

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
BOARD MEETING AGENDA**

September 21, 2022, 12:00 p.m.
6900 Atmore Drive, 3rd Floor Board Room #3056
Richmond, VA 23225

1. Call to Order
2. Determination of Quorum
3. Approval of August 10, 2022 Meeting Minutes
 - a. Motion - I move that the Board Approve/Disapprove the August 10, 2022 meeting minutes
4. Public Comment Period*
5. Presentations: Recognition of Former Board Members
6. Enter into Closed Session
 - a. Proposed Motion to include Specific Non-Members to Join in Closed Session:
 - i. Board Member: Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
 1. Names of the individuals to be included:
 - b. Proposed Motion to enter Closed Session
 - i. Board Member: I *MOVE* that the Board of Local and Regional Jails begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A) (8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.
7. Enter Closed Session - Turn off microphones
8. Enter into Open Session and Certify Discussion was limited to consultation with legal counsel on specific legal matters requiring legal advice.
 - a. Proposed Motion to Enter Open Session (turn microphones on)

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12. Proposed By-laws Revision
13. Committee Assignments
14. Compliance, Certification and Accreditation Actions
 - a. Tawana Ferguson - Certifications Report Presentation
 - b. Rappahannock Regional Jail Audit
15. Additional Items for Discussion/Board Member Comment
16. Adjournment

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

SPECIAL MEETING..... August 10, 2022 12:00 P.M

LOCATIONAcademy for Staff Development 1900 River Road West, Crozier, Virginia

PRESIDING.....Vernie Francis, Chairman

BOARD MEMBERS PRESENT: The Honorable Vernie Francis, Chairman
 The Honorable Charles Jett, Vice Chairman
 Amanda Trent
 Michael Carrera
 Tiffany Jenkins
 Christopher Strom

BOARD STAFF PRESENT: Ryan C. McCord, Executive Director
 Tawana Ferguson, Jail Inspector
 Paul Beaupre, Jail Inspector
 John Rock, Jail Death Investigator
 Alison Lautz, Jail Death Investigator
 Gerald Olson, Architect
 Alexis Simpson, Executive Secretary
 Kathleen Beatty, Legal Intern

GUESTS PRESENT: Tony Bell, Mosely Architects
 Andrew McVeigh, Mosely Architects

CALL TO ORDER

Chairman Francis called the meeting to order at 9:30 a.m.

DETERMINATION OF QUORUM

Chairman Francis determined there was a quorum present.

APPROVAL OF JULY BOARD MINUTES

The July 20, 2022 minutes were approved by motion of Sheriff Jett, seconded by Mr. Carrera.

PUBLIC COMMENT PERIOD

No one present to offer comments.

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PRESENTATIONS

Loudoun County Adult Detention Center proposed renovation: Tony Bell and Andrew McVeigh, Mosely Architects

BOARD MEMBER ORIENTATION

Executive Director Ryan McCord and staff of the Board of Local and Regional Jails provided the following information to Board Members in the form of presentations by Board staff:

- General Overview of the Board of Local and Regional Jails
- Laws and Regulations Pertaining to the Board
- Travel Procedures for Board Members
- Overview of Duties and Responsibilities of the Board Executive Director and his staff

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Chairman Francis and duly seconded, the meeting was *adjourned*.
