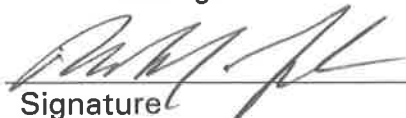
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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Signature

10/20/15
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Committee Meeting, October 20, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Date

Doyle B. Allen

10/20/15