

**Emergency Medical Services Advisory Board  
Regulation and Policy Committee  
Charlottesville, Virginia  
March 5, 2008  
9:00 am – 3:00 pm**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
David Hoback Jim Chandler Gary Critzer Jennie Collins, Chair Ed Rhodes Mike Staples Anthony Wilson Greg Woods	Karen Wagner Joe Pozzo	Scott Winston Michael Berg Jimmy Burch Heather Phillips Warren Short Tom Nevetral Greg Neiman Chad Blosser Marybeth Mizell	

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to Order</b>	The Chair called the meeting to order at 9:25 am	
<b>Welcome &amp; Introductions</b>	Follow up meeting to the February 7 <sup>th</sup> Richmond meeting	
<b>Approval of draft minutes dated February 7, 2008</b>	Minutes approved	
<b>Work Session</b>	<p>Ongoing Revision Process</p> <p>With Staff present, the Committee will review concerns</p> <ul style="list-style-type: none"> <li>a. Felony Conviction Policy</li> <li>b. Cleanup of Minutes</li> </ul> <p>Definition of Local Governing Body definition of Basic Procedures Mike Staples still working on definition or rewording of 12VAC-31-910 – discussion</p>	<p><b>M Berg still working on “Invasive Procedures” definition</b></p> <p><b>Jason Campbell not present to provide definition</b></p>

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	<p><u>Suggested language for Local Governing Body meaning</u>  Governing Body or Local Governing bodies means “members of the body of any county city or town in the commonwealth elected to their position, <u>or their designee</u>”</p> <p><u>Felony Conviction Policy</u>  Discussion</p> <p>No issue with General Denial –  Possibly some issues with Presumption Denial</p> <p>12-VAC5-31-940</p> <p style="padding-left: 40px;">Agency shall have a Drug /Substance Abuse Policy in place.</p> <p>12-VAC5-31-960</p> <p style="padding-left: 40px;">EMS Personnel “Shall”</p> <p>12-VAC5-31-970 (NEW) INVESTIGATION INTERFERENCE OR OBSTRUCTION</p> <p style="padding-left: 40px;">Any EMS Agency, Personnel or entity who attempts to knowingly or willfully interfere or obstruct an Office of EMS investigation may be subject to enforcement.</p> <p>12-VAC5-31-1030 - May not engage in Sexual Harassment.</p> <p>12-VAC5-31-1040 - OMD authorization to Practice</p> <p>12-VAC5-31-1050 – (Previously Reserved) Scope of Practice</p> <p>12-VAC5-31-1060 – (Move to 12VAC531-1250 # 4)  ALS Transport without required Personnel based on extenuation circumstances agency and or EMS Provider may be subject to enforcement action. (Extenuating circumstances of the call must be documented).</p> <p>12-VAC5-31-1060 – RESERVED                      EMS EDUCATION AND CERTIFICATION</p> <p>12-VAC5-31-1300 thru 12-VAC5-31-1385 is OK</p>	<p><b>J.Burch suggested language</b></p> <p>MBerg will make changes to “Felony Conviction” that will be reviewed and reformatted /emailed to committee at a later date in order to allow committee to move on</p>

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	<p>12-VAC5-31-1387 – B – VA EMS Certification is required to Practice -Privileges to Practice – moved to 12-VAC5-31-1040 A – 1</p> <p>12-VAC5-31-1389 – None</p> <p>12-VAC5-31-1390 – REPEALED</p> <p>12-VAC5-31-1391 – Add – Possesses National Registry Certification at Intermediate 99 or Paramedic</p> <p>12-VAC5-31-1393 – Add – Person holding valid EMS certification or a recognized certifying body <u>at the EMT level or higher</u> - Legal Recognition may be issued <u>at the EMT level Only</u></p> <p>12-VAC5-31-1395 - OK</p> <p>12-VAC5-31-1401 Move (1) to (2) and move (2) to (1) change wording on # 1 to read <u>Must pass a written and Practical</u></p> <p>12-VAC5-31-1403 – (C) Stays as is</p> <p>12-VAC5-31-1405 -  12-VAC5-31-1407 – (B) will be required to complete <u>an initial training program for the level lost</u>.  Remove line 2.</p> <p>12-VAC5-31-1409 - shall utilize curricula <u>or educational standards</u>  Line 3 when conducting <u>EMS education certification</u> programs.</p> <p>12-VAC5-31-1421 – (B) All textbooks and <u>Primary Teaching Materials</u> utilized in a program shall be reviewed <u>and receive a written</u> approval by the program Physician Course Director and maintained with other course records in accordance with state record retention policy.</p> <p>12-VAC5-31-1423 - An Emergency Medical Technician Instructor / <u>EMS Education Coordinator</u> shall be present in the classroom at all times except:  i. <u>In courses offered by the Office of EMS accredited programs.</u>  ii. <u>In BLS continuing education programs</u></p> <p>12-VAC5-31-1427 - typo (B) use only those topics numbers</p> <p>12-VAC5-31-1431 – (B) providing 15% <u>of the entire course</u> <del>or more (didactic and /or lab)</del></p>	

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	<p>12-VAC5-31-1433 – ALS Course Coordinator, <u>EMS Education Coordinator</u> or other individual who instructs in the program.</p> <p>12-VAC5-31-1435 – (B) 4 b. For ALS <u>Coordinator, EMS Education Coordinator</u> programs,</p> <p>12-VAC5-31-1437 – <del>CE credits may be issued for attendance for a program approved by the Office of EMS</del> <u>The Course Coordinator shall submit the CE record in a format approved by the Office of EMS provided the course coordinator submits the ce in a format approved by the office of ems within 15 days of the course end date of the student’s attendance of the individual lesson for an EMS provider attending a training program for recertification hours</u></p> <p>12-VAC5-31-1443 – EMS certification courses utilizing an approved alternative course presentation forma using two way video/<del>web based</del> interactive technology shall comply with the following:  E. <del>Emergency Medical Technician Instructor</del> Course Coordinator  H. <del>The Emergency Medical Technician Instructor, Advanced Life Support Coordinator of EMS Education</del> Course Coordinator must maintain records</p> <p>12-VAC5-31-1445 – Courses schedules shall reflect the minimum hours for the course of instruction of all required lessons of the program <del>curriculum</del> education standards prior to the course End Date as approved by the Office of EMS.</p> <p>12-VAC5-31-1449 – B. <del>Certified EMS Instructors</del> <u>Course Coordinators who are certified EMT’s</u> may be used for instruction</p> <p>12-VAC5-31-1451 – Add (D) <u>Suspension or Revocation of the EMS Instructor and/or course Coordinator.</u></p> <p>12-VAC5-31-1453 - A. shall <del>assure provide</del> the following for documentation of eligibility for certification testing:  A.  1. <u>Submit a completed Completion of the web based Course Student Disposition Report (CSDR) form in a manner prescribed the Office.</u>  2. <u>Maintain with their Course materials</u> the completed individual parental permission form (for students between 16 and 18 years of age on the beginning date of the course). <del>to the student or Consolidated Test Site (CTS) Coordinator.</del>  3. <u>Maintain with their Course materials the original</u> a copy of the completed and signed Basic Life Support Individual Age, Clinical and Skill Performance Verification Record Form. <del>To the Student</del></p>	

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	<p>B .</p> <p>1. Completion of the <del>web-based</del> Course Student Disposition <del>Report</del> form.</p> <p>Article 4</p> <p>12-VAC5-31-1454- (New) <u>Admission to Certification Tests</u></p> <p><u>A. Person desiring to take a Certification Examination must present the following :</u></p> <ol style="list-style-type: none"> <li>1) <u>The Virginia Certification Eligibility Letter</u></li> <li>2) <u>The latest test results if this is other than primary test.</u></li> <li>3) <u>Current Government issued Photo ID</u></li> </ol> <p><u>B. Must be Registered for the test site</u></p> <p>12-VAC5-31-1455 – <u>Initial Certification Testing</u> add -(A) 1 d. – <u>EMT-I 99 provided National Registry no longer tests at this level.</u></p> <p>Change (1) to <u>2.</u> and (2) to <u>3.</u> and (3) to <u>4.</u> under Section A.</p> <p>12-VAC5-31-1455 – F. – 1. change Primary to <u>primary</u></p> <p>12-VAC5-31-1465 – B. eligibility as evidence by <del>presentation</del> <u>possession</u> of valid Recertification Eligibility Notice</p> <p>12-VAC5-31-1467 – Basic and advanced life support written <del>examinations</del> <u>Certification</u></p> <p>12-VAC5-31-1469 – Basic and advanced life support Practical <del>examinations</del> <u>Certification</u></p> <p>B. Candidates <u>taking a practical examination conducted by the Office of EMS</u> shall demonstrate proficiency on all practical stations required for the program level.</p> <p>C Candidates <u>taking a practical examination conducted by the Office of EMS</u> failing any practical station will have an opportunity to retest the station(s) failed.</p> <p>D. If a primary retest is failed, the Candidate <u>taking a practical examination conducted by the Office of EMS</u> must complete the secondary retest requirements.</p> <p>12-VAC5-31-1473 – Office of EMS <u>and latest test results.</u></p>	

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	<p>12-VAC5-31-1477 – A. All <u>Virginia Examinations booklets</u> are the property of the Office of EMS. Individuals taking an examination may not copy or make recordings or reproduce in any other manner.</p> <p>12-VAC5-31-1501 – eighty five percent (85%) of <u>the entire course</u>. <del>the didactic and practical aspects of the course.</del></p> <p>12-VAC5-31-1505 – The EMS First Responder Curriculum will be the current version of the Virginia Standards Curriculum <u>or Education Standards</u> for the EMS First Responder as approved by the Office of EMS and will consist of a minimum number of hours of didactic training. <del>Or an equivalent.</del></p> <p>12-VAC5-31-1507 – Curriculum for the EMT <u>or Virginia Education Standards</u> and the bridge program <del>curriculum</del></p> <p>12-VAC5-31-1509 - The Virginia EMS First Responder Bridge <del>curriculum will be the current version of the National Standard Curriculum for the EMT or a bridge program derived from these standards approved by the Office of EMS and</del> will consist of a minimum number of hours of didactic training and competency. <del>Or an equivalent.</del></p> <p>12-VAC5-31-1513 – for the EMT or <u>Virginia Education Standards</u> an any additions, deletions or other modifications as approved by the Office of EMS and will consist of a minimum number of hours of didactic training and competency <del>or equivalent.</del></p> <p>12-VAC5-31-1525 - A. The EMT-Intermediate <u>99 curriculum</u> will be  Add C. <u>When the National Registry of Emergency Medical Technicians no longer tests EMT – Intermediate 99 the Board of Health will assume Testing responsibilities for this level</u></p> <p>12-VAC5-31-1527 - Paramedic <u>or Virginia Education Standards</u> or a bridge program <del>curriculum</del> approved by the Office of EMS.</p> <p>12-VAC5-31-1529 – B. minimum <del>training</del> <u>Education Standards curriculum</u> approved by the Office of EMS</p> <p>12-VAC5-31-1533 <b>Registered Nurse to EMT –Paramedic Bridge Prerequisites</b></p> <p>12-VAC5-31-1533 A. The R.N. to EMT-Paramedic Bridge <del>curriculum</del> shall be the National Standard Curriculum for the EMT-Paramedic or <u>Virginia Education Standards</u> or a bridge program <del>derived from this curriculum</del> approved by the Office of EMS.</p>	

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	<p>Change original # 2 to # 1</p> <p>12-VAC5-31-1535 – B. 1) <del>Must be currently certified as a Virginia certified EMT-Basic or may be allowed, with written permission from the Office of EMS, to complete the thirty-six (36) hour EMT-Basic continuing education (CE) hours and successfully complete the EMT-Basic written and practical certification examination</del></p> <p>Change orig. #1 to 2) <u>Dentist &amp; Chiropractors</u> must possess or have possessed Pre-Hospital 3) Same</p> <p>12-VAC5-31-1541 – A 4) Must have a minimum of two (2) years <u>field</u> experience as an EMS provider 5) <del>Be a high school graduate</del> <u>Proof of High School diploma</u> or equivalent B leave as is</p> <p>12-VAC5-31-1551 - B <del>A</del> Certification Application shall be</p> <p>Article 9</p> <p>Discussion regarding EMS Education Coordinator &amp; its intent Will Skip all Coordinator issues until formatted and will review at the next meeting</p> <p>Article 8 (NEW) <u>12-VAC5-31-1562 A. Course Funding</u> <u>Initial and CE reimbursement</u></p> <p>12-VAC5-31-1563 C. 3 becomes 2. A (new) 3 <u>Not submit an application for individual reimbursement if they have been Included on an organizational tuition reimbursement application</u></p> <p>12-VAC5-31-1565 D 3 becomes 2. A 4 becomes 3 New 4 Not submit an application for reimbursement for individuals who have Already received reimbursement through this program.</p>	
<b>New Business</b>		
<b>Next Meeting &amp; Work Session</b>	Tuesday April 22 <sup>nd</sup> , 2008 Waynesboro, Virginia 09:00 am	
<b>Adjournment</b>	Meeting adjourned at 03:02 pm	