

## AUCTIONEERS BOARD MEETING MINUTES

The Virginia Auctioneers Board met on July 23, 2014, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

William C. Bryant, III  
George Daniel  
Larry Linkous

Board member Travis Lee was not present at the meeting.

Board staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director  
Marian Brooks, Board Administrator  
Amy Goobic, Administrative Assistant

Agency staff present for all or part of the meeting were:

Jay W. DeBoer Director  
Mark N. Courtney, Senior Director, Regulatory and Public Affairs  
Bonnie Rhea-Adams, Director, Complaint Analysis Resolution  
Michelle Couch, Legal Analyst

Elizabeth Peay, Assistant Attorney General was present from the Office of the Attorney General.

Mr. Bryant, Chair, called the meeting to order at 10:03 a.m.

**Call to Order**

Mr. Bryant advised the Board of the emergency evacuation procedures.

**Emergency Evacuation  
Procedures**

**Public Comment Period** – There were no public comments.

**Public Comment Period**

Ms. Rhea-Adams introduced staff members attending with her, Michelle Couch, Legal Analyst and Kevin Conneran, DPOR summer intern.

Ms. Nosbisch introduced Jen Ramos, DPOR summer intern.

Regarding **File Number 2014-00683, John A. Bowman**, Board members reviewed the Consent Order as seen and agreed to by Mr. Bowman. Mr. Linkous moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC25-21-110.A (Count 1). For this violation, Mr. Bowman agrees to the following sanctions: \$400.00 for the violation contained in Count 1, and \$150.00 in Board costs, for a total monetary penalty of \$550.00. Mr. Bryant seconded the motion which was

**File Number 2014-  
00683, John A.  
Bowman**

unanimously approved by members: Bryant and Linkous. As the presiding board member, Mr. Daniel and was not present for the discussion or vote.

Regarding **File Number 2014-01771, Ronald M. Schnur, Jr.**, Board members reviewed the Consent Order as seen and agreed to by Mr. Schnur. Mr. Linkous moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC25-21-110.A (Count 1). For this violation, Mr. Schnur agrees to the following sanctions: \$400.00 for the violation contained in Count 1, and \$150.00 in Board costs, for a total monetary penalty of \$550.00. Mr. Daniel seconded the motion which was unanimously approved by members: Bryant, Daniel and Linkous. Former Board member Samuel (Buddy) Updike was the reviewing officer.

**File Number 2014-01771, Ronald M. Schnur, Jr.**

Ms. Brooks reported that the final regulatory package was accepted and posted to Town Hall July 17, and the Attorney General review was completed July 21. The regulatory package will now go through Executive Branch review.

**Regulatory Update**

Board members considered the proposed meeting dates for 2015:

- Wednesday, January 14
- Wednesday, April 22
- Wednesday, July 22
- Wednesday, October 14

**Consideration of 2015 Meeting Dates**

Mr. Daniel moved to approve the 2015 meeting dates. Mr. Linkous seconded the motion which was unanimously approved by members: Bryant, Daniel and Linkous.

Board members were provided a comprehensive report of enforcement activity for informational purposes.

**Review of Compliance and Investigations Division Activity**

Board members were provided financial statements for informational purposes.

**Review of Board Financial Statements**

Ms. Brooks provided exam statistics for January-June 2014:

- 1<sup>st</sup> time pass – 16
- 1<sup>st</sup> time fail – 5
- Repeat pass - 5
- Repeat fail – 6

**Other Business**

Ms. Brooks informed the Board that as of July 1, there are 1,355 licensed auctioneers and 260 licensed auction firms.

Discussion was held on registration of a fictitious or DBA business name.


As a sole proprietor, an auctioneer using a fictitious or DBA business name is required to register that name with the local courts.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

The meeting was adjourned at 10:17 a.m.

**Adjourn**

  
For  
William C. Bryant, III, Chair

  
Jay W. DeBoer, Secretary