

**AUCTIONEERS BOARD MEETING
MINUTES**

The Virginia Auctioneers Board met on October 8, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Betty Bennett (Auctioneer)
Douglas Sinclair (Auctioneer)
Andrew Smith (Citizen Member)
Linda Terry (Auctioneer)

Staff present for all or part of the meeting were:

Mary Broz-Vaughan, Director
Kate Nosbisch, Executive Director
Marian Brooks, Board Administrator
Bonnie Davis, Administrative Assistant

Elizabeth Peay, Assistant Attorney General was present from the Office of the Attorney General.

Mr. Smith, Chair, called the meeting to order at 9:11 a.m.

Call to Order

Mr. Smith advised the Board of the emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Ms. Bennett moved to approve the agenda. Ms. Terry seconded the motion which was unanimously approved by members: Bennett, Smith, and Terry.

Approval of Agenda

Ms. Terry moved to approve the January 15, 2019 Board meeting minutes. Ms. Bennett seconded the motion which was unanimously approved by members: Bennett, Smith, and Terry.

Approval of Minutes

Mr. Sinclair arrived to the meeting at 9:13 a.m.

**Arrival of Board
Member**

There was no public comment.

Public Comment Period

Mr. Smith read the following resolution for consideration by the Board:

**Resolution – Ashla Hill
Roseboro**

Resolution for

Ashla C. Hill Roseboro

WHEREAS, Ashla C. Hill Roseboro, did faithfully and diligently serve as a member of the Auctioneers Board from 2017 to 2019;

WHEREAS, Ashla C. Hill Roseboro, did devote generously of her time, talent and leadership to the Board;

WHEREAS, Ashla C. Hill Roseboro, did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and the profession; and

WHEREAS, the Auctioneers Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Auctioneers Board this eighth day of October 2019, that Ashla C. Hill Roseboro, be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

The Board members agreed to the resolution by consensus and thanked Ms. Roseboro for her service.

Ms. Nosbisch informed the Board that typically, the Vice-Chair assumes the position of chair and then a board member is elected Vice-Chair. Ms. Nosbisch opened the floor for nominations for Chair. Ms. Terry thanked Mr. Smith for his service as Chair and moved that Mr. Sinclair, current Vice-Chair, move up as Chair. As there were no other nominations from the floor, Ms. Nosbisch closed the nominations. Ms. Bennett seconded the motion which was unanimously approved by members: Bennett, Sinclair, Smith, and Terry.

Election of Chair and Vice Chair

Ms. Nosbisch opened the floor for nominations for Vice-Chair. Ms. Terry moved to nominate Ms. Bennett as Vice-Chair. As there were no other nominations from the floor, Ms. Nosbisch closed the nominations. Mr. Smith seconded the motion which was unanimously approved by members: Bennett, Sinclair, Smith, and Terry.

Ms. Nosbisch congratulated Mr. Sinclair and Ms. Bennett.

Ms. Nosbisch presented the 2020 meetings dates.

Consideration of 2020 Meeting Dates

January 14, 2020
April 14, 2020
July 21, 2020
October 6, 2020

The Board members agreed to the 2020 meeting dates by consensus.

Ms. Nosbisch informed the Board that every four years, the Board is required to conduct a periodic review of the regulations and public participation guidelines. The review is to ensure the regulations: are supported by statutory authority, determine that the regulations are necessary for the protection of the health, safety and welfare of the public, are clearly written and easily understood, and ensure the economic impact on small business is minimized as much as possible. The Public Comment period was August 19 through September 9, 2019. There were no public comments. Mr. Sinclair moved to retain the regulations and public participation guidelines in their current form. Ms. Terry seconded the motion which was unanimously approved by Bennett, Sinclair, Smith, and Terry.

Periodic Regulatory Review

Ms. Nosbisch stated Merit is working to streamline professional licensing credentials across Virginia. It is not mandatory of licensees to participate and only licensees who had an email on file with DPOR received notification. It is an online credentialing service that is accessible, verifiable, and free. Organizations and the public will be able to efficiently check the digital credentials of licensed professionals.

Merit

Ms. Broz-Vaughan stated DPOR is excited about the digital credentialing.

Ms. Terry stated the new board member orientation was a very professionally presented event, very informative, and well attended. She provided highlights of the meeting.

New Board Member Orientation

Ms. Terry stated the regulations are going to have to embrace and encompass the internet of every profession; when the regulations are silent on technology, it makes it difficult.

Board Future

Board members were provided financial statements for informational purposes.

Review of Board Financial Statements

Mr. Smith provided the licensee counts as of October 1, 2019: Auctioneers 1159 and Firms 243. Ms. Terry requested the trend for last decade be placed on the agenda of the January 14, 2020 meeting.

Licensed Population

Ms. Nosbisch thanked the board members for attending today; expressing sympathies to Ms. Bennett and Mr. Sinclair.

Other Business

Conflict of Interest forms and travel vouchers were completed by all members present.

Conflict of Interest Forms / Travel Vouchers

There being no further business, the meeting adjourned at 9:42 a.m.

Adjourn



Andrew Smith, Chair



Mary Broz-Vaughan, Secretary

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Linda Terry
2. Title: Board Member
3. Agency: Auctioneers Board
4. Meeting/IFF Date: Board Meeting October 8, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Linda Terry.
Signature

10/8/19
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Andrew Smith
2. Title: Board Member
3. Agency: Auctioneers Board
4. Meeting/IFF Date: Board Meeting October 8, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

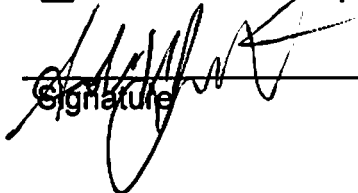
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature _____

10/8/19
Date _____

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Betty Bennett
2. Title: Board Member
3. Agency: Auctioneers Board
4. Meeting/IFF Date: Board Meeting October 8, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Betty Bennett
Signature

10/8/2019
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Douglas B. Sinclair
2. Title: Board Member
3. Agency: Auctioneers Board
4. Meeting/IFF Date: Board Meeting October 8, 2019

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

D.B. Sinclair

Signature

10/8/19

Date