

THE VIRGINIA BOARD OF ACCOUNTANCY

SPECIAL MEETING MINUTES

The Virginia Board of Accountancy (Board) held a special meeting at 1:00 on Monday, September 24, 2007 in the Conference Room, Suite 402, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia 23233..

The following Board members present for the entire meeting were:

Lawrence D. Samuel, CPA, Chairman
Stephen D. Holton, CPA, Immediate Past Chairman
Dian T. Calderone, MTX, CPA, Vice Chairman
O. Whitfield Broome, Ph.D., CPA
Regina P. Brayboy, MPA
Tyrone E. Dickerson, CPA

The following Board member absent for the entire meeting was:

William E. Hunt, CPA

The Board staff members present for the entire meeting were:

Nancy Taylor Feldman, Executive Director/Agency Head
Katherine Idrissi, Special Assistant to the Executive Director

Also in attendance for the meeting were:

Cynthia H. Norwood, Assistant Attorney General
John Weigly, Human Resources Consultant, Department of Motor Vehicles

Chairman Samuel called the meeting to order at 1:18 pm.

Call to Order

Chairman Samuel determined that a quorum was present.

Determination of Quorum

Upon a motion by Dr. Broome, and seconded by Mr. Holton, the Board approved by unanimous vote that the meeting be recessed and immediately reconvened in closed session to consider an agency personnel matter.

Begin Closed Meeting

The following non-members were in attendance to reasonably aid in the consideration of the agenda item: Ms. Feldman, Ms. Idrissi, Ms. Norwood, and Mr. Weigly. The members voting “**AYE**” were Mr. Samuel, Mr. Holton, Dr. Broome, Ms. Brayboy, Mr. Dickerson and Ms. Calderone. Mr. Hunt was not present and did not vote.

Upon a motion by Dr. Broome, and seconded by Mr. Holton, the Board approved by unanimous vote that the closed meeting, as authorized by § 2.2-3711.A.28 of the *Code of Virginia*, be adjourned and that the Board immediately reconvene in open public meeting. The members voting “**AYE**” were Mr. Samuel, Mr. Holton, Ms. Brayboy, Mr. Dickerson, Dr. Broome and Ms. Calderone. Mr. Hunt was not present and did not vote.

End Closed Meeting

Upon a motion by Dr. Broome, and seconded by Mr. Holton, the Board made the following certification:

WHEREAS, the Board of Accountancy has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712.A of the *Code of Virginia* requires a certification by this Board of Accountancy that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Accountancy hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Accountancy.

CALL FOR VOTE:

Lawrence D. Samuel, CPA – Aye
Stephen D. Holton, CPA – Aye
O. Whitfield Broome, Ph.D., CPA – Aye
Regina P. Brayboy, MPA – Aye
Dian T. Calderone, MTX, CPA – Aye
Tyrone E. Dickerson, CPA – Aye
William E. Hunt, CPA – Not Present

VOTE

AYES: Six (6)

NAYS: None.

ABSENT DURING VOTE: None

ABSENT DURING MEETING: Mr. William Hunt

Mr. Tyrone E. Dickerson, CPA left the meeting to attend a prior commitment.

Mr. Holton made a motion that the Board, by consensus, accept the final decision in the personnel matter as discussed in closed session. This motion was seconded by Dr. Broome.

Personnel Matter

CALL FOR VOTE:

Lawrence D. Samuel, CPA – Aye
Stephen D. Holton, CPA – Aye
O. Whitfield Broome, Ph.D., CPA – Aye
Regina P. Brayboy, MPA – Aye
Dian T. Calderone, MTX, CPA – Aye
Tyrone E. Dickerson, CPA – Not Present
William E. Hunt, CPA – Not Present

VOTE

AYES: Five (5)

NAYS: None.

ABSENT DURING VOTE: Mr. Tyrone E. Dickerson

ABSENT DURING MEETING: Mr. William Hunt

Chairman Samuel asked the members to complete and sign their conflict of interest forms and complete and sign their travel expense vouchers.

**Conflict of
Interests Forms/
Travel Expense
Vouchers**

With no further business coming before the Board, upon a motion by Mr. Holton and seconded by Ms. Brayboy, the meeting was adjourned by unanimous vote at 2:56 p.m. The members voting “**AYE**” were Mr. Holton, Mr. Samuel, Dr. Broome, Ms. Brayboy, and Ms. Calderone.

Adjournment

APPROVED:

Lawrence D. Samuel, CPA, Chairman

COPY TESTE:

Nancy Taylor Feldman, Executive Director/Agency Head