

**VIRGINIA BOARD OF ACCOUNTANCY  
FINAL AGENDA**

**Holiday Inn – Richmond  
6531 West Broad Street, Monument Room  
Richmond, Virginia 23230  
(804) 285-9951**

**Friday, February 6, 2004**

- 10:00 a.m. Call to Order – **Barbara S. Pocalyko, CPA, Chairman**  
Determination of Quorum  
Approval of Agenda
- 10:10 a.m. Public Comment Period\*
- 10:20 a.m. A. Approval of Minutes from December 18, 2003 and January 6, 2004 Board Meetings
- 10:30 a.m. B. **Enforcement Committee Reports:**
1. ~~Committee Reports~~ Enforcement  
**Harry D. Dickinson, CPA, Committee Chairman**
    - a. Meetings – (November 13 and 21, 2003, and December 16 and 18, 2003)
    - b. Cases – File Number 2003-D09 (Board v. Crose)
  2. Administrative/ Personnel/ Finance  
**Stephen D. Holton, CPA, Committee Chairman**
  3. Legislative/ Regulatory  
**Ellis M. Dunkum, CPA, Committee Chairman**
    - a. Legislative Update
    - b. Regulatory Review
      - (1) Emergency Separated Package 1 – Status Report
      - (2) Emergency Separated Package 2 – Status Report
      - (3) Emergency Changes to Separated Package 2 – Status Report
      - (4) CPE Sponsor Registration Regulations – Final Action
  4. Public Relations  
**Jane M. Little, CPA, Committee Chairman**
  5. Education/ Examination  
**O. Whitfield Broome, Ph.D., CPA, Committee Chairman**
  6. Strategic Planning  
**Howard L. Rogers, Committee Chairman**
  7. Executive  
**Barbara S. Pocalyko, CPA, Committee Chairman**

- 11:30 a.m. C. **Old Business:**
1. Board/CPAES Exam Contract Modification Agreement
  2. VITA Transition Update
- Noon – 1:00 p.m. Recess for Board and Staff Luncheon
- 1:05 p.m. Reconvene
- 1:06 p.m. D. **New Business:**
- ~~1. Regulatory Review~~
    - ~~a. Emergency Separated Package 2 Status Report~~
    - ~~b. CPE Sponsor Registration Regulations Final Action~~
  1. Question Related to CBT Provision
  2. Ethics CPE Course – Professional Education Services, LP – Request for Approval
  3. Foreign Credentials Service of America – Request for Approval
  4. CPA Consultant  
**Ellis M. Dunkum, CPA, Board member**
- 2:00 p.m. E. **Board Reports:**
1. Statistics
    - a. Applications Processed
    - b. CPA License Holders and Firm Registrations Monthly Totals
    - c. Complaints Processed
    - d. CPE Report
  2. Financial
    - a. FY 2004 – Period ending December 31, 2003
- 2:15 p.m. F. **Future Meetings**
- Sign Conflict of Interest Forms  
Complete Travel Expense Vouchers
- Adjournment

\*Five-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.

**Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the Board Office at (804) 367-8505 or TDD (804) 367-9753 at least ten (10) days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Board fully complies with the Americans with Disabilities Act.**