



Thomas A. Wilkins, **Chairman**  
Kenneth G. Feng, **Vice Chairman**  
A. V. Maddra, **Secretary**  
Jorge G. Lozano  
Richard A. Sparks, Jr.  
Alexander Vogel, Esq.  
John A. Wasowicz, Esq.

# COMMONWEALTH of VIRGINIA

## *Board of Juvenile Justice*

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(804) 371-0704

**Department of Juvenile Justice Board Room  
Richmond, Virginia  
Board of Juvenile Justice Meeting  
February 13, 2002**

**Present:** Kenneth Feng  
Jorge Lozano  
A. V. Maddra  
Richard Sparks  
Tom Wilkins

**Absent:** Alex Vogel  
John Wasowicz

### **I. CALL TO ORDER**

The meeting was called to order at 10:15 a.m. by Chairman Wilkins.

### **II. APPROVAL OF AGENDA**

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, the Board approved the Agenda for the February 13, 2002, meeting. Motion carried.

### **III. INTRODUCTIONS**

Mr. Bill Muse of the Attorney General's Office introduced Ms. Dana Gay, who recently joined that office. She will be assisting Mr. Muse with Board matters.

### **IV. APPROVAL OF MINUTES**

On MOTION duly made by Mr. Feng, seconded by Mr. Maddra, the Board approved the Minutes for the January 9, 2002, meeting. Motion carried.

## **V. COMMENTS OF PUBLIC**

No member of the public was present to speak.

## **VI. COMMITTEE REPORTS**

### **A. Secure Services Committee**

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to certify Beaumont Juvenile Correctional Center for three years. Mr. Maddra also wanted the Board to send a letter to Mr. Lee Noble and his staff at Beaumont to recognize them for the progress they have made achieving the goals over the last year. Motion carried.

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to approve the new capacity of 30 for Highlands Detention Home. Motion carried.

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to continue the current certification status for Merrimac Detention Center to March 2002 pending the review of the certification audit report. Motion carried.

### **B. Non-Secure Services Committee**

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify the following for three years - 24th District CSU, 27th District CSU, Chesapeake Boys' Group Home, Isle of Wight Office on Youth, Lynchburg Youth and Prevention Services, Montgomery County Office on Youth, and Petersburg Office on Youth. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify the Prince William County Office on Youth for three years with a letter of congratulations for 100%. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to continue the current certification status for the 7th District Court Service Unit to March 2002 pending receipt of the certification audit report. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to grant a probationary status valid to April 2002 to Stanhope House pending the development and acceptance of a corrective action plan. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to amend VJCCCA Plans as submitted by the City of Norfolk and Orange County. Motion carried.

Mr. Feng complimented the Certification Unit for the new report format and said it was more useful and would result in better productivity.

## **VII. OTHER BUSINESS**

### **A. Proposed Policy Amendments**

See Part VIII.

### **B. Legislation Update**

See Part VIII.

## **VIII. DIRECTOR'S COMMENTS**

Mr. Marsden related to the Board that Don Carignan is very ill and would not be presenting any policy amendments. He said the Board would be kept aware of Don's progress.

Mr. Marsden gave an update on current legislation (three bills) as Deron Phipps had been called to the General Assembly - CSU hiring authority; designated back-up intake officer for video intakes; proportional sentencing (adult charge with juvenile time to be served).

Mr. Marsden introduced Steve Pullen who gave a budget report with a handout. Mr. Pullen told the Board that information on cuts is changing daily. Final figures won't be available until after the veto session. Department of Planning and Budget will have copies of budget information for the media, but copies are not available to the public at this time. He discussed the reductions as outlined in the handout.

Mr. Barry Green also explained how the budget process fits into the General Assembly agenda.

Mr. Marsden said that some good news is that the population is at 1109 wards. This figure is down a great deal from when he joined DJJ in 2000 when there were over 1400 wards. The capacity of all facilities is 1243.

## **IX. COMMENTS OF BOARD**

Messrs. Feng and Sparks had no comments.

Mr. Lozano expressed appreciation of the new certification reports. He felt that the budget situation should be seen as a challenge. He was concerned that certain programs would be cut that would adversely affect our youth.

Mr. Deron Phipps arrived and passed out a legislative tracking summary. He discussed the responsibilities of the Department and the process involved. He said that any bills

involving a fiscal impact are being carried over due to the budget shortfall. Mr. Phipps also discussed bills with potential adverse affect on DJJ, and how the Department works to discourage the passage of such bills.

**X. EXECUTIVE SESSION**

On MOTION duly made by Mr. Maddra, seconded by Mr. Feng, that the Board reconvene in Executive Closed Session, pursuant to Section 2.1-344 (A), (1) and (7), for discussion of personnel matters and for consultation with legal counsel and briefings by staff members, consultants or attorneys, pertaining to actual or probable litigation, or other specific legal matters requiring the provision of legal advice by counsel, and for matters involving security otherwise exempt under the Freedom of Information Act.

At the end of the Executive Session, the following Board members were verbally polled - Messrs. Wilkins, Feng, Maddra, Lozano, and Sparks. They individually certified that to the best of their knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Executive Meeting, and (2) only such public business matters as were identified in the motion convening the Executive Meeting were heard, discussed, or considered.

**XI. LUNCH**

The meeting did not require working through lunch.

**XII. ADJOURN**

On MOTION duly made by Mr. Maddra, seconded by Mr. Sparks, to adjourn the meeting at 1:05 PM. Motion carried.

Respectfully submitted,

/s/ Patricia F. Rollston

Patricia F. Rollston