

**Wednesday, February 22, 2017**

**VBOA Board Meeting Agenda**

Board Room 2, 2nd Floor Conference Center  
9960 Mayland Drive  
Henrico, VA 23233  
Phone: (804) 367-8505

- 10:00 a.m. Call to Order – **Jim Holland, CPA, Chair**  
Security Briefing – **Patti Hambright, CPE Coordinator and Administrative Assistant**  
Determination of Quorum  
Approval of February 22, 2017 Agenda  
Approval of Consent Agenda:
  - Approval of January 25, 2017 Board meeting minutes
  - Approval of Consent Orders:
    - 2016-0048U (Saunders and Ferguson)Public comment period\*
- 10:10 a.m. 1. Committee/NASBA Updates
  - NASBA CPE Committee – **Jim M. Holland, CPA, Chair**
  - NASBA Diversity Committee – **Andrea M. Kilmer, CPA**
  - NASBA Standard-Setting Advisory Committee – **Matthew P. Boshier, Vice Chair**
  - NASBA Education Committee – **Susan Quaintance Ferguson, CPA**
  - NASBA Communications Committee – **D. Brian Carson, CPA**
  - NASBA UAA Committee – **Stephanie S. Saunders, CPA**
  - NASBA Middle Atlantic Regional Director – **Stephanie S. Saunders, CPA**
  - NASBA Executive Director’s Committee – **Wade A. Jewell, Executive Director**
- 10:20 a.m. 2. Executive Director’s Report – **Wade A. Jewell, Executive Director**
  - General updates
  - January 2017 Board Report – **Mary Charity, Director of Operations**
  - January 2017 Financial Report – **Chantal Scifres, Deputy Director**
- 10:35 a.m. 3. Board Discussion Topics
  - 2016 and 2017 Virginia-Specific Ethics Course updates – **VSCPA and Wade A. Jewell, Executive Director**
  - AICPA Discussion Paper – Proposed Evolution of Peer Review Administration – updated January 2017 – **VSCPA and Wade A. Jewell, Executive Director**
  - Proposed changes to CPE deficiency guidelines – **Wade A. Jewell, Executive Director**
  - Proposed changes to Board Regulations (initial draft) – **Wade A. Jewell, Executive Director**
- 12:00 p.m. Recess for Board lunch

- 1:00 p.m.      4. Additional Items for Discussion
- Carry over items/potential future topics
    - CPE – VBOA/VSCPA discussions
    - Single renewal date for all Virginia licensees
    - Trust Fund Reserve Policy
    - Background checks
    - Statute/Regulation changes
    - Fraudulent transcripts and CPE certificates
    - North Carolina Dental Case
  - Sign Conflict of Interest forms
  - Sign Travel Expense vouchers
  - Future meeting dates
    - April 27, 2017

- 1:10 p.m.      5. Enforcement – **Wade A. Jewell, Executive Director**
- OAG updates
  - Status of open cases
  - Consent Order:
    - 2016-0018E (Bradshaw and Allen)
    - 2016-0018U and 2016-0020U (Saunders and Ferguson)
  - Approval of items under Consent Order:
    - 2016-0009E (Jewell and Allen)

1:45 p.m.      Adjournment

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**\*Five-minute public comment, per person, on those items not included on the agenda.**

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