



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

Criminal Justice Services Board

December 12, 2019

Members Present

Ms. Adrienne Bennett
Sheriff Vanessa Crawford
The Hon. Sarah Deneke
The Hon. Carolyn Dull
Ms. Lisa Hernandez for
Mr. Harold Clarke
Ms. Francine Horne
Mr. Michael HuYoung
Mr. Jagdish Katyal
Mr. Edward M. Macon
Ms. Kristen Peterson for
Ms. Valerie Boykin

Members Present (Cont'd)

Ms. Victoria Pearson
Colonel Gary Settle
Ms. Pat Smith
Superintendent William
Smith
Chief James Williams,
Vice-Chair
Chief Kelvin Wright

Members Absent

Ms. Tonya Chapman, Chair
Ms. Mary Biggs
Chief Craig Branch
Ms. Angie Carrera
Senator Charles Carrico, Sr.
Chief James Cervera
Delegate C. Todd Gilbert
Mr. David Johnson
The Hon. Mary Malveaux
Delegate Chris Peace
Senator Mark Peake
The Hon. Bryan Porter
Sheriff Anthony Roper

I. Call to Order and Approval of Minutes

Vice-Chairman Chief James Williams called the meeting of the Criminal Justice Services Board (Board) to order at 11:00 a.m. A quorum of the Board was present.

Chief Kelvin Wright made the motion, seconded by Ms. Francine Horne, to accept the minutes of the October 10, 2019, meeting of the Board. The motion passed unanimously.

II. Director's Report

Ms. Shannon Dion, Director of the Department of Criminal Justice Services (DCJS), reported on activities at DCJS:

- DCJS is preparing for a possible federal shutdown which has the potential to impact our sub-recipient grantees as they seek reimbursements for expenditures. Sub-recipients are being encouraged to submit reports and reimbursement requests early – before the shutdown could occur. If a shutdown does occur and is temporary in nature, it should be okay. If a shutdown is extensive, then we are not in a position to reimburse expenditures. With the exception of Byrne/JAG Grants, a shutdown could delay those reimbursements. Byrne/JAG grants are not impacted because the federal government gives a lump sum at the beginning of this grant period. All other grants are on a reimbursement basis, even to DCJS.
- All board members were thanked for their support and willingness to serve on the board. With guidance from board members, funding for important work in the field has continued and ranges from:
 - Victim witness programs, to domestic violence investigations and prosecutions,
 - Violent crime reduction programs,
 - Local pretrial and community corrections,
 - Juvenile justice initiatives,
 - Law enforcement equipment and training, and more.

DCJS 2020:

- Bringing management and leadership training to the agency;
- Bringing experts in to train the entire agency;
- Developing a strategic plan;
- Continued professional development program in-house with experts;
- Continued conversation and training about diversity, equity, and inclusion

III. Committee Reports

▪ **Committee on Training (COT)**

Chief Wright gave a report from the COT meeting that took place on December 12, 2019.

- **Re-Certification as a Certified Crime Prevention Community – Henrico County**
Mr. Derrick Mays, DCJS Accreditation Manager, provided the committee a review of the application for the Certified Crime Prevention Community Re-Certification for Henrico County. Henrico met or exceeded all of the required elements to meet the standards for recertification and it was recommended that Henrico County be recertified as a Certified Crime Prevention Community.

Chief Wright made a motion, seconded by Colonel Gary Settle, to approve the recertification of Henrico County as a Certified Crime Prevention Community. The motion passed.

- **Re-Certification as a Certified Crime Prevention Community – City of Hampton**
Mr. Mays provided a review of the application for Certified Crime Prevention Community Re-Certification for the City of Hampton. Hampton met or exceeded all of the required elements to meet the standards for recertification and it was recommended that Hampton be recertified as a Certified Crime Prevention Community.

Chief Wright made a motion, seconded by Sheriff Vanessa Crawford, to approve the recertification of the City of Hampton as a Certified Crime Prevention Community. The motion passed.

- **Re-Certification as a Certified Crime Prevention Community – Hanover County**
Mr. Mays provided another review of the application for Certified Crime Prevention Community Re-Certification for Hanover County. Hanover met or exceeded all of the required elements to meet the standards for recertification and it is recommended that Hanover be re-certified as a Certified Crime Prevention Community.

Chief Wright made a motion, seconded by Superintendent William Smith, to approve the re-certification of Hanover County as a Certified Crime Prevention Community. The motion passed.

- **Law Enforcement Curriculum Review Committee**
The Committee on Training also voted on one change to the Law Enforcement Curriculum Review Committee. Andy McNally of the Central Shenandoah Criminal Justice Training Academy replaced Doug Cooley of the Southwest Virginia Criminal Justice Training Academy.

Ms. Lois Kinch, Training Standards Coordinator for DCJS provided an update on the status of both the Law Enforcement and Department of Corrections Curriculum Review Committees.

- **Executive Committee**

Mr. Erik Smith, Acting Division Director, Division of Law Enforcement, DCJS, gave a brief update on the last Executive Committee Meeting on October 29, 2019.

- The Executive Committee heard Shavonte Cotman-Russell’s appeal of his decertification as a law-enforcement officer. After hearing the procedural history of the issue, the decertification was rescinded.
- The Executive Committee also heard Wayne Schneider’s appeal of the denial of his application for a license as a bail bondsman. After hearing the procedural history and argument from counsel, the Committee upheld the denial of his application.

- **Nominations Committee**

Mr. Edward Macon gave a report from the Nominations and Appointments Subcommittee.

- On December 12, 2019, the Nominations and Appointments Subcommittee of the CJSB met to consider candidates regarding vacancies on the Private Security Services Advisory Board (PSSAB).
- The subcommittee recommended that the CJSB approve the appointment of Michael Niner (Personal Protection Specialist Representative) to the PSSAB. The subcommittee also recommended that Mr. Niner’s initial term, upon acceptance, would be effective through June 30, 2020.
- Mr. Macon made a motion, seconded by Chief Wright, that the CJSB approve the recommended appointment and term limit to the PSSAB. The motion passed.

IV. Old Business

There was no old business to discuss.

V. New Business

NOIRA Action

Mr. Leon Baker, Division Director of the Division of Licensure and Regulatory Services for DCJS requested approval from the Board to begin the regulatory review process on six regulatory programs:

1. 6VAC20-172 – Regulations Relating to Private Security Services Businesses
2. 6VAC20-173 – Regulations Relating to Private Security Services Training Schools
3. 6VAC20-173 – Regulations Relating to Private Security Services Registered Personnel
4. 6VAC20-230 – Regulations Relating to Special Conservators of the Peace
5. 6VAC20-250 – Regulations Relating to Property and Surety Bail Bondsmen
6. 6VAC20-260 – Regulations Relating to Bail Enforcement Agents

The purpose of this regulatory review will be to update language to conform to recent legislative changes, adjust fees for inflation, and clarify and streamline regulatory processes.

Mr. Baker noted that the regulatory review process typically takes 18–24 months to complete and will provide constituents with ample opportunities to express any concerns or issues they have regarding the proposed changes.

Colonel Settle made a motion, seconded by Ms. Horne, to approve the NOIRA action. The motion passed.

2020 Meeting Dates

CJSB meeting dates for 2020 need to be approved. The proposed dates are: May 21, August 13, October 15, and December 10. The meeting location will be determined and communicated as soon as possible.

Chief Wright made a motion, seconded by Superintendent Smith, to approve the following meeting dates for 2020: May 21, August 13, October 15, December 10. The motion passed.

VII. Public Comment

Ms. Janice Wolk Grenadier spoke to the Board.

Vice Chairman Williams thanked Ms. Grenadier for speaking to the Board.

VII. Adjournment

Chief Wright made a motion, seconded by Mr. Jagdish Katyal, to adjourn at 11:30 a.m. The motion was passed unanimously.