

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
September 14, 2005
Roanoke, Virginia**

Members Present

Ms. Betty Ann Davis
Ms. Susan Dewey
Mr. Thomas Fleury
Mr. Jack Loeb
Mr. Eric Mays
Mr. Dennis Mitchell
Mr. Brian Mullins
Ms. Ellen Robertson
Mr. Doug Thomas
Mr. Ken Thompson

Members Absent

Ms. Ann Hunnicutt
Ms. Nancy O'Brien
Mr. Carlos Sol
Mr. Ed Whitmore

Call to Order

Ms. Betty Ann Davis, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called and a quorum was present.

Public Comment

There was no one requesting to speak to the Board at this meeting, so the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the July 26, 2005 meeting of the Board. The motion was seconded and unanimously passed.

Report of the
Community Development
Committee

Ms. Davis asked Ms. Shea Hollifield, Deputy Director of the Division of Community Development, to provide an overview of the meeting of the Community Development Committee and the proposed amendment to the Enterprise Zone Grant Program Emergency Regulation. The proposed amendment would define the term "business firm" as "any corporation, partnership, electing small business (subchapter S) corporation, limited liability company, or sole proprietorship authorized to do business in the Commonwealth of Virginia as well as business and professional organizations and associations whose classification falls under sectors 813910 and 813920 of the

North American Industry Classification Systems (NAICS).” A motion was made to approve the proposed amendment. The motion was seconded and unanimously passed.

VHDA Report

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority (VHDA), and Mr. Art Bowen, Managing Director of Finance for VHDA, presented financial data on the Virginia Housing Partnership Fund and the Commonwealth Priority Housing Fund. Mr. Bowen reviewed financial schedules for these funds. A copy of the unaudited financial report was provided. Mr. Bowen stated that the audited version of these statements would be available in October.

Virginia Fire Services Board Report

Mr. Brian Mullins reported on fiscal year 2005 income and that additional funds available are being used for training and larger grants to localities for fire services.

Report of the Director

Mr. Bill Shelton, Director of the Department of Housing and Community Development, welcomed Board members to the 2005 Governor’s Housing Conference and provided an overview of events and activities of the conference. Mr. Shelton reported on state response and activities related to Hurricane Katrina and the role of DHCD in coordinating housing assistance. Mr. Shelton updated the Board on pending regulations. Mr. Shelton also reported on community banking activities and upcoming Virginia Action Plan public input sessions.

Unfinished Business

None.

New Business

None

Board Matters

Mr. Doug Thomas spoke of inspection delays in Frederick County. Other members spoke of several possible approaches the builders and contractors could discuss with the local board of supervisors, the building official and county manager.

Ms. Robertson inquired about DHCD interaction with Virginia First Cities Coalition and their proposed legislative agenda.

Ms. Davis thanked members for volunteering for Board committee assignments.

Future Meetings

The next meeting of the Board will be on Monday, November 14, 2005 at the Department of Housing and Community Development Board Room in Richmond.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.