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Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MINUTES

Regular Meeting

Commission on Local Government

2:00 p.m., November 5, 2019

The Virginia Housing Center

Board Room

4224 Cox Rd.

Glen Allen, Virginia

Members Present

R. Michael Amyx, Chair
Rosemary M. Mahan, Vice Chair
Diane M. Linderman, PE
Kimble Reynolds, Jr.

Members Absent

Stephanie D. Davis, Phd.

Staff Present

J. David Conmy, Local Government Policy Administrator
Ali Akbor, Senior Public Finance Analyst
Kristen Dahlman, Senior Policy Analyst
Cody Anderson, Legislative Affairs and Boards Coordinator

Call to Order

The Commission on Local Government (CLG) Chair, Mr. Mike Amyx, called the meeting to order at 2:05 p.m.

I. Administration

a. Approval of the Draft Agenda

A motion was made by Ms. Linderman and properly seconded by Mr. Reynolds to approve the draft agenda. The motion passed.

b. Approval of Minutes of the Regular Meeting on September 12, 2019

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A motion was made by Mr. Reynolds and properly seconded by Ms. Linderman to approve minutes from the September 12th, 2019 meeting. The motion passed.

c. Public Comment Period

Mr. Amyx opened the floor to receive comments from the public. No one from the public appeared before the Commission. The public comment period was then closed.

d. Policy Administrator's report

Mr. David Conmy reported that Ms. Linderman had been reappointed to the Commission on Local Government for another five-year term. The other Commission members and staff offered their congratulatory remarks to Ms. Linderman.

Mr. Conmy reminded Commission members that Conflict of Interest Act training deadlines were approaching for some of them and that members should complete the training if they had not done so already. He mentioned that he had emailed Commission members individually about this training requirement. He also informed the Commissioners of their upcoming required annual Conflict of Interest disclosures, which will be due on February 1, 2020.

Mr. Conmy and Mr. Ali Akbor shared a brief report on their conference in Washington, D.C. as part of the local government fiscal sustainability initiative organized by the Pew Charitable Trusts and the Michigan Cooperative Extension. Ms. Kristen Dahlman gave a brief overview of the Department of Housing and Community Development (DHCD) led Opportunity Zone program. Mr. Conmy and Ms. Dahlman also provided an update on Governor's Housing Conference planning.

Regarding potential Commission cases, Mr. Conmy and Ms. Dahlman gave the Commission an update on upcoming possible reversion, boundary adjustment, and revenue sharing agreements that the Commission may be required to review. Mr. Conmy also indicated that staff are beginning to prepare for the 2020 General Assembly Session, and that Mr. Akbor had begun the process to recruit local volunteers for the local Fiscal Impact Statement (FIS) process.

Mr. Conmy then provided a brief roundup of news stories of interest to the Commission.

II. 2019 Cash Proffer Survey and Report (draft)

Mr. Cody Anderson provided a presentation to the Commission on the findings and trends from the 2019 Cash Proffer Survey and Report (see attached presentation). He mentioned that there had been a year over year decrease in revenue because restrictions were placed on the ability of localities to collect proffers in 2016. He also

added that there was a higher concentration of spending in the four major categories outlined in the 2016 legislation compared to other categories that are still reported by localities.

A motion was made by Mr. Reynolds and properly seconded by Ms. Mahan to approve the report. The motion passed.

III. Schedule of Meetings: Proposed 2020 Schedule

Mr. Conmy shared possible dates for 2020 Commission meetings. Discussion ensued about conflicts with two of the meeting dates, and the Commission directed staff to determine possible alternative dates for the January and September meetings.

A motion was made by Ms. Mahan and properly seconded by Ms. Linderman to tentatively approve the schedule of 2020 meetings subject to the potential rescheduling of the January and September meetings. The motion passed.

IV. Upcoming Events of Interest

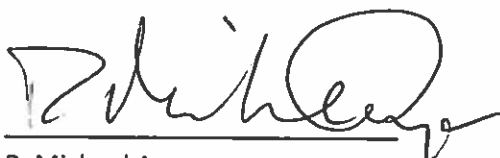
Mr. Conmy relayed to the Commission that DHCD staff would be attending the 2019 Governor's Housing Conference in November. He also mentioned the upcoming Virginia Association of Counties (VACo) Annual Conference in November.

V. Other Business

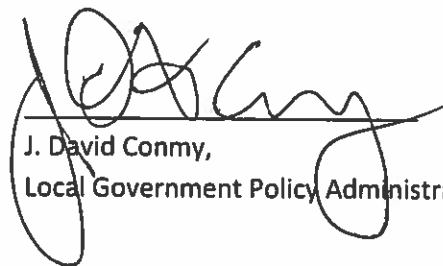
There was no other business.

Adjournment

By motion of Ms. Linderman, which was seconded by Ms. Mahan, the Commission meeting was adjourned at 2:45 p.m.



R. Michael Amyx,
Chair



J. David Conmy,
Local Government Policy Administrator