

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
May 18, 2015
Richmond, Virginia**

Members Present

Mr. Brian Mullins
Mr. Steve Semones
Mr. Rick Witt
Mr. Roger McLellon
Ms. Susan Dewey
Mr. Jim Hyland
Mr. Tommy Shields
Mr. Shekar Narasimhan
Mr. Jim Petrine
Mr. Robby Dawson
Mr. John Ainslie
Mr. Robert Kaplan
Mr. Anthony Clatterbuck
Mr. J. P. Carr

Members Absent

Call to Order

Mr. Anthony Clatterbuck, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Public Comment

Mr. Jason Dispenza introduced himself to the Board and stated that he was a candidate for appointment to the Board from Virginia's 10th Congressional District.

Approval of Minutes

A motion was made to approve the minutes of the March 23, 2015 meeting of the Board. The motion was seconded and passed with Mr. Dawson abstaining from voting because he had not attended the March 23 meeting.

2015 Consolidated Plan
Action Plan

Mr. J. P. Carr, Chairmen of the Community Development Committee, reported on the morning joint meeting of the Community Development Committee and the Housing Committee that was held to discuss the 2015 Consolidated Plan Action Plan for HUD that was prepared by DHCD staff. Mr. Carr reported that the joint committee recommended its approval. A motion was made on the Committee recommendation to approve the Action Plan and the motion to approve was unanimously passed.

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- Housing Trust Fund Mr. Bill Shelton, Director of the Department of Housing and Community Development, reported on the biennium budget for fiscal years 2015-16 allocating money for the Virginia Housing Trust Fund. Mr. Shelton reviewed the proposed use of the funds for loans (used for both a competitive loan pool and for a Comprehensive Neighborhood Revitalization pilot program), grants and administration. A motion was made to approve the recommended Housing Trust Fund allocation and use of funds. The motion was seconded and unanimously passed.
- Whole House Ventilation Mr. Emory Rodgers, Deputy Director of the Division of Building and Fire Regulation, reported on whole house mechanical ventilation requirements and issues in the current edition of the Virginia building codes adopted by the Board. Mr. Rodgers provided a chronological listing of events and documents on the whole house ventilation code issue including recommended code change proposals, summaries of workgroup meetings, Codes and Standards Committee agendas for proposed and final regulations as well as information on installation and cost for options that comply with the current whole house mechanical ventilation regulatory requirements.
- After discussion by the Board, a motion was made for the Board to request that DHCD staff work with VBCOA and others to develop a memorandum clarifying all of the options available to comply with the current whole house ventilation regulation. The motion specifically asked for a written memorandum to be produced by DHCD staff. The motion was seconded and unanimously passed.
- VHDA Report Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on the two new home ownership programs have been launched, Mortgage Credit Certificates and the Down Payment Assistance Program for first-time home buyers. Ms. Dewey provided an update on the low-income housing tax credit program.
- VFSB Report Mr. John Ainslie reported that Virginia was listed as the top rated state for the most stringent hurricane building codes, according to the Institute for Business and Home Safety's "2015 Rating the States" report. Mr. Ainslie also reported on the upcoming Fallen Firefighter Memorial Service to be held in Richmond on June 6. Mr. Robby Dawson reported on the last meeting of the VFSB and provided an update on burn buildings. Mr. Dawson also reported on natural gas and propane fueling stations for private vehicles and

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that the State Fire Marshal's Office and others were working on operational code modifications for fueling stations in the 2015 codes.

Report of the Director Mr. Shelton reported on the Disaster Resiliency Competition with HUD, Dominion Resources energy conservation work being done in accordance with SB 1349, Veterans homelessness efforts, the Building Safety Month Proclamation in Norfolk and recent ARC Grants. Mr. Calhoun provided a handout on the ARC grants. Mr. Shelton also reported on a recent DHCD agency staff retreat and the upcoming Governor's Housing Conference to be held November 18-20 in Hampton, Virginia

Unfinished Business None

New Business None

Board Matters Mr. Clatterbuck recognized the service to the Board of two retiring DHCD employees, Mr. Steve Calhoun and Mr. Emory Rodgers.

Future Meetings The next meeting of the Board will be held on Monday, **July 20, 2015.**

Adjournment Upon motion duly made and seconded, the meeting was adjourned.