



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

Francine C. Ecker  
Director

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 786-8732

### Criminal Justice Services Board

June 15, 2017

#### **Members Present**

Ms. Adrienne Bennett  
Mr. Andy Block  
Chief Jeff Brown  
Judge Sarah Deneke  
The Hon. Michael Doucette,  
Chairman  
Mr. David Johnson  
Mr. Edward M. Macon  
Delegate Jackson Miller  
Senator Mark Peake  
Sheriff Anthony Roper  
Colonel Bobby Russell  
Tracy Russillo, proxy for  
Colonel Steve Flaherty  
Ms. Cookie Scott  
Ms. Debbie Smith  
Mr. Gilbert Smith  
Mr. Richard Vorhis  
Mr. Scott Williams  
Ms. Stephanie Wright

#### **Members Absent**

Mr. John Boneta  
Senator Charles Carrico, Sr.  
Sheriff Vanessa Crawford  
Judge Mary Malveaux  
Delegate Chris Peace  
Deputy Sheriff Kevin Pittman  
Mr. Robert Soles  
Chief James Williams  
Chief Kelvin Wright

#### **DCJS Staff Present**

Kenny Adcock  
Stephanie Arnold  
Leon Baker  
Holly Clary  
Marc Dawkins  
Fran Ecker  
Tom Fitzpatrick  
Julia Fuller-Wilson

#### **DCJS Staff Present (Cont'd)**

Teresa Gooch  
Sharon Gray  
Paula Harpster  
Ed Holmes  
Laureen Hyman  
John Mahoney  
Joe Marshall  
Melissa O'Neill  
Albert Stokes  
Janice Waddy  
Mary Wilson

#### **Others Present**

Dan Schmitt, PSSAB

### **I. Call to Order**

Chairman Mike Doucette called the meeting to order at 11:05 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board (CJSB).

Chairman Doucette reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to speak into the microphone closest to them. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Doucette then asked Ms. Laureen Hyman to take the roll. Ms. Hyman stated there was a quorum with 19 members present, including two General Assembly members.

## II. Approval of Minutes from Last Meeting

Chairman Doucette then called for a motion to approve the minutes of the May 11, 2017, meeting. Chief Jeff Brown made the motion to accept the minutes and Superintendent Bobby Russell seconded the motion. The motion to approve the minutes unanimously passed.

## III. Director's Report

Director Fran Ecker provided an update and shared a few highlights of recent and upcoming activities:

- Last month DCJS hosted the 2017 Violent Crime Conference in Roanoke. Co-sponsors were the Office of the Attorney General, the Departments of Corrections, Juvenile Justice and State Police. The focus this year was on trends and strategies used in efforts to reduce violent crime. Deputy Secretary of Public Safety and Homeland Security Cochran joined the co-sponsors in welcoming the 240 criminal justice professionals who attended.
- Last week, Lt. Governor Northam and Secretary Moran announced the launch of a new online course designed to strengthen law enforcement officers' understanding of the Constitution, titled "Constitutional Foundations of Law Enforcement". The course was developed by Montpelier's Robert H. Smith Center for the Constitution in collaboration with Virginia law enforcement leaders and DCJS. The course covers a range of topics, including use of force, search and seizure, freedom of expression, and equal justice under the law. DCJS assisted the Center for Constitution by contributing staff input and feedback related to content, organizing review sessions with regional training academies and ensuring that law enforcement officers will receive in-service training credit for successful completion of the course. This project was supported with funding from the Office of the Attorney General.
- Multidisciplinary Child Fatality Investigation training will be held in Roanoke on July 7, 2017. The class is at full capacity with 60 participants registered.
- New Trauma Informed Campus Sexual Assault Curriculum and Training. The first of these three day trainings with this curriculum will begin July 19-21, at Germanna Community College.
- DCJS will hold the annual School Safety Training Forum in Hampton for law enforcement, school security, school administrators and counselors August 8-10, 2017.

Three new DCJS staff members were introduced:

- **Holly Clary** - Human Resources Manager
- **Lois Kinch** - new Job Task Analysis Coordinator
- **Janice Cosel** - new Law Enforcement Learning and Development Coordinator

## IV. Committee Reports

### Byrne/Justice Assistance Grants

Ms. Cookie Scott made a motion for the board to approve 13 Byrne/JAG grants totaling \$1,422,131 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. The motion unanimously passed.

### **Children's Justice Act Grants**

Ms. Scott made a motion for the board to approve three Children's Justice Act grants totaling \$49,112 as recommended by the Grants Committee. The motion was seconded by Superintendent Bobby Russell. The motion unanimously passed.

### **Community Corrections and Pretrial Services**

Ms. Scott made a motion for the board to approve 37 Community Corrections and Pretrial Services grants totaling \$24,834,619 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Judge Deneke for the City of Fredericksburg and Hanover County Pretrial, Chief Jim Williams for the City of Staunton, Mr. Mike Doucette for the City of Lynchburg.* The motion unanimously passed.

### **Pre and Post Incarceration Services Programs (PAPIS)**

Ms. Scott made a motion for the board to approve nine PAPIS grants totaling \$2,247,546 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. The motion unanimously passed. *Recusals: Superintendent Russell for VA Cares.* The motion unanimously passed.

### **Residential Substance Abuse Treatment**

Ms. Scott made a motion for the board to approve three RSAT grants totaling \$322,134 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Superintendent Russell for the Western VA Regional Jail, Mr. Vorhis for DOC, Ms. Scott for DOC.* The motion unanimously passed.

### **School Resource Officer/School Security Officers (SRO/SSO)**

Ms. Scott made a motion for the board to approve 31 SRO/SSO grants totaling \$1,946,742 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Mr. Doucette for the City of Lynchburg Police Department.* The motion unanimously passed.

### **Victims of Crime Act (VOCA)**

Ms. Scott made a motion for the board to approve the grant to DSS in the amount of \$4,095,926 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. The motion unanimously passed.

### **Violence Against Women (VSTOP)**

Ms. Scott made a motion for the board to approve two VSTOP grants totaling \$124,235 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. The motion unanimously passed.

### **Court Appointed Special Advocate Program (CASA)**

Ms. Scott made a motion for the board to approve 27 CASA grants totaling \$3,331,166 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Judge Deneke for the Rappahannock Area CASA, Mr. Doucette for CASA of Central Virginia.* The motion unanimously passed.

### **VOCA Funded Sexual Assault-Domestic Violence**

Ms. Scott made a motion for the board to approve 58 Sexual Assault/Domestic Violence grants totaling \$21,570,423 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Judge Deneke for Fredericksburg Empowerhouse, Fredericksburg Rappahannock Council Against Sexual Assault, and Hanover Safe Place, Chief Jim Williams for Staunton, Superintendent Russell for Roanoke Total Action for Progress, Mr. Scott Williams for the Newport News Center for Sexual Assault Survivors, Mr. Doucette for the Lynchburg YWCA.* The motion unanimously passed.

### **Domestic Violence Victim Fund**

Ms. Scott made a motion for the board to approve the 64 Domestic Violence Victim Fund grants totaling \$2,574,197 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Judge Deneke for Caroline County Sheriff's Office, Caroline Commonwealth Attorneys' Office, Empowerhouse Fredericksburg, Fredericksburg City Commonwealth Attorneys' Office, Legal Aid Works, Rappahannock Council Against Domestic Violence and Safe Harbor, Mr. Scott Williams for the City of Newport News Commonwealth Attorneys' Office and the City of Chesapeake Commonwealth Attorneys' Office, Mr. Doucette for the City of Lynchburg Commonwealth Attorneys' Office and the YWCA.* The motion unanimously passed.

### **Victim/Witness Programs**

Ms. Scott made a motion for the board to approve 112 Victim/Witness grants totaling \$17,817,925 as recommended by the Grants Committee. The motion was seconded by Mr. Scott Williams. *Recusals: Judge Deneke for Caroline County Commonwealth Attorneys' Office and Fredericksburg City Commonwealth Attorneys' Office, Chief Jim Williams for the City of Staunton Commonwealth Attorneys' Office, Mr. Vorhis for the AG's Office and DOC, Mr. Scott Williams for the City of Newport News Commonwealth Attorneys' Office, City of Chesapeake Sheriff's Office, Ms. Adrienne Bennett for the Parole Board, Ms. Scott for DOC, and Mr. Doucette for the City of Lynchburg Commonwealth Attorneys' Office.* The motion unanimously passed.

### **Advisory Committee on Juvenile Justice and Prevention**

Mr. Dave Johnson gave a report from the Advisory Committee on Juvenile Justice and Prevention.

Mr. Johnson made a motion for the board to approve nine continuation grants in the amount of \$354,277 in Federal JJDP Title II funds as recommended by the Advisory Committee. The motion was seconded by Mr. Andy Block. The motion unanimously passed.

Mr. Johnson made a motion for the board to approve ten awards, in the amount of \$235,986 (including match) in Federal Juvenile Accountability Block Grant funds as recommended by the Advisory Committee. The motion was seconded by Mr. Block. *Recusals: Chief Jim Williams for the Shenandoah Valley Juvenile Detention Center, Judge Deneke for the Rappahannock Regional Detention Home, Mr. Block for DJJ, and Mr. Vorhis for DJJ.* The motion unanimously passed.

### **Private Security Services Advisory Board (PSSAB)**

Mr. Dan Schmitt gave a report of the PSSAB to the CJSB. He noted that the PSSAB supports the update regarding insurance minimum standards and the inclusion of DCJS license numbers on digital business advertising material for private security companies.

Mr. Schmitt is going off the PSSAB after eight years and voiced his thanks to DCJS staff for their support during his tenure.

### **V. Independent Contractor and Registered Personnel Regulations**

Superintendent Russell made a motion that the CJSB vote to approve submission of 6VAC20-172, Regulations Relating to Private Security Businesses and 6VAC20-174, Regulations Relating to Private Security Services Registered Personnel to the Final Stage of the regulatory process. The motion was seconded by Chief Jim Williams and was unanimously passed.

### **VI. Old Business**

No old business was brought before the Board for discussion at this meeting.

### **VII. New Business**

DCJS received a written request for the re-certification of a law enforcement officer, Anthony Gutierrez, who was decertified in 2012 for testing positive on a drug screening. Mr. Gutierrez was able to petition the CJSB five years after this decertification date to request consideration to become eligible for re-certification.

The Executive Committee conducted a hearing to determine whether Anthony Gutierrez should regain his eligibility for re-certification. In order to be re-certified he must be hired by a law enforcement agency and go through a training process.

The Executive Committee heard his petition. He has been employed by DOC for over two years with an exemplary record. The Executive Committee approved his request.

### **VIII. Public Comment**

No new public comment was brought before the Board for discussion at this meeting.

### **VIII. Next Meeting**

Chairman Doucette thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for September 14, 2017.

### **IX. Adjournment**

Superintendent Russell made the motion to adjourn the meeting, was seconded and was unanimously approved. The meeting was adjourned at 11:43 a.m.

Approved:

*Chief Tonya Chapman*

Chief Tonya Chapman, Chairman