

**Task Force on Services for Survivors of Sexual Assault
Model Documents and Best Practices Committee
Meeting Minutes**

August 19, 2022 – 11:00am-1:00pm

Perimeter Center

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen	Delegate Convirs-Fowler		Gleibys Gonzalez
Senator Jennifer Boysko	Lindsey Caley		
Delegate Karrie Delaney	Jason Miyares		
Patricia Hall	Danny Avula		
Bonnie Price	Melissa Harper		
Caren Sterling	Robin Foster		
Dawn Scaff	Sara Jennings		
	Jeanne Parrish		
	Scott Sparks		
	Brooke Thomas		
	Chatonia Zollicoffer		

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 11 am. Chair Altonen conducted a roll call of members present. Introductions were completed.	
II. Review of Agenda	Chair Altonen reviewed the agenda with the Committee Task Force participants. No changes were made to the previously distributed agenda. Chair Altonen informed the group that voting on official business would occur at the end of the meeting so that quorum could be established.	

III. Public Comment	There were no public members requesting comment during this period.	
IV. Presentations	There were no presentations. It was shared Electronic Attendance policies will be discussed in future meetings, Model Transfer Plan and Agreement for Pediatric Survivors of Sexual Assault Current Status and discussion was provided by Sara Jennings, Education Director, IAFN, Model Documents Committee Lead. Best Practices Document Current Status and Discussion was provided by Dr. Bonnie Price, Administrative director within the Bon Secours Richmond Health System.	
V. Other Business	–Potential DCJS Funding will be announced.	
VI. Next Steps	Chair Altonen reviewed the upcoming Task Force meeting. The upcoming schedule was reviewed.	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 12:50pm .	