

**Minutes of Meeting
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS
(APELSCIDLA BOARD)**

**INFORMAL FACT-FINDING CONFERENCE
February 20, 2008 (10:30 a.m.)**

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

W. R. Stephenson, Jr., Board Member, presided. No other Board members were present.

Doug Schroder and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the summaries or Consent Orders are attached unless no decision was made.

Disc=Disciplinary Case
Lic=Licensing Application

C=Complainant/Claimant
A=Applicant
R=Respondent/Regulant
Atty=Attorney
Inv=Investigator
W=Witness


Participants

1. Martin Bertrand
File Number 2008-00624 (Disc)
(NO DECISION MADE)

Martin Bertrand – R
Charles Gavin – R's atty
Ivonne Fuller Bertrand - W

The meeting adjourned at 11:15 a.m.

The Board for Architects, Professional Engineers, Land Surveyors,
Certified Interior Designers and Landscape Architects



Stanley C. Harris, Chair



Jay W. DeBoer, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: W.R. Stephenson, Jr.
2. Title: Presiding Board Member
3. Agency: APELSCIDLA Board
4. Transaction: Informal Fact-Finding Conferences on February 20, 2008
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

2/20/2008
Date