

**Meeting Summary**  
**Agritourism Event Structure Technical Advisory Committee**  
**October 4, 2023**  
**10:00 am**  
**Virginia Housing Center**  
**Glen Allen, VA**

**Committee Members Present**

- Chris Barry, VA Fire Services Board
- Skip Causey, VA Wineries Association
- Heidi Hertz, VA Agribusiness Council
- Joe Lerch, VA Association of Counties
- Janell Zurschmeide, Craft Beverage Manufacturer

**Other Attendees**

- Justin Bell, Office of the Attorney General
- Anthony Creech, VA Department of Health
- Cindy Davis, Dept. of Housing and Community Development
- Nancy Diersen, VA Department of Health
- Sean Farrell, Board of Housing and Community Development
- Kyle Flanders, Dept. of Housing and Community Development
- Katelyn Jordan, VA Farm Bureau (Representative)
- Anne Leigh Kerr, VA Wineries Association
- Chase Sawyer, Dept. of Housing and Community Development

**Key Takeaways**

- Committee members reviewed and agreed upon offered best practices for compliance with the new requirements imposed by SB1305 (§36-99.B, 1-3)
- Committee members reviewed and approved the document containing the Committee's findings and recommendations to the BHCD

*Note: Please note the summary and notes included do not include a specific endorsement or opinion of the committee or any one committee member.*

**Summary**

Department of Housing and Community Development (DHCD) staff provided a summary of the Committee's previous 2023 meetings (June 14, July 25, and August 9) and presented an updated draft of the Committee's offered best practices for the new requirements imposed by [SB1305 \(§36-99.B, 1-3\)](#). The updated draft was based on feedback from the Committee at its August 9 meeting. Following review of the draft document, the Committee suggested a minor edit. As noted in the document, the Committee's offered best practices are non-binding in nature and are to be used as suggested resources for affected facilities.

Additionally, DHCD staff presented a draft of the Committee's findings and recommendations to be presented to the Board of Housing and Community Development (BHCD) pursuant to the

second enactment clause of [SB1305](#). Following discussion, committee members offered revisions to the draft document to provide greater clarity and context to the topics discussed during the 2023 meetings. The Committee generally agreed that the document accurately reflected the findings and recommendations of the Committee. A motion was made and seconded to approve the document with the amendments agreed upon during the meeting. The motion passed unanimously. Committee members were offered the opportunity to provide additional comments on behalf of their represented organizations for inclusion in the final report to the BHCD.

### **Future Considerations**

- The Committee recommends publishing the final 2023 documents to the DHCD website so that relevant stakeholders may be informed of the Committee's findings and suggested best practices resources.
- There are no additional planned meetings of the Committee, but it is formed and can convene as needed.