



## Criminal Justice Services Board

### Nominations and Appointments Subcommittee Meeting

DRAFT Minutes

Patrick Henry Building, Conference Room 1  
1111 E. Broad Street  
Richmond, Virginia 23219

Thursday, June 13, 2024  
9:30am

#### Members Present

Chairman Edward Macon  
Sheriff C.O. Balderson  
Mr. Jagdish Katyal, Jr.

#### Members Absent

Ms. Ashley Waddell  
Ms. Theo Stamos

#### DCJS Staff Present

Ms. Aubrey Granderson, Division  
Director- Div. Licensure and  
Regulatory Services.  
Dr. Clay Aschliman, Continuous  
Improvement Manager, Licensure and  
Regulatory Services  
Ms. Brenda Cardoza,  
Criminal History Spec.  
Ms. Laurel Marks, Mgr. Juvenile and  
Child Welfare  
Ms. Melissa O'Neill, Juvenile and Child  
Welfare, CASA Program Coordinator  
Mr. Wyatt Jones, Juvenile and Child  
Welfare Summer Intern

- 1. Call to Order.** Chairman Edward Macon called the meeting to order at 9:30am.
- 2. Approval of Past Minutes.** The May 2024 minutes will be reviewed and approved at the next Nominations and Appointments Subcommittee meeting.
- 3. Public Comment.** No public attendance.
- 4. Nominations for Consideration.**

The Private Security Services Advisory Board has one vacancy. The Nominations and Appointments Subcommittee met today, June 13, 2024 to screen and make recommendations to the CJSB.

- ❖ Mr. Jagdish Katyal, Jr. made a motion to recommend Mr. Charles T. Proffitt to the CJSB for re-appointment to the PSSAB as the Law Enforcement Representative beginning November 1, 2024 and end October 31, 2028. Sheriff C.O. Balderson seconded the motion, which passed unanimously.

The Court Appointed Special Advocate/Children's Justice Act (CASA/CJA) Advisory Committee. two vacancies for consideration for reappointment.

- ❖ Mr. Jagdish Katyal, Jr. made a motion to recommend Ms. Jeannine Panzera to the CJSB for re-appointment to the Court Appointed Special Advocate/Children's Justice Act (CASA/CJA) Advisory Committee as CASA Program Representative and Mr. Randy Bonds as Law Enforcement Representative. Sheriff C.O. Balderson seconded the motion, which passed unanimously.

The Court Appointed Special Advocate/Children's Justice Act (CASA/CJA) Advisory Committee has two vacancies for consideration for appointment:

- ❖ Mr. Jagdish Katyal, Jr. made a motion to recommend Ms. Morgan Cox to the CJSB for appointment to the Court Appointed Special Advocate/Children's Justice Act (CASA/CJA) Advisory Committee as Guardian ad litem Representative; and Ms. Lana Mullins as Local Department of Social Services Representative. Sheriff C.O. Balderson seconded the motion, which passed unanimously.
- 5. Adjournment.** Mr. Jagdish Katyal, Jr. made a motion to adjourn the meeting and Sheriff C.O. Balderson seconded the motion, which passed unanimously. The Nominations and Appointments Subcommittee meeting adjourned at 9:50 a.m.