



Criminal Justice Services Board (CJSB) Executive Committee

July 21, 2023, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Chief Craig Branch, Chair
Sheriff C. O. Balderson
Chief Maggie DeBoard
Ms. Maria Jankowski
Mr. Jagdish Katyal, Jr.
Chief Jeffrey Katz
LTC Kirk Marlowe, Proxy for Colonel Gary Settle
The Hon. Bryan Porter, Vice-Chair

I. Call to Order

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:00 a.m. A quorum was present.

II. Old Business

There was no old business to discuss.

III. New Business

Decertification – Ms. Laura Nelson-Haas– Warren County Sheriff’s Office

Chairman Branch called on Mr. Erik Smith from the Office of the Attorney General to give a summary of Ms. Laura Nelson-Haas’ certification status and to present the facts resulting in her decertification as a law enforcement officer from Warren County Sheriff’s Office. Ms. Nelson-Haas was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Ms. Nelson-Haas and her counsel as well as representatives from the Warren County Sheriff’s Office. In addition, there were several character witnesses that spoke briefly on behalf of Ms. Nelson-Haas.

Mr. Bryan Porter made a motion, seconded by Chief Jeffrey Katz that the Executive Committee meet in closed session for the purpose of discussing the decertification of Ms. Nelson-Haas with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Ms. Maria Jankowski, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

It was noted for the record that Chief Maggie DeBoard was not present for this portion of the Executive Committee meeting and was recusing herself from the vote.

Mr. Porter made the motion, seconded by Sheriff C. O. Balderson that the Executive Committee reinstate the certification of Ms. Nelson-Haas as a law enforcement officer. The motion passed unanimously.

Decertification – Mr. Rendall Howell– Norfolk Sheriff’s Office

Chairman Branch called on Mr. Erik Smith (OAG) to give a summary of Mr. Howell's certification status and to present the facts resulting in his decertification as a certified law enforcement officer from the Norfolk Sheriff's Office. Mr. Howell was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Howell and his counsel as well as representatives from the Norfolk Sheriff's Office.

Mr. Porter made a motion, seconded by LTC Kirk Marlowe that the Executive Committee meet in closed session for the purpose of discussing the decertification of Mr. Howell with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Ms. Jankowski, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Mr. Porter made the motion, seconded by Ms. Jankowski that the Executive Committee reinstate the certification of Mr. Howell as a certified law enforcement officer. The motion passed unanimously.

IV. Public Comment

There was no public comment.

V. Adjournment

The next meeting will take place on September 21-22, 2023. The meeting adjourned at 1:00 p.m.