



Ralph S. Northam  
Governor

R. Brian Ball  
Secretary of  
Commerce and Trade

# COMMONWEALTH of VIRGINIA

Erik C. Johnston  
Director

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**MINUTES**  
**Regular Meeting**  
**Commission on Local Government**  
**11:00 a.m., March 12, 2020**  
**Virginia Housing Center**  
**Board Room**  
**4224 Cox Rd.**  
**Glen Allen, Virginia**

**Members Present**

R. Michael Amyx  
Stephanie Davis, Ph.D, Vice Chair  
Diane M. Linderman, PE  
Rosemary M. Mahan, Chair  
Kimble Reynolds, Jr.

**Members Absent**

**Staff Present**

J. David Conmy, Local Government Policy Administrator  
Ali Akbor, Senior Public Finance Analyst  
Cody Anderson, Legislative Affairs and Boards Coordinator  
Kristen Dahlman, Senior Policy Analyst

**Call to Order**

The Commission on Local Government (CLG) Chair, Ms. Rosemary Mahan, called the meeting to order at 11:01 a.m.

**I. Administration**

**a. Approval of the Draft Agenda**

A motion was made by Mr. Reynolds and seconded by Ms. Davis to approve the draft agenda. The motion passed.

**b. Approval of Minutes of the Regular Meeting on November 5, 2019**

A motion was made by Ms. Linderman and seconded by Mr. Reynolds to approve the Regular Meeting

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Minutes from January 7, 2020. The motion passed.

#### **c. Public Comment Period**

Ms. Mahan opened the floor to receive comments from the public. No one from the public appeared before the Commission. The public comment period was then closed.

#### **d. Policy Administrator's report**

Mr. David Conmy conveyed to the Commission that the administration and agency were preparing for the incoming COVID-19 virus outbreak. It was discussed that there may be a need to reschedule the May 14<sup>th</sup> meeting to a later date in response to the situation.

Mr. Conmy provided an update on the possible Martinsville reversion case. The case could come before the Commission as early as spring.

Mr. Conmy then provided a brief roundup of news stories of interest to the Commission.

### **II. Assessment of State and Federal Mandates on Local Government**

Ms. Dahlman provided the Commission with the proposed schedule of state and federal mandates that are subject to agency assessment pursuant to 2.2-613 of the Code of Virginia and Executive Order 58 (Kaine). Mr. Reynolds made a motion to approve the schedule, which was seconded by Mr. Amyx. The motion passed.

### **III. Fiscal Stress Report**

Mr. Akbor gave an update on the Fiscal Stress report, noting that there are currently two locality submissions missing. He noted that Hopewell had notified the public that they intended to have their report ready by March 31<sup>st</sup>. Mr. Akbor relayed that the Fiscal Stress Report would be ready for the Commission to review by the May 14<sup>th</sup> meeting.

### **IV. 2020 General Assembly Session Update**

Mr. Akbor provided the Commission with an overview of the Fiscal Impact Statement process and the process of acquiring volunteers. He noted that DHCD had recruited 17 more volunteers than in 2019. There were 39 bills that had qualified fiscal impacts this year.

Ms. Kristen Dahlman provided a brief overview of bills passed through the general assembly that would have major impacts on local governments.

Mr. Conmy provided an overview of the budget. He noted that at the time of the meeting, the General Assembly was still debating its contents. In its current version, the bill contained a \$14,000 increase in Commission on Local Government budget.

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V. **Other Business**

There was no other business.

VI. **Schedule of Regular Meetings**

Mr. Cody Anderson described the schedule of future Commission meetings. It was noted that staff was exploring alternative meeting locations for future meetings to accommodate long travel distances for several of the Commission members.

VII. **Upcoming Events of Interest**

Mr. Anderson advised the Board of the upcoming VML annual conference, the upcoming VACO annual conference, and the Governor’s Housing Conference taking place in November.

**Adjournment**

A motion was made by Ms. Davis and seconded by Mr. Amyx for adjournment. The motion passed and the Commission adjourned at 12:17 p.m.

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Rosemary M. Mahan,  
Chair

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J. David Conmy,  
Local Government Policy Administrator