

**CERTIFIED INTERIOR DESIGNERS and  
LANDSCAPE ARCHITECTS SECTION MEETING**

**MINUTES**

The Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 17, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

A. Cabell Crowther (LA)  
Andrew M. Scherzer (LA)  
Cameron Stiles (CID)  
Sheila E. Wilson (CID)

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nosbisch, Executive Director  
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Wilson, Chair, called the meeting to order at 1:00 p.m.

**Call to Order**

Ms. Stiles moved to approve the agenda. Mr. Scherzer seconded the motion which was unanimously approved by members: Crowther, Scherzer, Stiles and Wilson.

**Approval of Agenda**

There was no public comment.

**Public Comment**

Ms. Nosbisch informed the Section members that CLARB is looking to partner with a state board to develop model law, similar to their partnering with the Ohio Board for the study on 'public welfare.' Ms. Nosbisch added that with other professions, model law is used as a guide, our licensing requirements do not always follow model law.

**CLARB Update**

Mr. Scherzer inquired about funding for the CLARB Annual meeting. Ms. Nosbisch asked that both members confirm their interest and availability for September 17-19, and then she will see about funding.

Ms. Nosbisch reported that CIDQ produced their first quarterly newsletter. Ms. Nosbisch stated that she will reach out to the new CIDQ Executive Director, Carol Williams-Nickelson, and invite her to the June APELSCIDLA Board meeting.

**CIDQ Update**

Ms. Wilson reported that as a CIDQ delegate, she has participated in one conference call. She further reported that the CIDQ Annual meeting will be held in Atlanta this year.

Ms. Nobsisch reported that the combined Section meetings have been successful. Mr. Scherzer inquired as to the budgetary savings of the consolidated meetings. Ms. Nobsisch stated that there has not been a savings value placed, however, any fee increases have been relegated to a later fiscal year.

**Section Updates**

There was no other business.

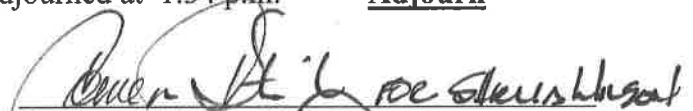
**Other Business**

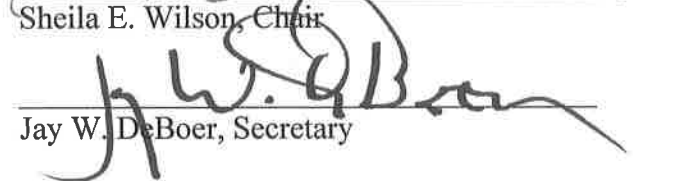
Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 1:34 p.m.

**Adjourn**

  
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Sheila E. Wilson, Chair

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 17, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature

*AMS*

Date

*3/17/15*

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Sheila Wilson
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 17, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
Signature

3/17/15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron Stiles  
2. Title: Board Member  
3. Agency: Interior Designers Section/APELSCIDLA Board  
4. Meeting/IFF Date: Section Meeting March 17, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

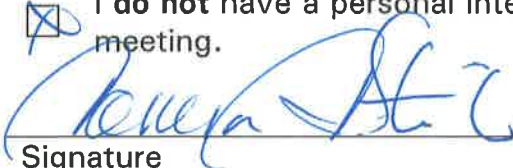
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

3/17/15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 17, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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Signature

3.17.15  
Date