

**Thursday, May 27, 2021**

**Board Meeting Agenda**

Board Room #4  
2nd Floor Conference Center  
9960 Mayland Drive  
Henrico, VA 23233

Join by phone at (US) +1 267-405-4447 PIN: 870 067 500#  
or by Google Meets at <https://meet.google.com/fvq-dpiy-gzi?authuser=0>

- 10 a.m. Call to Order – **D. Brian Carson, CPA, CGMA, Chair**  
Security Briefing – **Patti Hambright, Administrative Assistant**  
Determination of Quorum  
Approval of May 27, 2021, Agenda  
Approval of April 22, 2021, Board meeting minutes  
Public comment period\*
- 10:15 a.m. 1. Executive Director’s Report – **Nancy Glynn, CPA, Executive Director**
- General updates
  - Financial and Board Report update – **Renai Reinholtz, Deputy Director**
  - Enforcement update – **Amanda E. M. Blount, Enforcement Director**
- 10:30 a.m. 2. Board 2022 Planning Topics – **Laurie A. Warwick, CPA, Chair FY22**

**Prior Year Planning Topics: Fiscal Year 2021 Year in Review**

**Completed Planning Topics**

- Non-CPE penalty guidelines – Unlicensed use of the title approved April 2021
- Prioritization of complaints – approved August 2020 and added to Enforcement Processes manual in October 2020
- VBOA comment letter regarding Draft Model Rules on Education – Completed August 2020
- Criminal convictions – Delegation policy revised and approved December 2020
- Background checks – Discussed and determined no changes are necessary - October 2020
- Publication of disciplinary actions – Discussed and determined no change in current process – August 2020

**Additional topics discussed and completed during Fiscal Year 2021**

- Addressing COVID-19 – extensions and relief
- Discussion and Approval of Remote Testing pilot
- Changes to the Virginia 2021 Ethics format and offerings
- Revisions to VBOA Policies 2, 3, 4 and 8
- Licensing System Upgrade

**Not completed during Fiscal Year 2021 – propose to continue in Fiscal Year 2022**

- Cash flow analysis and potential fee increase

- CPE awarded for publications, presentations
- CPE awarded for professional designations/exams – formula.
- Required coursework to take CPA exam – delayed due to CPA Evolution
- Required coursework for CPA licensure
- Enforcement Process

### **Fiscal Year 2022 Proposed Planning Topics**

**Enforcement Processes:** Deep dive into enforcement and CPE audit policies and procedures in an effort to significantly reduce the timeline from complaint to closure.

**Cash forecast and potential fee increase proposal:** Discuss establishing policies for the fees VBOA charges (see link below). Finalize recommendation for fee structure to submit to commonwealth for approval.

- Suggested Link <https://www.gfoa.org/materials/establishing-government-charges-and-fees>

12 p.m. 3. Adjourn for lunch

12:30 p.m. 4. Board Discussion Topics, continued

#### **Education requirements:**

Accreditation standards

Required coursework for CPA exam

Required coursework for CPA licensure

CPA Evolution and the exam transition

- Revise as necessary education guidelines, accreditation standards and working closely with colleges and universities to ensure they are ready for any changes.

#### **CPE Guidance revisions:**

CPE awarded for publications, presentations – develop formula

CPE awarded for professional designations/exams – develop formula

CPE for authoring training programs

#### **Other potential topics for 2022**

- 2:30 p.m. 5. Additional Items for Discussion
- Sign Conflict of Interest forms
  - Sign Travel Expense vouchers
  - Future meeting dates
    - June 24, 2021
    - August 31, 2021
    - October 2021
    - November/December 2021
    - January 2022
    - April 2022
    - May (planning meeting) 2022
    - June 2022

2:45 p.m.      6. Closed Session

Enforcement – **Amanda E. M. Blount, Enforcement Director**

- OAG and legal updates
- Presiding Officer Recommendations:
  - 2020-177-177C (Blount, Burkarth and Glynn)

3:30 p.m.      Adjournment

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**\*For those attending the meeting virtually, any public comments must be emailed to [boa@boa.virginia.gov](mailto:boa@boa.virginia.gov) with the subject line: Board meeting public comments and received by May 25, 2021.**

Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the VBOA office at (804) 367-8505 at least five days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The VBOA fully complies with the Americans with Disabilities Act.

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**Board Meeting  
April 22, 2021  
Draft/Unapproved minutes**

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The Virginia Board of Accountancy met on Thursday, April 22, 2021, in Board Room #2 of the Perimeter Center, 9960 Mayland Drive, Henrico, Virginia 23233.

**MEMBERS PRESENT:** W. Barclay Bradshaw, CPA  
Wendy P. Lewis, CPA

**MEMBER PRESENT FOR  
A PORTION OF THE  
MEETING:** D. Brian Carson, CPA, CGMA, Chair

**MEMBERS APPEARING  
VIRTUALLY:** Laurie A. Warwick, CPA, Vice Chair  
Jay Bernas  
William R. Brown, CPA  
Nadia A. Rogers, CPA

**LEGAL COUNSEL  
APPEARING  
VIRTUALLY:** James Flaherty, Assistant Attorney General,  
Office of the Attorney General

**STAFF PRESENT:** Nancy Glynn, CPA, Executive Director  
Amanda E. M. Blount, Enforcement Director  
Kelli Anderson, Communications Manager  
Patti Hambright, CPE Coordinator and Administrative Assistant  
Elaina Johnson, CAI contractor for VBOA

**STAFF PRESENT FOR  
A PORTION OF THE  
MEETING:** Renai Reinholtz, Deputy Director  
Steven Burkarth, Enforcement Specialist

**STAFF APPEARING  
VIRTUALLY:** Elizabeth Marcello, Information and Policy Advisor

**MEMBERS OF THE  
PUBLIC PRESENT:** Deann Compton, CPA, Audit Director, Auditor of Public Accounts  
Sydney E. Rampey, CPA, Auditor of Public Accounts  
Emily Walker, CAE, Vice President, Advocacy, Virginia Society of  
Certified Public Accountants

**Board Meeting  
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Horance Floyd, CPA  
Marlyn Jones

**MEMBERS OF THE  
PUBLIC APPEARING  
VIRTUALLY:**

Reza Mahbod, CPA, CISA, CGFM, CICA, CGMA, CDFM, CFE,  
Peer Review Oversight Committee, Chair  
Eldar M Maksymov, Ph.D., CPA  
Robert H. Cox, Esq., Briglia Hundley, P.C.  
Colleen K. Conrad, Executive Vice President and Chief Operating  
Officer for NASBA  
Michael Decker, Vice President of Examination at AICPA

**CALL TO ORDER**

Ms. Warwick called the meeting to order at 10:03 a.m.

**DETERMINATION OF QUORUM**

Ms. Warwick determined there was a quorum present.

**SECURITY BRIEFING**

Ms. Hambright provided the emergency evacuation procedures.

**APPROVAL OF AGENDA**

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted to approve the April 22, 2021, agenda, as presented.

**CALL FOR VOTE:**

Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Six (6)

**Board Meeting  
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Nays: None

**APPROVAL OF MINUTES**

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted to approve the February 4, 2021, Board meeting minutes, as presented.

**CALL FOR VOTE:**

Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Six (6)  
Nays: None

**APPROVAL OF CONSENT AGENDA**

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted to approve the Consent Agenda, as presented.

**CALL FOR VOTE:**

Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Six (6)  
Nays: None

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**PUBLIC COMMENT PERIOD**

Dr. Maksymov addressed the Board regarding the Inactive licensure status, continuing professional education hours and the CPE audit process. Dr. Maksymov asked the Board for flexibility in considering CPE and requested the immediate surrender of his Virginia CPA license.

Ms. Conrad acknowledged a joint complaint, which would be discussed later today.

Mr. Decker provided details of the NASBA and the AICPA joint complaint regarding a nondisclosure agreement investigation involving Mr. Liang Bruce He.

Mr. Cox, council for Mr. Liang Bruce He, addressed the Board in regards to disciplinary action for Mr. He. Mr. Cox fielded questions.

Mr. Cox, council for Mr. Jason Sayre, addressed the Board in regards to disciplinary action for Mr. Sayre. Mr. Cox fielded questions.

(Mr. Carson is now in attendance at the Board meeting)

Mr. Floyd addressed the Board in regards to disciplinary action.

Ms. Jones addressed the Board in regards to disciplinary action.

**APA – FY2020 Report**

Ms. Compton presented the APA – FY2020 Audit Entrance to the Board. She noted a May anticipated completion date.

(Audio distortion. The virtual system is rebooted.)

**PROC 2020 Report**

Mr. Mahbod led the discussion regarding the Peer Review Oversight Committee 2020 Report. He noted the committee consisted of four members. The review and evaluation period covered January 1, 2020, through December 31, 2020. He noted that based upon the Committee's review and evaluations that peer reviews are being conducted and reported on consistently and in accordance with the Standards for Performing and Reporting on Peer Reviews promulgated by the AICPA Peer Review Board. The VBOA may rely upon the VSCPA and the NPRC in carrying out its responsibilities with respect to the licensing requirements of firms for this period. Mr. Mahbod fielded questions.

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Upon a motion by Ms. Rogers, and duly seconded, the members voted unanimously to accept the Peer Review Oversight Committee's January 1, 2020, through December 31, 2020, report as presented.

**CALL FOR VOTE:**

D. Brian Carson, CPA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Seven (7)  
Nays: None

**NASBA VICE CHAIR NOMINEE**

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted unanimously to endorse Stephanie S. Saunders, CPA, for the NASBA Vice Chair 2021-22 position.

**CALL FOR VOTE:**

D. Brian Carson, CPA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Seven (7)  
Nays: None

**COMMITTEE UPDATES**

**NASBA Communications Committee**

Mr. Carson noted there were no updates for the NASBA Communications Committee at this time.



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**NASBA Enforcement Resources Committee**

Mr. Brown noted there were no updates for the NASBA Enforcement Resources Committee at this time.

**NASBA Administration and Finance Committee**

Ms. Warwick noted the NASBA Administration and Finance Committee had met yesterday. Discussion included Uniform CPA Examination candidates and the decline of examination candidates. Fewer candidates could be the result of the reduction in travel due to the pandemic.

(Audio distortion)

**NASBA Education Committee**

Ms. Rogers noted the NASBA Education Committee had met in March. The topic included educational accredited institutions.

**AICPA's Information Systems and Controls Task Force**

Ms. Rogers noted the AICPA's Information Systems and Controls Task Force continued reviewing and considering CPA exam content.

(Audio distortion)

**AICPA Accounting and Review Services Committee**

Mr. Bradshaw has been appointed to the Accounting and Review Services Committee (ARSC).

**EXECUTIVE DIRECTOR'S REPORT**

**General updates**

Ms. Glynn noted CPA license renewals had been going well. Over 11,000 CPAs had renewed their individual Virginia CPA licenses.

Ms. Glynn noted 580 licensees had opted in for license renewal reminders by text messaging. The text message along with postcard reminders would be sent in "mid" May.

Ms. Glynn noted the NASBA CPE Audit Service continued to have issues. She is meeting monthly with NASBA to work on resolving the issues.

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Ms. Glynn noted the VBOA staff was returning to the office gradually.

Ms. Glynn attended the NASBA Executive Directors and Board Staff virtual conference April 12–14, 2021. Topics included accreditation and an in-depth discussion ensued.

Ms. Glynn noted the 2021 NASBA Regional Meeting would be held virtually June 22–23, 2021.

**Financial and Board Report update**

Ms. Reinholtz presented and fielded questions regarding the March 2021 Financial and Board Report.

**Enforcement update**

Ms. Blount led the discussion regarding the enforcement update. She provided adjustments to the Enforcement Report.

(Audio distortion)

Ms. Blount provided numerous dates for scheduled IFF (Information Fact Finding) conferences and goals for the next Board meeting. She fielded questions.

**Regulatory update**

Ms. Marcello led the discussion regarding regulatory updates. She noted the VBOA regulatory revisions were now effective. Ms. Marcello noted FOIA, public meeting and electronic participation matters had been updated. She also noted Mr. Bernas and Ms. Lewis had been officially appointed to the VBOA Board.

**BOARD DISCUSSION TOPICS**

**2021 Ethics course update**

Ms. Anderson and Ms. Marcello led the discussion regarding the 2021 ethics course update. They noted 26 unique courses had been approved and posted on the VBOA website. Many of the courses contain the course topic along with the course description. Ms. Marcello noted the Ethics Committee would be meeting next week.

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**MLO upgrade progress**

Ms. Glynn provided an update to the Board regarding the licensing software upgrade. She noted the focus had been on the enforcement module and the implementation of adding CPE (continuing professional education) deficiency audits into the system.

**Update on renewal process and discussion of issues**

Ms. Glynn provided a review and demonstrated the new CPA license renewal process. When renewing a CPA license, each licensee must certify to a number of questions. The discussion will continue after lunch.

**RECESS FOR LUNCH 12:30 p.m.**

**RECONVENE 1:00 p.m.**

**Update on renewal process and discussion of issues (continued)**

Ms. Glynn provided case scenarios regarding Active licensees believed to have the Inactive license status. The discussion continued.

**Revenue projections and cash forecast**

Ms. Reinholtz provided revenue projections and a fee comparison to similarly sized states. She provided a handout and demonstrated a fluid spreadsheet-forecasting tool. Ms. Reinholtz fielded questions.

(Ms. Reinholtz has left the Board meeting)

**Fee Comparisons**

Ms. Marcello provided a handout.

**Update on renewal process and discussion of issues (continued)**

(Ms. Reinholtz has rejoined the Board meeting by teleconference.)

Board members continued the renewal process discussion. The Active-CPE Exempt status, implemented in July 2014, and the Inactive licensure status was reviewed. Falsely certifying CPE compliance was discussed. All licensees applying for the Inactive license status must complete the Inactive Status Application form.

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**Disposition of Cases Involving Unlicensed Use of the CPA Title by Previously Licensed Individuals**

Ms. Blount provided the updated Disposition of Cases Involving Unlicensed Use of the CPA Title by Previously Licensed Individuals document to Board members for review. A detailed discussion ensued.

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted unanimously to approve the “Disposition of Cases Involving Unlicensed Use of the CPA Title by Previously Licensed Individuals” as amended.

**CALL FOR VOTE:**

D. Brian Carson, CPA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Seven (7)  
Nays: None

**VBOA Chair and Vice Chair slate of nominations and elections**

Upon a motion by Mr. Brown, and duly seconded, the members voted unanimously to nominate Ms. Warwick as Board Chair effective July 1, 2021.

**CALL FOR VOTE:**

D. Brian Carson, CPA – Aye  
Laurie A. Warwick, CPA – Abstain  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Six (6)  
Abstain: One (1)  
Nays: None

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Nominees for Vice Chair were William R. Brown, CPA, D. Brian Carson, CPA, CGMA, and Wendy P. Lewis, CPA.

Upon a motion by Mr. Brown, and duly seconded, the members voted unanimously to nominate Wendy P. Lewis as Board Vice Chair effective July 1, 2021.

**CALL FOR VOTE:**

D. Brian Carson, CPA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Abstain  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Six (6)  
Abstain: One (1)  
Nays: None

**May 2021 planning meeting topics**

Ms. Warwick led the discussion regarding the May 2021 planning meeting topics. Suggested topics are to be emailed to Ms. Glynn. Mr. Bradshaw noted four topics from last year that were not discussed would need to be added to the topic list.

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**ADDITIONAL ITEMS FOR DISCUSSION**

- Sign Conflict of Interest forms
- Sign Travel Expense vouchers

**FUTURE MEETING DATES**

- May 27, 2021
  - June 24, 2021
  - August 31, 2021
- 

**Begin closed meeting**

**Board Meeting  
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Upon a motion by Ms. Warwick, and duly seconded, the members approved by unanimous vote the meeting be recessed and the Virginia Board of Accountancy convene a closed meeting under the Virginia Freedom of Information Act to a matter lawfully exempted from open meeting requirements under the 'Legal advice regarding specific legal matters' and 'personnel matters' exemptions contained in Virginia Code §2.2-3711 (A)(8) and Code §2.2-3711 (A)(1).

The following non-member will be in attendance for technical support. Elaina Johnson (technical assistance).

The following non-members will be in attendance for a portion of the closed meeting to reasonably aid in the consideration of this topic: Nancy Glynn, Amanda Blount and James Flaherty.

**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

**VOTE:**

Ayes: Seven (7)  
Nays: None

**End closed meeting**

Upon a motion by Ms. Warwick, and duly seconded, the Virginia Board of Accountancy convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, § 2.2-3712 (D) of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law; NOW THEREFORE, BE IT RESOLVED, that the VBOA hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia laws were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the VBOA.

**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Aye

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Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

VOTE:  
Ayes: Seven (7)  
Nays: None

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The following actions were taken as a result of the closed session:

Case #2018-470-415C (Glynn and Winters)

Upon a motion by Mr. Brown, and duly seconded, members voted unanimously to rescind the Board Order entered on June 23, 2020, and accept the draft Consent Order as presented.

CALL FOR VOTE:  
D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Aye  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Aye

VOTE:  
Ayes: Seven (7)  
Nays: None

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Case #2019-177-014U (Rogers and Warwick)

Ms. Rogers and Ms. Warwick were not present and did not participate in the closed discussion.

Upon a motion by Ms. Lewis, and duly seconded, members voted unanimously to deny the motion for reconsideration of Case #2019-177-014U.

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**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Abstain  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Abstain

**VOTE:**

Ayes: Five (5)  
Abstain: Two (2)  
Nays: None

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Case #2019-179-015U (Rogers and Warwick)

Ms. Rogers and Ms. Warwick were not present and did not participate in the closed discussion.

Upon a motion by Mr. Bradshaw, and duly seconded, members voted unanimously to rescind the Board Order entered on February 4, 2021, and accept Case #2019-179-015U, as presented.

**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Abstain  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Abstain

**VOTE:**

Ayes: Five (5)  
Abstain: Two (2)  
Nays: None

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Case #2019-221-018D (Lewis and Warwick)

Ms. Lewis and Ms. Warwick were not present and did not participate in the closed discussion.



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Upon a motion by Mr. Bradshaw, and duly seconded, members voted unanimously to deny the motion for reconsideration and uphold the Ratification and Order executed February 4, 2021, in Case #2019-221-018D.

**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Abstain  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Abstain

**VOTE:**

Ayes: Five (5)  
Abstain: Two (2)  
Nays: None

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Case #2020-024-013D (Lewis and Warwick)

Ms. Lewis and Ms. Warwick were not present and did not participate in the closed discussion.

Upon a motion by Mr. Bernas, and duly seconded, members voted unanimously to accept Case #2020-024-013D, as presented.

**CALL FOR VOTE:**

D. Brian Carson, CPA, CGMA – Aye  
Laurie A. Warwick, CPA – Abstain  
Jay Bernas – Aye  
W. Barclay Bradshaw, CPA – Aye  
William R. Brown, CPA – Aye  
Wendy P. Lewis, CPA – Aye  
Nadia A. Rogers, CPA – Abstain

**VOTE:**

Ayes: Five (5)  
Abstain: Two (2)  
Nays: None

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**ADJOURNMENT**

There being no further business before the VBOA, Mr. Carson adjourned the meeting at 4:05 p.m.

**APPROVED:**

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D. Brian Carson, CPA, CGMA, Chair

**COPY TESTE:**

\_\_\_\_\_  
Nancy Glynn, CPA, Executive Director

**Financial Report**  
**FY20 Budget vs. Actual Expenses**  
**As of April 30, 2021**

<u>Expenditure Type</u>	FY21 Operating Budget	FY21 YTD Expenditures	%	FY20 YTD Expenditures	FY19 YTD Expenditures	FY18 YTD Expenditures
<b>Salaries &amp; Benefits</b>	1,424,635	1,054,566	74.0%	1,308,884	1,175,925	1,174,172
<b>Total Salaries &amp; Benefits</b>	<b>\$ 1,424,635</b>	<b>\$ 1,054,566</b>	<b>74.0%</b>	<b>\$ 1,308,884</b>	<b>\$ 1,175,925</b>	<b>\$ 1,174,172</b>
<b>Contractual Services</b>						
1211 Express Services	150	33	22.0%	84	134	722
1214 Postal Services	14,000	13,087	93.5%	12,011	9,984	12,886
1215 Printing Services	7,500	2,986	39.8%	6,459	4,537	5,487
1216 Telecommunications - VITA	9,432	8,003	84.8%	9,609	12,539	11,613
1217 Telecommunications - Nonstate (CallFire)	6,000	30	0.5%	2,495	100	100
1219 Inbound Freight	300	22	7.4%	260	56	160
1221 Organization Memberships (primarily NASBA)	8,217	7,674	93.4%	8,327	7,625	7,255
1222 Publication Subscriptions	3,570	3,505	98.2%	3,655	1,271	1,266
1224 Training - Courses, Workshops, Conferences	5,500	535	9.7%	7,563	4,822	11,459
1225 Employee Tuition Reimbursement	-	-	---	-	1,618	-
1227 Training-Transportation, Lodging, Meals, Incidentals	9,000	-	0.0%	9,511	4,567	23,825
1228 Employee IT Training Courses/Workshops and Conferences	-	-	---	-	91	-
1242 Fiscal Services (Credit Card Merchant Fees)	55,000	21,669	39.4%	68,818	34,498	48,558
1243 Attorney Services	25,000	26,217	104.9%	48,624	62,020	51,736
1244 Mgmt. Services - NASBA/special accommodations	30,000	6,564	21.9%	28,061	33,808	21,736
1245 Personnel Management Services	-	-	---	-	79	-
1246 Public Info/Public Relations (subscriptions)	1,100	384	34.9%	4,484	3,470	3,538
1247 Legal Services (court reporting services)	2,000	10,264	513.2%	2,688	10,834	19,562
1252 Electrical Repair/Maintenance	-	3,681	---	-	-	-
1253 Equipment Repair/Maintenance	850	-	0.0%	440	823	-
1263 Clerical / Temp Services	-	-	---	-	-	2,754
1264 Food and Dietary Services	3,500	848	24.2%	2,377	3,585	3,236
1265 Laundry & Linen Services	-	-	---	-	13	-
1266 Manual Labor Services (Includes shredding services)	4,500	1,410	31.3%	1,757	320	394
1268 Skilled Services	1,200	-	0.0%	600	1,138	-
1272 VITA Pass Thru Charges	381,505	211,442	55.4%	135,675	133,466	135,170
1273 Info Mgmt Design and Development Services (IT Support)	129,000	195,785	151.8%	108,689	108,923	94,600
1275 Computer Software Maintenance	6,830	5,555	81.3%	6,435	-	-
1278 VITA Information Technology Infrastructure Services	132,000	46,186	35.0%	148,216	146,380	119,126
1279 Computer Software Development Services	-	-	---	-	234,015	346,155
1282 Travel - Personal Vehicle	7,500	823	11.0%	6,318	6,603	8,099
1283 Travel - Public Carriers	-	-	---	-	77	-
1284 Travel - State Vehicles	1,000	-	0.0%	243	200	652
1285 Travel - Subsistence and Lodging	1,500	-	0.0%	1,221	1,612	2,182
1288 Travel, Meal Reimburse - Not IRS Rpt	1,000	-	0.0%	723	824	1,423
<b>Total Contractual Services</b>	<b>\$ 847,154</b>	<b>\$ 566,703</b>	<b>66.9%</b>	<b>\$ 625,343</b>	<b>\$ 830,032</b>	<b>\$ 933,694</b>
<b>Supplies and Materials</b>						
1312 Office Supplies	3,500	803	22.9%	1,191	3,783	5,023
1313 Stationery and Forms	1,800	644	35.8%	997	1,844	2,028
1323 Gasoline (Enterprise vehicles)	250	-	0.0%	87	103	221
1335 Packaging and Shipping Supplies	800	351	43.8%	351	1,237	485
1342 Medical & Dental Supplies	50	30	59.5%	-	5	-

<u>Expenditure Type</u>	<u>FY21 Operating Budget</u>	<u>FY21 YTD Expenditures</u>	<u>% Expended</u>	<u>FY20 YTD Expenditures</u>	<u>FY19 YTD Expenditures</u>	<u>FY18 YTD Expenditures</u>
<b><u>Supplies and Materials, continued</u></b>						
1352 Custodian Repair & Maintenance	-	-	---	728	-	389
1353 Electrical Repair/Maintenance Materials	-	-	---	-	-	-
1362 Food & Dietary Supplies	525	79	15.0%	442	365	498
1363 Food Service Supplies	50	35	70.6%	16	56	62
1373 Computer Operating Supplies	2,500	1,127	45.1%	823	3,989	3,194
<b>Total Supplies &amp; Materials</b>	<b>\$ 9,475</b>	<b>\$ 3,068</b>	<b>32.4%</b>	<b>\$ 4,634</b>	<b>\$ 11,382</b>	<b>\$ 11,900</b>
<b><u>Transfer Payments</u></b>						
1413 Awards & Recognition	150	18	11.8%	-	1,033	848
1415 Unemployment Compensation	-	216	---	-	-	-
1418 Incentives	1,200	-	0.0%	725	325	-
<b>Total Transfer Payments</b>	<b>\$ 1,350</b>	<b>\$ 234</b>	<b>17.3%</b>	<b>\$ 725</b>	<b>\$ 1,358</b>	<b>\$ 848</b>
<b><u>Continuous Charges</u></b>						
1512 Automobile Liability Insurance	231	-	0.0%	231	231	231
1516 Property Insurance	1,224	-	0.0%	1,224	1,224	1,224
1534 Equipment Rentals	12,100	5,429	44.9%	8,133	8,507	8,645
1539 Building Rentals - Non-State Owned Facilities	95,440	78,781	82.5%	95,161	93,416	90,982
1541 Agency Service Charges (shared services)	53,383	23,217	43.5%	37,675	37,335	38,169
1551 General Liability Insurance	328	-	0.0%	328	188	188
1554 Surety Bonds	40	-	0.0%	40	40	40
1555 Worker's Compensation	1,044	-	0.0%	1,023	1,044	978
<b>Total Continuous Charges</b>	<b>\$ 163,790</b>	<b>\$ 107,427</b>	<b>65.6%</b>	<b>\$ 143,815</b>	<b>\$ 141,985</b>	<b>\$ 140,457</b>
<b><u>Equipment</u></b>						
2216 Network Components	1,500	877	58.5%	1,357	452	341
2217 Other Computer Equipment	150	130	86.7%	97	1,590	685
2218 Computer Software Purchases	-	-	---	428	419	540
2224 Reference Equipment	-	-	---	-	32	80
2232 Photographic Equipment	-	-	---	-	-	552
2233 Voice and Data Transmission Equipment	-	969	---	23	511	164
2238 Electronic and Photo Equipment Improvements	-	-	---	-	3,791	6,125
2261 Office Appurtenances (Blinds, Carpet, etc.)	150	-	---	687	348	94
2262 Office Furniture	-	-	---	385	5,666	555
2263 Office Incidentals	500	345	69.0%	658	109	969
2264 Office Machines	-	-	---	-	412	65
2283 Mechanical Equipment	-	-	---	2,338	-	-
2328 Construction, Building Improvements	-	150	---	44,209	-	-
<b>Total Equipment</b>	<b>\$ 2,300</b>	<b>\$ 2,471</b>	<b>107.5%</b>	<b>\$ 50,182</b>	<b>\$ 13,330</b>	<b>\$ 10,170</b>
<b>Total Expenses</b>	<b>\$ 2,448,704</b>	<b>\$ 1,734,470</b>	<b>74.5%</b>	<b>\$ 2,133,583</b>	<b>\$ 2,174,012</b>	<b>\$ 2,271,240</b>
<b>Chapter 1289 Appropriation</b>	<b>\$ 2,328,158</b>					

**Virginia Board of Accountancy  
Financial Report  
Cash Balance  
As of April 30, 2021**

	<b>Operating Fund (09226)</b>		<b>Special Fund (02020)</b>	
	<b>FY2021 - YTD as of 4/30/21</b>	<b>FY2020 - YTD as of 4/30/20</b>	<b>FY2021 - YTD as of 4/30/21</b>	<b>FY2020 - YTD as of 4/30/20</b>
<b>Beginning Fund Balance July 1:</b>	\$ 1,915,719	\$ 681,659	\$ 3,617,992	\$ 4,405,230
YTD Revenue Collected	1,152,225	1,124,808	-	-
Interest earnings*	10,480	9,468	19,459	66,040
Accounts Payable **	23,439	15,000	-	-
Cash Transfers In per Board Policy #1	481,940	868,979	-	-
Cash Transfers Out per Board Policy #1	-	-	(481,940)	(868,979)
YTD Expenditures	<b>(1,734,470)</b>	<b>(1,786,618)</b>	-	-
<b>Cash Balance before required transfers</b>	<b><u>\$ 1,849,334</u></b>	<b><u>\$ 913,296</u></b>	<b><u>\$ 3,155,512</u></b>	<b><u>\$ 3,602,291</u></b>
<b>Required Cash Transfers:</b>				
Transfers to Central Service Agencies ***	\$ (13,366)	\$ (11,302)	-	-
<b>Cash Balance after required transfers</b>	<b><u>\$ 1,835,968</u></b>	<b><u>\$ 901,994</u></b>	<b><u>\$ 3,155,512</u></b>	<b><u>\$ 3,602,291</u></b>

\* Interest Earnings - Per Virginia Acts of Assembly - Chapter 732 - §3-3.03 - Approved April 10, 2016, the State Comptroller shall allocate revenue for interest earnings effective FY2016. Interest Earnings had not been allocated since FY2010.

\*\* Prior to October 1, 2014 and the implementation of the Commonwealth's new financial accounting and reporting system (Cardinal) all payments immediately reduced cash when processed (in CARS). The new Cardinal financial system operates on a modified accrual basis and cash balances are not affected until the voucher's due date. The Cardinal system generates an offsetting entry to a liability account (accounts payable) when the voucher is processed. Once the voucher due date arrives, the payment is made, the liability is relived and cash is now reduced.

\*\*\* Non-general fund Transfers required by Virginia Acts of Assembly Part 3-1.01F for expenses incurred by central service agencies due on or before June 30.

**Virginia Board of Accountancy**  
**Revenue by Fee Type**  
**Source: VBOA Licensing System (MLO)**

Fee Type	FY2021 - YTD as of 4/30/21	FY2020 - YTD as of 4/30/20	Fiscal Year Ending 6/30/20	Fiscal Year Ending 6/30/19	Fiscal Year Ending 6/30/18
Application Fee	\$ 188,460	\$ 211,970	\$ 271,705	\$ 300,895	\$ 309,965
(a) Re-Exam Application	\$ 69,540	\$ 68,440	\$ 80,240	\$ 95,420	\$ 90,580
(b) Renewal Fee	\$ 852,125	\$ 830,090	\$ 1,824,475	\$ 2,328,986	\$ 1,859,054
Reinstatement Fee	\$ 54,800	\$ 58,250	\$ 63,500	\$ 63,600	\$ 64,570
Duplicate Wall Certificate Fee	\$ 1,475	\$ 1,650	\$ 1,800	\$ 1,850	\$ 1,950
License Verification Fee	\$ 13,425	\$ 13,475	\$ 16,175	\$ 18,950	\$ 20,025
CPA Exam Score Transfers	\$ 1,225	\$ 1,525	\$ 1,750	\$ 1,950	\$ 2,325
Administrative Fee	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Bad Check Fee	\$ 395	\$ 263	\$ 313	\$ 50	\$ 150
<b>Total Revenue</b>	<b>\$ 1,181,445</b>	<b>\$ 1,185,663</b>	<b>\$ 2,259,958</b>	<b>\$ 2,811,701</b>	<b>\$ 2,349,619</b>
<b>(c) Net Revenue per Commonwealth Accounting and Reporting System (Cardinal)</b>	<b>\$ 1,152,225</b>	<b>\$ 1,124,808</b>	<b>\$ 2,220,553</b>	<b>\$ 2,870,760</b>	<b>\$ 2,338,729</b>
<b>(d) Difference</b>	<b>\$ 29,220</b>	<b>\$ 60,855</b>	<b>\$ 39,405</b>	<b>\$ (59,059)</b>	<b>\$ 10,890</b>

**NOTES:**

- (a) Effective January 5, 2016, VBOA implemented the Re-Exam Application fee.
- (b) Renewal Fee also includes associated late fees prior to FY19.
- (c) Net Revenue per Cardinal reported above includes only revenue received from regulatory fees.
- (d) Revenue Totals from the VBOA Licensing System (MLO) will not always match Revenue collected and reported on the VBOA Cash Report (Cardinal), due to timing differences in dates transactions are posted into each system and pending adjustments.

**Virginia Board of Accountancy  
Financial Report  
Accounts Receivable  
As of April 30, 2021**

	<b>FY2021 - YTD as of 4/30/21</b>	<b>FY2020 - YTD as of 4/30/20</b>	<b>Fiscal Year Ending 6/30/20</b>	<b>Fiscal Year Ending 6/30/19</b>	<b>Fiscal Year Ending 6/30/18</b>	<b>Fiscal Year Ending 6/30/17</b>
Fines levied	\$ 117,694	\$ 80,925	\$ 107,725	\$ 221,273	\$ 326,285	\$ 187,925
Fines collected	\$ 113,059	\$ 97,794	\$ 112,760	\$ 191,199	\$ 258,879	\$ 198,771
Outstanding Current fines receivable (< 365 Days)	\$ 38,335	\$ 36,641	\$ 49,975	\$ 60,230	\$ 92,026	\$ 25,442
Outstanding Written-off receivables (=> 365 Days) (a)	\$ 675,587	\$ 660,813	\$ 659,313	\$ 654,093	\$ 592,222	\$ 591,400

**NOTE:**

(a) All accounts uncollected after one year are deemed uncollectible, are written off of the VBOA's financial account records, and are no longer recognized receivables for financial reporting purposes; however, the legal obligation to pay the debt still remains.

**Individual and firm license activity  
April 30, 2021**

<i>Fiscal Period</i>	Period ending 4/30/2021	Period ending 4/30/2020	Year ending 6/30/2020	Year ending 6/30/2019	Year ending 6/30/2018
<b>REGULANTS</b>					
<b>Individuals</b>					
Active, licensed CPAs	27,550	27,147	26,666	26,282	26,318
Inactive, licensed CPAs	2,106	1,951	1,915	1,784	1,585
<b>Total Licensed CPAs</b>	<b>29,656</b>	<b>29,098</b>	<b>28,581</b>	<b>28,066</b>	<b>27,903</b>
Out-of-state licensees	9,952	8,756	8,935	8,435	8,330
Reinstatements - Individuals	149	155	170	162	178
New CPA licenses issued	935	1,095	1,241	1,133	1,227
Expired/voluntarily surrendered licenses	62	98	861	871	1,177
<b>Exam Candidates</b>					
<b>Number of first time exam candidates</b>	<b>980</b>	<b>1,045</b>	<b>1,673</b>	<b>1,624</b>	<b>1,675</b>
<b>Firms</b>					
<b>Total active, licensed CPA firms</b>	<b>1,182</b>	<b>1,190</b>	<b>1,157</b>	<b>1,126</b>	<b>1,177</b>
Reinstatements - Firms	6	8	8	10	10
New CPA firm licenses issued	32	59	37	38	74
Expired/voluntarily surrendered licenses	7	3	81	79	74





## MAY 2021 ENFORCEMENT BOARD REPORT

OPEN CASE STATUS FOR NON-CPE CASES (as of May 20, 2021)					
Open Case Stage	New (30 days)	31-160 Days	161-365 Days	>365 Days	Total
Investigation	7	25	5	1	38
Pending Investigative Report	-	-	2	-	2
Probable Cause Review	-	1	12	2	15
Draft Pre-IFF Consent Order*	-	2	6	3	11
Pending Signed Pre-IFF Consent Order	-	1	1	1	3
Informal Fact-Finding Conference	-	-	6	12	18
Draft Presiding Officer's Recommendation / Post IFF Consent Order	-	-	4	1	5
Pending Signed Post IFF Consent Order	-	-	-	-	-
Pending Board Approval	-	-	-	-	-
Pending Board Request for Additional Information	-	-	-	-	-
Deferred (Pending Trial, Litigation, Regulatory Review, etc.)	-	-	-	1	1
<b>Total Open Non-CPE Cases</b>	<b>7</b>	<b>29</b>	<b>36</b>	<b>21</b>	<b>93</b>
<b>Reported April 22, 2021</b>	<b>4</b>	<b>28</b>	<b>40</b>	<b>23</b>	<b>95</b>

OPEN CASE STATUS FOR CPE DEFICIENCY CASES (as of May 20, 2021)					
Open Case Stage	New (30 days)	31-160 Days	161-365 Days	>365 Days	Total
Pending Investigative Report	30†	-	-	-	30
Draft Pre-IFF Consent Order	16	20	4	-	40
Pending Signed Pre-IFF Consent Order	3	6	7	-	16
Informal Fact-Finding Conference	-	2	-	-	2
Draft Presiding Officer's Recommendation/ Post IFF Consent Order	-	3	4	3	10
Pending Signed Post IFF Consent Order	-	-	-	2	2
Pending Board Approval	-	1	2	-	3
Pending Board Request for Additional Information	-	-	-	-	-
<b>Total Open CPE Deficiency Cases</b>	<b>49</b>	<b>32</b>	<b>17</b>	<b>5</b>	<b>103</b>
<b>Reported April 22, 2021</b>	<b>59</b>	<b>11</b>	<b>13</b>	<b>5</b>	<b>88</b>

\*Cases where a Pre-IFF Consent Order will be offered will also be sent a Notice of IFF with the Pre-IFF Consent Order.

† These CPE deficiency cases have been assigned case numbers, but are pending CPE deficiency notices and completion of investigative reports.



**NON-CPE CASES CLOSED (April 21, 2021 through May 20, 2021)**

Closed Case Action	New (30 days)	31-160 Days	161-365 Days	>365 Days	Total
Closed during PC Review w/ no violation	-	-	4	4	8
Closed during PC Review w/ advisory letter	-	1	-	-	1
Pre-IFF Consent Order	-	-	-	1	1
Closed following IFF w/ no violation	-	-	-	-	-
Post-IFF Consent Order	-	-	-	-	-
Board Order	-	-	1	2	3
<b>TOTAL CASES CLOSED</b>	-	1	5	7	13
<b>Reported April 22, 2021</b>	-	3	5	7	15

**CPE DEFICIENCY CASES CLOSED (April 21, 2021 through May 20, 2021)**

Closed Case Action	New (30 days)	31-160 Days	161-365 Days	>365 Days	Total
Closed during ED review w/ no violation	-	-	-	-	-
Closed during ED review w/ advisory letter	-	-	-	-	-
Pre-IFF Consent Order	4	4	-	-	8
Closed following IFF w/ no violation	-	-	-	-	-
Post-IFF Consent Order	-	-	-	-	-
Board Order	-	-	-	-	-
Order Permitting Reinstatement	1	-	-	-	1
<b>TOTAL CASES CLOSED</b>	5	4	-	-	9
<b>Reported April 22, 2021</b>	3	9	9	3	24

**CPE AUDIT REPORT (May 20, 2021)**

	As of 05/20/21	Year Ending 6/30/20	Year Ending 6/30/19	Year Ending 6/30/18	Year Ending 6/30/17
CPE Audits Selected	568	697	1366	1938	1742
CPE Audits Passed	363	533	1139	1526	1294
CPE Audits Deficient	92	132	227	412	448
CPE Audits Pending	113	32	-	-	-
<b>CPE Audit Deficiency Rate</b>	20%	20%	17%	21%	26%