

CERTIFIED INTERIOR DESIGNERS SECTION MEETING

MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on August 3, 2011, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Lorri B. Finn

Board member Cameron Stiles was not present for the meeting.

Staff present for all or part of the meeting were:

**Gordon Dixon, Director
Kathleen R. Nosbisch, Executive Director
Marian H. Brooks, Program Administrator
Amy Goobic, Administrative Assistant
Earlyne Perkins, Legal Analyst**

No representative was present from the Office of the Attorney General.

Ms. Finn called the meeting to order at 9:05 a.m.

Call to Order

Ms. Finn approved the agenda.

**Approval of
Agenda**

Public Comment Period – No comments were made to the Section members.

Public Comment

Regarding **File Number 2011-04956, Ellen McHugh**, Ms. Finn, Section member, reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. After review of the record, Ms. Finn recommended that the Board accept the recommendation of the presiding Board member and approve Ms. McHugh's application for certification.

**File Number
2011-04956,
Ellen McHugh**

Ms. Finn reported that she is on the planning committee for the NCIDQ Annual meeting that will be held November 11-12, 2011, in Alexandria, Virginia.

NCIDQ Update

Ms. Nosbisch reported that NCIDQ is now providing an online registry for Continuing Education, the service is free to active NCIDQ Certificate

holders. Additionally, certificate holders can request instant verifications for \$5.00, with access to the verifications for 14 days.

Ms. Nosbisch further reported that NCIDQ was offering an amnesty program for certificate holders that have an inactive status. For \$90.00, certificate holders can reinstate their status, the program will run through the end of 2011.

Ms. Nosbisch informed the Section that three new APELSCIDLA board members had been appointed. Mr. Clint Good, Architect, will be taking the seat vacated by Mr. J. Everette (Ebo) Fauber; Mr. Patrick Leary, Land Surveyor, will be taking the seat vacated by Mr. W.R. Stephenson, Jr.; and Mr. Cabell Crowther, Landscape Architect, will be taking the seat vacated by Ms. Vaughn Rinner.

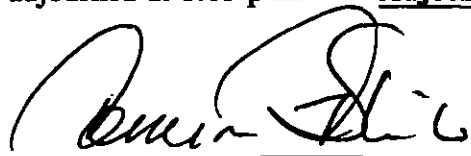
Other Business

Conflict of Interest forms were completed by all members present.

Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 1:05 p.m.

Adjourn



Cameron C. Stiles, Chair



Gordon Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lorri B. Finn
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting August 3, 2011

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

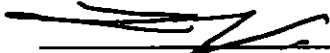
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

8-3-11

Date