

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
July 26, 2005
Richmond, Virginia**

Members Present

Ms. Betty Ann Davis
Ms. Susan Dewey
Mr. Thomas Fleury
Mr. Jack Loeb
Mr. Eric Mays
Mr. Dennis Mitchell
Mr. Brian Mullins
Ms. Nancy O'Brien
Mr. Carlos Sol
Mr. Ed Whitmore

Members Absent

Ms. Ann Hunnicutt
Ms. Ellen Robertson
Mr. Doug Thomas
Mr. Ken Thompson

Call to Order

Ms. Betty Ann Davis, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present.

Public Comment

There was no one requesting to address the Board at this meeting, so the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the May 16, 2005 meeting of the Board. The motion was seconded and passed. Ms. Davis, not present at the May 16, 2005 meeting, abstained from voting.

Board Elections

Ms. Davis referenced the Board By-Laws regarding the annual Board elections and turned the meeting over to Mr. Bill Shelton, Director of the Department of Housing and Community Development. Mr. Shelton asked for nominations for Chairman. Mr. Brian Mullins nominated Ms. Betty Ann Davis and the nomination was seconded. There were no other nominations. Ms. Davis was elected Chairman by acclamation.

Ms. Davis asked for nominations for Vice Chairman. Mr. Dennis Mitchell nominated Mr. Mullins and the nomination was seconded. There were no other nominations. Mr. Mullins was elected Vice Chairman by acclamation.

Report of the Codes
and Standards Committee
and Adoption of
Regulations

Mr. Tom Fleury, Chairman of the Codes and Standards Committee, reported on the morning meeting of the Committee. Mr. Fleury reported that the Committee had completed its consideration of building and fire code regulations and were ready to make recommendations to the full Board. Mr. Fleury made a motion to adopt the **Uniform Statewide Building Code** regulation contained in the Board's agenda package for this meeting, along with the amendments to the regulation approved by the committee and for an order for this adoption to be signed by the Chairman. Mr. Fleury further moved for the repeal of the current Uniform Statewide Building Code (USBC) upon the effective date of the newly adopted USBC. Mr. Fleury further moved that the Board approve any minor technical changes the Department may need to make to this regulation resulting from the review of the regulation by the Office of the Attorney General, the Department of Planning and Budget, the Secretary of Commerce and Trade or the Governor and for the Department to reasonably determine if any such amendment is of a nature requiring Board consideration and approval. The motion was seconded and unanimously passed.

Mr. Fleury made a motion to adopt the **Statewide Fire Prevention Code** regulation contained in the Board's agenda package for this meeting, along with the amendments to the regulation approved by the Committee and for an order for this adoption to be signed by the Chairman. Mr. Fleury, further moved that the Board approve any minor technical changes the Department may need to make to this regulation resulting from the review of the regulation by the Office of the Attorney General, the Department of Planning and Budget, the Secretary of Commerce and Trade or the Governor and for the Department to reasonably determine if any such amendment is of a nature requiring Board consideration and approval. The motion was seconded and unanimously passed.

Mr. Fleury made a motion to adopt the **Virginia Certification Standards** regulation contained in the Board's agenda package for this meeting, along with the amendments to the regulation approved by the Committee and for an order for this adoption to be signed by the Chairman. Mr. Fleury, further moved that the Board approve any minor technical changes the Department may need to make to this regulation resulting from the review of the regulation by the Office of the Attorney General, the Department of Planning and Budget, the Secretary of Commerce and Trade or the Governor and for the Department to reasonably determine if any such amendment is of a nature requiring Board consideration and approval. The motion was seconded and unanimously passed.

Mr. Fleury made a motion to adopt the **Industrialized Building Safety Regulations** contained in the Board's agenda package for this meeting, along with the amendments to the regulation approved by the Committee and for an order for this adoption to be signed by the Chairman. Mr. Fleury, further moved that the Board approve any minor technical changes the Department may need to make to this regulation resulting from the review of the regulation by the Office of the Attorney General, the Department of Planning and Budget, the Secretary of Commerce and Trade or the Governor and for the Department to reasonably determine if any such amendment is of a nature requiring Board consideration and approval. The motion was seconded and unanimously passed.

Mr. Fleury made a motion to adopt the **Virginia Amusement Device Regulations** contained in the Board's agenda package for this meeting, along with the amendments to the regulation approved by the Committee and for an order for this adoption to be signed by the Chairman. Mr. Fleury, further moved that the Board approve any minor technical changes the Department may need to make to this regulation resulting from the review of the regulation by the Office of the Attorney General, the Department of Planning and Budget, the Secretary of Commerce and Trade or the Governor and for the Department to reasonably determine if any such

amendment is of a nature requiring Board consideration and approval. The motion was seconded and unanimously passed.

Mr. Fleury and Ms. Davis expressed thanks to the members of the Codes and Standards Committee and Department staff for their work in developing the building and fire regulations. Mr. Fleury moved for the Board to approve the Department's proposed process to begin consideration of building and fire regulations for the 2006 edition of the Codes. The motion was seconded and unanimously passed.

VHDA Report

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, provided an update on the federal low-income housing tax credit (LIHTC) program. Ms. Dewey also reported on an upcoming LIHTC program forum.

Virginia Fire Services Board Report

Mr. Mullins reported on an burned building meeting and on the upcoming meeting of the Virginia Fire Service Board (VFSB). Mr. Mullins expressed thanks to the VFSB members for their work and assistance on building and fire code regulations adopted by the Board of Housing and Community Development.

Report of the Director

Mr. Shelton provided an update on the Governor's Virginia Works efforts. Mr. Shelton also reported on recent Community Development Block Grant (CDBG) and Appalachian Regional Commission (ARC) award announcements. Mr. Calhoun provided a handout detailing these awards. Mr. Shelton reported that the Department received HUD contracts for four of its housing and community development programs. Mr. Basil Gooden, Principal Deputy Director of the Department, spoke on the upcoming Governor's Housing Conference to be held during September at the Hotel Roanoke.

Unfinished Business

None.

New Business

None

Board Matters

Ms. Davis spoke on the need for Board members the notify Department staff as soon as possible if for any reason they

will not be able to attend a Board meeting. This is important to assure a quorum for Board meetings.

Future Meetings

The next meeting of the Board will be on Wednesday, September 14, 2005 at the Hotel Roanoke in conjunction with the Governor's Housing Conference.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.